WAYS & MEANS COMMITTEE
October 21, 2026

Call to Order: Ways & Means Committee Vice Chairman Janice L. Burdick called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Committee Vice Chairman Janice L. Burdick led the Pledge of Allegiance.

Roll Call: J. Burdick, K. Demick, G. Hanchett, S. Havey, D. Healy (Absent: P. Stockin, C. Bessette, B. Harris)

Other Attendees: G. Barnes, B. Broach, A. Carrow, P. Curran, S. Decker, K. Hooker, J. Kelley, C. Knapp, K. LaForge, W. Meunier, J. Ricci, J. Ricketts-Swales, R. Whitney

Approval of Agenda

The Ways and Means Committee meeting agenda of October 21, 2026, was approved on a motion by Legislator Demick, seconded by Legislator Havey, and carried.

Approval of Minutes

The Ways and Means Committee meeting minutes of October 14, 2026, were approved on a motion made by Legislator Hanchett, seconded by Legislator Havey, and carried.

COUNTY TREASURER

County Treasurer Jenna Kelley presented an Allegany County Sales Tax Report reflecting net receipts totaling $25,752,718.74 through October 21. The year-to-date figures show gross receipts increased by $1,673,996.81 or 6.952 percent compared to the same period last year. She also presented a Budget Performance Report to the committee detailing percentages received and allocated in relation to budgeted amounts. Legislator Healy asked if they County is on track to meet budgeted amounts. Ms. Kelley stated the County is on track and she intends to provide this report on a monthly basis going forward.

COUNTY ADMINISTRATOR

County Fleet Advisory Committee

County Administrator Carissa Knapp requested a resolution authorizing the Chairman of the Board to create a County Fleet Advisory Committee to examine the current system of budgeting, acquiring, and managing of the County's fleet of vehicles. Advisory committee members shall serve for a term of one year and will be appointed by the Chairman of the Board and confirmed by the Board of Legislators.

The request was approved on a motion made by Legislator Hanchett, seconded by Legislator Havey, and carried. ***Prepare Resolution***

A resolution was requested to allow the Chairman of the Board to appoint the following members to the County Fleet Advisory Committee:

Representative	Allegany County Board of Legislators
Representative	Allegany County Sheriff's Office
Carissa M. Knapp	County Administrator
Mallory M. Short	Deputy County Administrator
Allison B. Carrow	County Attorney
Thomas H. Windus	County Superintendent of Public Works
Tyler J. Shaw	County Public Health Director
Sarah M. Decker	Clerk of the Board
Jenna L. Kelley	County Treasurer

The request was approved on a motion made by Legislator Havey, seconded by Legislator Hanchett, and carried. ***Prepare Resolution***

CLERK OF THE BOARD

Change in Board Meeting Date

Clerk of the Board Sarah Decker requested a resolution to change the date of the second Board meeting in November from Wednesday, November 25, to Tuesday, November 24, 2026, at 2:00 p.m. due to the Thanksgiving holiday.

The request was approved on a motion made by Legislator Demick, seconded by Legislator Hanchett, and carried. ***Prepare Resolution***

Acceptance of Insurance Payments

Clerk of the Board Sarah Decker requested a resolution accepting a check in the amount of $1,984.92 from the New York Municipal Insurance Reciprocal (NYMIR) for repair on our 2023 Chrysler Pacifica, VIN 2C4RC1BG3PR628987, assigned to the Office for the Aging. The vehicle was damaged in a motor vehicle accident on September 22, 2026.

The request was approved on a motion made by Legislator Healy, seconded by Legislator Havey, and carried. ***Prepare Resolution***

Clerk of the Board Sarah Decker requested a resolution accepting a check in the amount of $450.00 from the New York Municipal Insurance Reciprocal (NYMIR) for repair on our 2024 Ford Transit VIN 1FBAX2Y89RKB06149, assigned to the Department of Social Services. The vehicle was damaged on July 27, 2026, when a stone hit the windshield.

The request was approved on a motion made by Legislator Demick, seconded by Legislator Healy, and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES

PLANNING & ECONOMIC DEVELOPMENT

Larson Design Group Proposal

The Office of Planning requested a resolution authorizing Allegany County to accept a proposal from Larson Design Group (LDG) to undertake the Preliminary Engineering Reports for Sewer Study Priority Projects consulting work and authorizing the Chairman of the Board to execute all required forms and contracts. The cost of the proposal is $380,000 with the term of the agreement running from the date of execution until completion of the project. This project is part of the IIJA ARC and ESD funded grant project approved in 2024. The request was approved on a motion made by Legislator Hanchett, seconded by Legislator Healy, and carried. ***Prepare Resolution***

Attorney Client Session

The Ways and Means Committee entered attorney-client session at 2:08 p.m. Immediately following the discussion, the committee exited the attorney-client session and returned to the regular meeting at 2:18 p.m.

Adjournment

With no further business to come before the Committee, the meeting was adjourned at 2:18 p.m. following a motion by Legislator Healy, seconded by Legislator Havey, and carried.

Respectfully submitted,

Sarah M. Decker, Clerk of the Board
Allegany County Board of Legislators