



Board of Legislators

County Office Building, Room 201
7 Court Street
Belmont, New York 14813
Phone: 585-268-9222

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PERSONNEL COMMITTEE AGENDA

November 1, 2023

2:00 p.m.

- 1. Roll Call**
- 2. Approval of Minutes**
 - October 4, 2023
- 3. Personnel Officer H. Robert Budinger**
 - Renew Administrative Agreement with Independent Health Corporation
 - Updated Sexual Harassment and Discrimination Prevention Policy
- 4. Referrals from Committees**
- 5. Old Business**
- 6. New Business**
- 7. Good of the Order**
- 8. Adjournment**

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Personnel

DATE: October 17, 2023

The Personnel Officer is requesting that Allegany County renew its administrative agreement with Independent Health Corporation to administer our self-funded health insurance plan. The agreement is for three years with a 2%, 2%, and 3% increase to the base administrative fees.

For further information regarding this matter, contact

H. Robert Budinger, Personnel Officer
Name and Department

Ext. 9214
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Personnel

DATE: October 17, 2023

The Personnel Officer is requesting that the County adopt an updated Sexual Harassment and Discrimination Prevention Policy. There is some new guidance from New York State that is required to be incorporated into our policy.

For further information regarding this matter, contact

H. Robert Budinger, HR&CS
Name and Department

Ext. 9214
Telephone Number



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**Personnel Committee
November 1, 2023
Referrals from Other Committees**

PUBLIC SAFETY

1. Request to Create and Fill Assistant Public Defender (1 of 2)

The Public Defender is requesting permission to create and fill one full-time First Assistant Public Defender (Non-Unit, Grade: L3, Step: Base to 9) position in the Public Defender's Office. The annual salary of this position is estimated to be \$102,300, with annual benefits estimated to be \$40,389. This position is funded with 100 percent County funds and is included in the 2023 Budget.

2. Request to Create and Fill Assistant Public Defender (2 of 2)

The Public Defender is requesting permission to create and fill one full-time First Assistant Public Defender (Non-Unit, Grade: L3, Step: Base to 9) position in the Public Defender's Office. The annual salary of this position is estimated to be between \$71,800 and \$102,300, with annual benefits estimated to be between \$28,347 and \$40,389. This position is funded with 30 percent County funds, and 70 percent State funds. Funding is included in the 2023 Budget.

3. Request to Create and Fill Radio Technician Coordinator

The Sheriff's Office is requesting permission to create and fill one full-time Radio Technician Coordinator (Non-Unit, Grade: G2, Step: HB-P9) position in the Sheriff's Office. The annual salary of this position is estimated to be between \$58,342.96 and \$83,142.78, with annual benefits estimated to be between \$23,033.70 and \$32,824.78. This position is funded with 100 percent County funds and \$55,513.74 is included in the 2023 Budget.

4. Request to Create and Fill (6) Part-time Sheriff's Deputy

The Sheriff's Office is requesting permission to create and fill six part-time Sheriff's Deputy positions in the Sheriff's Office. The hourly pay rate of each position is estimated to be \$24.0435. This position is funded with 100 percent County funds.