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ANNUAL BOARD MEETING
January 23st, 2022

Attending: _Brian Loucks _Kier Dirlam __Darwin Fanton _Carissa Knapp _Ed Zalar _Dave Evans
Excused:
Absent: _____
Contractors: __Jason Isaman
Others Present: __Jodi Adams

1. **CALL TO ORDER:**
   a. In the absence of the Chair, the meeting was called to order at _____ by the Chairman.

2. **Welcome Guests/ Introductions**

3. **Minutes:**
   a. Regular Board Meeting- December 19th **

A motion by_____ and seconded by _____ to approve December 19th, 2022 regular board of directors meeting minutes is
__ Approved ___ Not Approved

4. **FINANCIAL:**
   a. Treasurer's Report
      i. November (tabled)**
      ii. December (tabled)**
      iii. January 2023**
   b. Administrative Invoices-
      i. Fourth Sector $ 4,861.25**
      ii. Cunningham $ 300.00

5. **FUNDING:**
    a. HCR Land Bank Initiative:
        i. Phase One budget
        ii. Phase Two application

6. **HOUSING STUDY**
    a. Updates

7. **INFRASTRUCTURE:**
    a. Properties for Sale:
        i. 172 and 178 E. State St. Wellsville
        ii. 79 Clark St. Wellsville
    b. Acquisition:
        i. 130 S. Main Belfast Parcels. Code Report**
    c. Stabilization:
        i. Asbestos Survey Results- 2/4 properties sampled **
            1. Neeson-Clark Invoice= $2,975**
        ii. Purchase Application/MOU with 898 Rt19 Whitesville.**
        iii. Next step: clean-out and asbestos plan.
        iv. Home Headquarters Rehab Ready (construction mortgage) funding**

8. **OLD BUSINESS:**
    a. Request for County AARPA funds- Chautauqua Co. RFP for market study.
    b. Administration Contracts.
    c. AC BoL presentation.
    d. AmeriCorps NCCC and Vistas programs.
    e. Habitat for Humanity partnership.

9. **NEW BUSINESS:**
    a. Appointment of Officers

10. **GOOD OF THE ORDER:**

11. **NEXT MEETING:**

    a. February 27th, 9am.
    b. Feb. Committee meetings to follow BoD meeting.

12. **ADJOURNMENT:** On a motion by _____ and seconded by _____, the meeting was adjourned at _____ [Time].