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BOARD OF DIRECTORS MEETING
FEBRUARY 21st, 2022

Attending: _Brian Loucks _Kier Dirlam _Carissa Knapp _Ed Zalar _Dave Evans
Excused: __Darwin Fanton
Absent*:* _____
Contractors: __Jason Isaman
Others Present:

1. **CALL TO ORDER:**
   a. The meeting was called to order at _____ by the Chairman.

2. **Welcome Guests/ Introductions**

3. **Minutes:**
   a. Regular Board Meeting- January 23rd **

A motion by_____ and seconded by _____ to approve January 23rd, 2022 regular board of directors meeting minutes is
__ Approved ___ Not Approved

4. **FINANCIAL:**
   a. Treasurer's Report
      i. January 2023**
      ii. February 2023**
   b. Administrative Invoices-
      i. Fourth Sector $ 4,861.25**
      ii. Cunningham $ 420.00**

5. **Executive Report:**
   a. February 2023**

6. **FUNDING:**
   a. HCR Land Bank Initiative:
      i. Phase Two application- Monday Due 3/13

7. **HOUSING STUDY**
    a. Letter to municipalities**

8. **INFRASTRUCTURE:**
    a. Properties for Sale:
        i. 172 and 178 E. State St. Wellsville
        ii. 79 Clark St. Wellsville
    b. Acquisition:
        i. March 2023 Tax Sale
    c. Stabilization:
        i. Asbestos Survey**
            1. Neeson-Clark Invoice= $2,900** (62 O'Connor and 2561 Rt 19)
        ii. Purchase Application/MOU with 898 Rt19 Whitesville.
        iii. Next steps: clean-out, asbestos plan and feasibility review.

9. **OLD BUSINESS:**
    a. Request for County AARPA funds- Chautauqua Co. RFP for market study.
    b. Administration Contract- Fourth Sector final draft**
    c. AC BoL presentation- AC BoL April Committee of the Whole
    d. AmeriCorps NCCC and Vistas programs. (LISC opportunity)
    e. Habitat for Humanity partnership.
    f. Equal Housing Policy.

10. **NEW BUSINESS:**
11. **GOOD OF THE ORDER:**
    a. Tax Foreclosure Supreme Court Case.
    b. Independent Audit presentation at March meeting.

12. **NEXT MEETING:**
    a. March 20th, 2023. 9am at the Crossroads Conference Center.

13. **ADJOURNMENT:** On a motion by _____ and seconded by _____, the meeting was adjourned at _____ [Time].