Allegany County Land Bank
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Allegany County Land Bank Board Meeting Minutes
November 28, 2018

Committee Members Present: D. Fanton, K. Dirlam, B. Loucks, T. Boyde D. Scholes, J. Knapp via phone
Others Present: C. Knapp
Media Present: No media present.
Call to Order: The meeting was called to order at 2:03 p.m. by Chairman B. Loucks.

Legal Issues
Reviewed the Request for Proposals that was issued. The due date isn't until January 1, 2019. As the current attorney has indicated that they will not be providing services after January 1st the County Attorney has indicated that they will assist us on an interim basis.

On a motion by Darwin Fanton and a 2nd by Brian Loucks to request the County Attorney to serve as Interim Legal counsel for the Allegany County Land Bank. Approved.

Infrastructure
Noted that we need to notify all the Assessors and taxing jurisdictions involved when we take control of a property to assure that no taxes are accrued after the date we take control. This has caused an issue with one of the properties we received from the Tax Sale this summer as it has continued to accrue school taxes.

Executive Session:
On a motion by Darwin Fanton and 2nd by Tim Boyde the Land Bank entered into Executive Session at 2:20pm to discuss a contractual issue. Approved

On a motion by Tim Boyde and 2nd by Brian Loucks to come out of Executive Session at 3:07pm. Approved

On a motion by Darwin Fanton and 2nd by Dean Scholes to have a small team of the Chairman, Vice-Chairman, one other member and legal counsel to work to negotiate a contract renewal with ACCORD for Administration Services. Approved. The Chairman will coordinate with the team and ACCORD to set a time.

Adjournment
There being no further business to come before the Board, on a motion by Darwin Fanton and 2nd by Dean Scholes the meeting was adjourned at 3:18 p.m.

Respectfully submitted,

H. Kier Dirlam
Secretary to the Land Bank