PERSONNEL COMMITTEE
October 21, 2026

Call to Order: Committee Vice-Chairman Gary Barnes called the meeting to order at 2:21 p.m.

Roll Call: G. Barnes, J. Burdick, P. Curran, S. Havey, J. Ricci, J. Ricketts-Swales (Absent: C. Bessette, B. Harris)

Other Attendees: B. Broach, A. Carrow, S. Decker, J. Kelley, C. Knapp, T. Shaw

Approval of Agenda

The Personnel Committee meeting agenda of October 21, 2026, was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Havey, and carried.

Approval of Minutes:

The Personnel Committee meeting minutes of October 7, 2026, were approved on a motion by Legislator Ricci, seconded by Legislator Curran, and carried.

PERSONNEL OFFICER

Budget Transfer

Personnel Officer H. Robert Budinger requested a resolution to transfer funds within Human Resources Office accounts.

From:		
A1430.405	Conference	$500
To:		
A1430.201	Equipment	$500

The request was approved on a motion by Legislator Havey, seconded by Legislator Ricci, and carried. ***Prepare Resolution***

POSITION REQUESTS

Request to Fill – Junior Accountant – Health Department

Public Health Director Tyler Shaw requested permission to fill one full-time Junior Accountant position (AFSCME Bargaining Unit, Grade: 11, Step: Base to 4) in the Health Department. The annual salary of this position is estimated to be between $41,009 and $46,053, with annual benefits estimated to be between $18,089 and $20,314. This position is funded with 100 percent federal funds and is included in the 2026 Budget. The request was approved on a motion by Legislator Burdick, seconded by Legislator Ricci, and carried. ***Notify Human Resources***

Adjournment

The meeting was adjourned at 2:25 p.m. following a motion by Legislator Havey, seconded by Legislator Ricci, and carried.

Respectfully submitted,

Sarah M. Decker, Clerk of the Board
Allegany County Board of Legislators