

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER
Attn: Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators
County Office Building, Room 201
7 Court Street
Belmont, NY 14813
Email: Brenda.Riehle@alleganyco.gov

I hereby apply to inspect the following record:

Signature

Printed Name

Representing

Date

Mailing Address

FOR AGENCY USE ONLY

Approved: _____

Denied (for the reason(s) checked below):

- _____ Confidential disclosure _____ Part of investigatory files
_____ Unwarranted invasion of personal privacy
_____ Record of which this agency is legal custodian cannot be found
_____ Record is not maintained by this agency
_____ Exempted by statute other than the freedom of information act
_____ Other (specify) _____

Signature

Title

Date

NOTICE: You have a right to appeal a denial of this application to the head of this agency

Name

Business Address

Who must fully explain his reasons for such denial in writing seven days of receipt of an appeal.

I hereby appeal:

Signature

Date

