6087 State Route 19 North- Suite 300
Belmont, NY 14813
585-268-7472 Extension 7
alleganycountylandbank@gmail.com

BOARD MEETING
November 21st, 2022

Attending: __Darwin Fanton _Carissa Knapp _Ed Zalar _Dave Evans
Excused: _Brian Loucks _Kier Dirlam
Absent: _____
Contractors: __Jason Isaman
Others Present: __Jodi Adams

1. **CALL TO ORDER:**
   a. In the absence of the Chair, the meeting was called to order at _____ by the Vice- Chairman.
2. **Welcome Guests/ Introductions**
3. **Minutes:**
   a. Regular Board Meeting- October 24th

A motion by_____ and seconded by _____ to approve October 24th, 2022 regular board of directors meeting minutes is
__ Approved ___ Not Approved

4. **FINANCIAL:**
   a. Treasurer's Report
      i. 2022 Budget close out
      ii. Project Pro-forma
   b. Administrative Invoices-
      i. Fourth Sector $ 4,861.25
      ii. Cunningham $ 885.00

Proposed Action: Approve Treasurer's Report. Pay all outstanding invoices. Purchase Properties.

A motion by _____ and seconded by _____ to approve November 2022 Treasurer's Report is __ Approved ___ Not Approved

A motion by _____ and seconded by _____ to pay the bills is. __ Approved ___ Not Approved

5. **FUNDING:**
    a. HCR Land Bank Initiative:
        i. Phase I disbursement request pending
        ii. Phase II application updates
6. **INFRASTRUCTURE:**
    a. Properties for Sale:
        i. 172 and 178 E. State St. Wellsville
        ii. 79 Clark St. Wellsville- price adjustment?
    b. Acquisition:
        i. Intake
        ii. Tax Sale
            1. MOU with buyer of 898 CR 19, Whitesville.
            2. 130 S. Main Belfast Parcels
    c. Stabilization:
        i. Testing and Cleanout

7. **OLD BUSINESS:**
    a. Request for County AARPA funds
    b. RFP for anticipated services- clean out, small jobs, environmental/testing etc. need to set a work meeting.
    c. Administration Contracts- Exec Dir., Accounting, Legal, other. Need to set a work meeting.
    d. AC BoL presentation
    e. Marketing plan to roll out new programs- get a waiting list of vetted buyers.

8. **NEW BUSINESS:**
9. **GOOD OF THE ORDER:**
    a. MI Tax Law Decision and its potential effects.
10. **NEXT MEETING:**
    a. December 19th, 2022- 9am.
    b. January and February holiday conflicts.
11. **ADJOURNMENT: On a motion by _____ and seconded by _____, the meeting was adjourned at _____ [Time].**