6087 State Route 19 North- Suite 300
Belmont, NY 14813
585-268-7472 Extension 7
alleganycountylandbank@gmail.com

BOARD MEETING
December 19th, 2022

Attending: _Brian Loucks _Kier Dirlam __Darwin Fanton _Carissa Knapp _Ed Zalar _Dave Evans
Excused:
Absent: _____
Contractors: __Jason Isaman
Others Present: __Jodi Adams

1. **CALL TO ORDER:**
   a. In the absence of the Chair, the meeting was called to order at _____ by the Chairman.

2. **Welcome Guests/ Introductions**

3. **Housekeeping**
   a. ****** indicates that there is a document(s) in packet related to that item.

4. **Minutes:**
   a. Regular Board Meeting- October 24th **

A motion by_____ and seconded by _____ to approve November 21st, 2022 regular board of directors meeting minutes is
__ Approved ___ Not Approved

5. **FINANCIAL:**
   a. Treasurer's Report
      i. November (tabled)
      ii. December
   b. Administrative Invoices-
      i. Fourth Sector $ 4,861.25**
      ii. Cunningham $

6. **FUNDING:**
    a. HCR Land Bank Initiative:
        i. Phase One budget**
        ii. Phase Two application

7. **INFRASTRUCTURE:**
    a. Properties for Sale:
        i. 172 and 178 E. State St. Wellsville
        ii. 79 Clark St. Wellsville
    b. Acquisition:
        i. Tax Sale
            1. MOU with buyer of 898 CR 19, Whitesville.
            2. 130 S. Main Belfast Parcels
    c. Stabilization:
        i. Asbestos Surveys (three quotes) **

8. **OLD BUSINESS:**
    a. Request for County AARPA funds- Chautauqua Co. RFP for market study
    b. Administration Contracts
    c. AC BoL presentation
    d. Marketing plan to roll out new programs **
    e. AmeriCorps NCCC and Vistas programs.
    f. Habitat for Humanity partnership.

9. **NEW BUSINESS:**
    a. PARIS reporting: Independent Audit and 2022 Yearly Report.

10. **GOOD OF THE ORDER:**

11. **NEXT MEETING:**
    a. January and February holiday conflicts.
    b. Committee meetings TBD.

12. **ADJOURNMENT:** On a motion by _____ and seconded by _____, the meeting was adjourned at _____ [Time].