

Ways & Means Committee Minutes
February 13, 2017
Not Approved

Members Present: C. Jessup, P. Curran, J. Hopkins, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton, M. Healy)

Others Present: L. Ballengee, T. Boyde, B. Budinger, S. Burt, R. Christman, D. Decker, V. Grant, K. Graves, L. Gridley, K. Hollis, R. Hollis, G. James, C. Knapp, T. Miner, B. Riehle, T. Ross, M. Washer

Call to Order: Ways & Means Committee Chairman Chuck Jessup called the meeting to order at 1:03 p.m.

Approval of Minutes

The January 18, 2017, Ways & Means Committee minutes were approved on a motion by Legislator Curran, seconded by Legislator Root, and carried.

The January 23, 2017, Ways & Means minutes were approved on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried.

Approval of Audit

Committee members reviewed the February 13, 2017, audit of claims in the amount of \$3,906,787.82 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

HUMAN SERVICES DEPARTMENT

Cost of Living Adjustment Funds

Public Health Director Lori Ballengee requested a resolution to accept and appropriate Cost of Living Adjustment funds from NYSDOH for the WIC Program for the 2017 budget year, and 2016 – 2017 grant year (October 1, 2016, through September 30, 2017). The funds should be appropriated as follows:

<u>Appropriations:</u>		<u>Amount:</u>
A4010.101	County Health Department - Regular Pay	\$ 9,000
A4190.412	WIC – Contractual Expenses - Repairs: Real Property	\$ 2,500
A4190.424	WIC – Contractual Expenses -Advertising	\$ 7,950
A4190.427	WIC – Contractual Expenses -Electricity	\$ 1,150
A4190.428	WIC – Contractual Expenses -Natural Gas	\$ 2,037
A4190.802	WIC – Employee Benefits - Retirement	\$ 1,483
A4190.803	WIC – Employee Benefits - FICA	\$ 689
A4190.804	WIC – Employee Benefits - Workers' Comp	\$ 131
A4190.805	WIC – Employee Benefits - Disability	\$ 21
A4190.806	WIC – Employee Benefits - Hosp/Med	<u>\$ 1,913</u>
	Total:	\$ 26,874
 <u>Revenues:</u>		 <u>Amount:</u>
A4190.4452.00	Federal Aid – WIC 4482	\$ 26,874

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Cancer Services Outreach Specialist Position

Public Health Director Lori Ballengee requested approval to change the Cancer Services Program of Allegany and Cattaraugus Counties (CSPACC) Community Outreach Specialist position from part-time (28 hours) to full-time (35 hours). The Cancer Services Program of Allegany and Cattaraugus counties is in need of additional outreach, recruitment, and marketing hours to increase the number of uninsured and underinsured people screened by Allegany and Cattaraugus counties and need for additional hours due to distance traveled to cover all of Allegany and Cattaraugus counties. The annual cost of this position is \$27,152 with benefits estimated at \$12,783 and is 100 percent funded by the State through the CSPACC grant. Legislator Pullen stated there is no local cost to the taxpayers as it is 100 percent State funded. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

Kresge Foundation Emerging Public Health Leader's Grant

Public Health Director Lori Ballengee requested a resolution to apply for a \$125,000 Kresge Foundation Emerging Public Health Leader's grant to assist in the Residential Quality Program. This grant will provide training and educational assistance, laboratory testing, and technical expertise for the Environmental Health staff, through Lori Ballengee and Tyler Shaw completing leadership activities and program planning. This assistance will benefit County residents as water quality regulations are changing with increased emphasis on all water quality programs. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution (to come off the floor at the February 13, 2017, Board meeting)**

Social Welfare Examiner Position

Department of Social Services Commissioner Vicki Grant requested approval to fill an anticipated vacancy in a full-time Social Welfare Examiner position (AFSCME, Grade 11, Step: Base to Step 1). This position is responsible for specific duties that cannot be accomplished by another employee such as interviewing clients and determining eligibility for TANF and SNAP benefits. The annual cost of this position is \$30,818.79 - \$31,822.88 (prior to adjustment for new AFSCME contract), with benefits estimated at 48 percent. This position is funded 44.27 percent County, 5.69 percent State, and 50.04 percent Federal. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

PERSONNEL COMMITTEE

Deputy Clerk IV Position

County Clerk Rob Christman requested authorization contingent on the passing of Resolution Intro No. 29-17 to fill one Deputy Clerk IV (non-union, Grade 7, Step: 0) position. This position will be needed no more than 90 days per year. This position will be responsible for facilitating the complexities of the very complicated indexing and mapping program project including taking thousands of maps/surveys/highway appropriations among other legal documents and generating a database that can be used by the general public, abstractors, surveyors, and local government officials. The annual cost of this position is \$14,981.40 with benefits estimated at \$0.00. This position is funded 100 percent with County dollars. Committee Chairman O'Grady asked if this is funded through Clerk fees. County Clerk Rob Christman stated his hope is that any fees collected will cover the cost of this position. This request was approved on a motion made by Legislator O'Grady, seconded by Legislator Root, and carried. **Notify Human Resources**

PUBLIC SAFETY COMMITTEE

ACT II Batterer's Program

The Sheriff's Office requested a resolution to accept and appropriate \$2,768.07 from Accord Corporation for the ACT II Batterer's Program. The funds should be appropriated as follows:

<u>Appropriation:</u>		<u>Amount:</u>
A3117.449	ACT II Batterer's Program – Contractual Expenses	\$2,768.07
<u>Revenue:</u>		<u>Amount:</u>
A3117.2260.00	ACT II Batterer's Program – Public Safety Services for Other Govts	\$2,768.07

This request was approved on a motion made by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

PUBLIC WORKS COMMITTEE

Janitor Position

Public Works Superintendent Guy James requested permission to fill one full-time Janitor (AFSCME, Grade 9) position for 2nd shift due to an upcoming retirement and all subsequent open positions including from the outside. This position is responsible for the cleaning and minor maintenance of the Courthouse complex. The annual cost of this position is \$31,275.06 with benefits estimated at \$14,724.30. This position is funded 100 percent with County dollars. This request was approved on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Good of the Order

Ways & Means Committee Chairman Chuck Jessup announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:11 p.m. following a motion by Legislator Pullen, seconded by Legislator Root, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators