HUMAN SERVICES COMMITTEE
October 21, 2026

Call to Order: Human Services Committee Chair Janice Burdick called the meeting to order at 1:00 p.m.

Roll Call: G. Barnes, J. Burdick, P. Curran, G. Hanchett, J. Ricketts-Swales, R. Whitney, B. Harris

Other Attendees: S. Ballard, J. Bigelow, A. Carrow, K. Common, S. Decker, K. Demick, S. Havey, D. Healy, J. Kelley, C. Knapp, K. LaForge, W. Meunier, J. Ricci, T. Shaw

Approval of Agenda

A motion was made by Legislator Hanchett, seconded by Legislator Barnes, and carried to approve the Human Services Committee meeting agenda for October 21, 2026.

Approval of Minutes

A motion was made by Legislator Whitney, seconded by Legislator Ricketts-Swales, and carried to approve the Human Services Committee meeting minutes of September 16, 2026.

OFFICE FOR THE AGING

Kim Common of the Office for the Aging attended the meeting and submitted the monthly report to the committee for review. Ms. Common noted that the reported congregate luncheon center meals number was incorrect and that it should have been 777 meals bringing the monthly total number of meals served to 8,501. She also highlighted they handled 2,259 phone calls, which was almost a 20 percent increase from last year. Personal care services rose significantly from last year: Level 1 care increased by roughly 56 percent and Level 2 care increased by roughly 169 percent. It continues to grow as they help the elderly stay independent in their homes as long as possible.

There was a substantial increase in health insurance counseling due to increased activities and various outreach events such as the Senior Picnic which was very successful this year. Legislator Burdick agreed that it was fun and that they did a great job.

Ms. Common expects increased demand for information assistance and counseling as Medicare open enrollment started this month.

PUBLIC HEALTH

Public Health Director Tyler Shaw attended the meeting and submitted his monthly report to the committee for review. Mr. Shaw reported that there wasn't anything really to highlight but they changed up their reporting for the Children's Services Program. There is now a table that shows the children on waiting lists for different services due to provider shortages.

Mr. Shaw updated that they awarded a bid for a vehicle at $25,999.73 which the original ask was for $35,000 so they saved approximately $9,000 and it was a quick turnaround using a vendor out of Albany.

Legislator Barnes asked for an update on the measles outbreak. Mr. Shaw reported that we are holding steady at five confirmed cases and have been for a few months. Pennsylvania as a whole has quite a few thousand cases. Allegany County is looking good but those 5 are the only confirmed cases. There are likely more out there that aren't confirmed.

Flu clinics will continue to be held through the next month. There are already 49 Flu cases (primarily Flu A) since August 1st. There were 26 Lyme disease cases in September and that number may grow due to people getting on the trails while it's nice out.

Cross Sector EH Events Grant Application Request

Mr. Shaw requested authorization to apply for grant funding from the National Association of County & City Health Officials (NACCHO) Strengthening Cross-Sector Collaboration for Environmental Health Events in partnership with the Centers for Disease Control and Prevention. Mr. Shaw explained that this grant will help initiate, strengthen, and assess partner collaborations with Emergency Management and response partners across the County. This could include training, technical assistance, and will include self-assessment, cross-sector partner engagement and other activities. This is a new grant that will run November 30, 2026 – July 31, 2027, and there is no local County share of the grant.

FISCAL IMPACT: Total County share of grant: Up to $20,000

Local county share: $0

Obligation of County after grant expires: NONE

The request was approved on a motion by Legislator Hanchett, seconded by Legislator Ricketts-Swales, and carried. ***Refer to Ways & Means***

Global Interpreting Network, Inc. Agreement Request

Mr. Shaw requested a resolution to extend a current agreement for interpretive services with Global Interpreting Network, Inc. This will provide over-the-phone translation services and/or video remote interpretation services for all Health Department programs as needed, as well as any County Departments that may need translation services as well. The service is able to set up a specific departmental PIN in order to invoice that specific department back. This agreement would be valid October 1, 2026 – September 30, 2028, and is subject to the review of its terms and conditions by the County Attorney.

FISCAL IMPACT: Budgeted in 2026 and requested in the 2027 budget in various costs centers to include (A4190 – WIC, A4010 – Health, A4035 – Family Planning)

Current Contract – Global Interpreting Network, Inc.	**Extended Contract** – Global Interpreting Network, Inc.
Over the Phone Interpretation - $0.54 to $0.64/min.	Over the Phone Interpretation - $0.46 to $0.78/min.
Video Remote Interpreting – Up to $2.50/min.	Video Remote Interpreting - $0.85 to $1.35/min.

Legislator Ricci asked what the total cost will be for this year or what it was last year. Mr. Shaw stated it is per use so they never know. They use it pretty frequently with the WIC program and it is not just for the Health Department. It is for the entire County to use. Jenna Kelley was able to look up the amount and so far this year they have spent $110.

The request was approved on a motion by Legislator Whitney, seconded by Legislator Ricketts-Swales, and carried. ***Prepare Resolution***

Arc GLOW Preschool Program

Mr. Shaw requested a resolution to enter into an agreement for Center Based, Related and Evaluation Services provided to eligible preschoolers with disabilities in the Preschool Program with:

Genesee-Livingston-Orleans-Wyoming Counties Chapter NYSARC Inc. dba Arc GLOW

Mailing Address: 5871 Groveland Station Road
Mount Morris, NY 14510

Arc GLOW will provide preschool services to children in Allegany County who have been referred to and found eligible for the preschool program. This contract period is from September 1, 2026 – August 31, 2027, and is subject to review and approval of its terms and conditions by the County Attorney.

FISCAL IMPACT: approximately $10,000.00 or less based on number of eligible children and was budgeted in 2026 in Cost Center A2960.442 Special Education/Phc – Education Contracts. The Department of Health currently bills the State Department of Education for these services and recoup 59.5 percent. For children that receive Medicaid, the remaining 40.50 percent is paid through Medicaid. For non-Medicaid eligible children, 40.50 percent is County funded. The request was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Hanchett, and carried. ***Prepare Resolution***

Speech Language Pathology Related and Evaluation Services Agreement

Mr. Shaw requested a resolution to enter into an agreement for Speech Language Pathology Related and Evaluation Services provided to eligible preschoolers with disabilities in the Preschool Program with Jamie Roche. Ms. Roche will provide preschool services to children in Allegany County who have been referred to and found eligible for the Preschool Program.

This contract period is from September 1, 2026 – August 31, 2027. This contract is subject to review and approval of its terms and conditions by the County Attorney.

Fiscal impact is approximately $10,000.00 or less based on number of eligible children and was budgeted in 2026 in Cost Center A2960.442 Special Education/Phc – Education Contracts. We currently bill the State Department of Education for these services and recoup 59.5 percent. For children that receive Medicaid, the remaining 40.50 percent is paid through Medicaid. For non-Medicaid eligible children, 40.50 percent is County funded.

The request was approved on a motion by Legislator Whitney, seconded by Legislator Ricketts-Swales, and carried. ***Prepare Resolution***

SOCIAL SERVICES

Deputy Commissioner of Social Services Jennifer Bigelow attended the meeting and submitted her monthly report to the committee for review. Ms. Bigelow pointed out that there are currently zeroes in the number of Code Blue cases but those numbers are going to increase as the temperature decreases and wind chill increases. She also noted that they have begun early outreach for HEAP season but it will officially begin November 2nd.

Accept and Appropriate Donation – Child Advocacy Program (CAC)

Ms. Bigelow requested a resolution to accept and appropriate a donation of funds that have been awarded to support the Child Advocacy by the following: Ann and Mahlon Ramarge ($3,000), Ann and Joseph Sorokes ($75), Dean and Nadine Westover ($75) and FTC Prime Subscription Settlement

Administrator – Amazon ($51). Ms. Bigelow confirmed that the reimbursement from Amazon was for a legit subscription.

Appropriation:		
A6200.480	Econ Opp & Dev Contract (CAC)	$3,201
Revenue:		
A 6200.2705.00	Gifts and Donations	$3,201

The request was approved on a motion by Legislator Barnes, seconded by Legislator Ricketts-Swales, and carried. ***Refer to Ways and Means***

COMMUNITY SERVICES

Director of Community Services Lindy White was unable to attend the meeting. County Attorney Allison Carrow presented requests from Community Services.

Allegany Area Council on Alcohol and Substance, Inc. Agreement

Community Services requested a resolution to enter into an Agreement with the Allegany Area Council on Alcohol and Substance Abuse, Inc., for alcohol and substance abuse treatment services. The term of this Agreement is retroactive to January 1, 2026, and will remain in effect until December 31, 2026.

The County shall pay the Allegany Area Council on Alcohol and Substance Abuse, Inc. a sum not to exceed $1,312,573 for the services performed during the term of the Agreement.

Committee Chair Burdick asked if next year's contracts would be done earlier. Ms. Carrow stated yes that they have worked on a template and once they receive the state aid letters, they will plug the numbers in. They may also want to meet with the Community Services committee and possibly the Community Services Board as well as some representatives of the County and Jenna Kelley to figure out the payment piece since the contracts are not all the same and uniform. It may be something we want to do to make it easier for all the agencies.

The request was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Whitney, and carried. ***Prepare Resolution***

Arbor Housing and Development

Community Services requested a resolution to enter into an agreement with Arbor Housing and Development, for supported housing rental assistance. The term of this Agreement is retroactive to January 1, 2026, and will remain in effect until December 31, 2026.

The County shall pay Arbor Housing and Development a sum not to exceed $253,664 for the services performed during the term of the agreement as follows: $189,104 for Supported Housing Rental Assistance and $64,560 for Forensic Respite Housing Services and Respite Housing Services.

The request was approved on a motion by Legislator Whitney, seconded by Legislator Barnes, and carried. ***Prepare Resolution***

Financial Management Services – Victoria Bryant

Community Services requested a resolution to enter into an agreement with Victoria Bryant for financial management services. The term of this Agreement is retroactive to January 1, 2026, and will remain in effect until December 31, 2026.

The County shall pay Victoria Bryant $75 per hour for the services performed during the term of this agreement.

Legislator Ricci asked how many hours Ms. Bryant worked per year. It was indicated that this will be the last year Ms. Bryant is working for Community Services. Ms. Kelley stated that Ms. Bryant has worked 246 hours so far this year. Committee Chair Burdick reiterated that this would no longer be a contracted position but instead will be a County employee.

The request was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Burdick, and carried. ***Prepare Resolution***

Allegany Rehabilitation Associates, Inc. d/b/a Clarity Agreement

Community Services requested a resolution to enter into an Agreement with Allegany Rehabilitation Associates, Inc., d/b/a Clarity for various local services pursuant to Article 41 of the Mental Hygiene Law. The term of this Agreement is retroactive to January 1, 2026, and will remain in effect until December 31, 2026.

The County shall pay Allegany Rehabilitation Associates, Inc., d/b/a Clarity a sum not to exceed $612,078 for the services performed during the term of this agreement as follows: reinvestment funds not to exceed $178,616; Community Support Program Clinic not to exceed $16,189; PROS with Clinic Treatment not to exceed $164,000; Forensics Clinic Treatment funds not to exceed $34,160; Community Support Services funds not to exceed $70,751; Outreach funds not to exceed $112,656; CCSI funds not to exceed $21,460; and COLA funds not to exceed $14,246.

Legislator Hanchett wanted to confirm that the Ms. Carrow stated that since the County is a local governmental unit, the State Office of Mental Health provides all the money and we are just a pass-through, distributing it to the agencies it was designated for. Committee Chair Burdick stated that maybe at some point Ms. Carrow could come in and explain how the pass-through works because this isn't the only program that does this. Ms. Carrow stated that she and Ms. Kelley will get together and come in to explain how the pass-throughs work.

The request was approved on a motion by Legislator Hanchett, seconded by Legislator Ricketts-Swales, and carried. ***Prepare Resolution***

Good of the Order

Legislator Whitney stated that if the departments have requests to bring before the Committee, he would like to see department heads or their representatives at the meeting. Committee Chair Burdick stated that Ms. White was at a conference. Ms. White had emailed Committee Chair Burdick and assured her in the future she will make sure someone's in attendance.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:21 p.m. following a motion made by Legislator Barnes, seconded by Legislator Ricketts-Swales, and carried.

Respectfully submitted,
Sherry A. Ballard, Account Clerk Typist
Allegany County Board of Legislators