

**ALLEGANY COUNTY BOARD OF LEGISLATORS
COMMITTEE OF THE WHOLE**

September 28, 2022

CALL TO ORDER: Chairman Philip G. Stockin called the meeting to order at 3:14 p.m.

LEGISLATORS PRESENT: G. Barnes, J. Burdick, A. Cyr, K. Demick, D. Fanton, G. Hanchett, B. Harris, S. Havey, D.M. Healy, J. Ricketts-Swales, D. Root, J. Rumpfelt, P. Stockin (Absent: P. Curran, J. Ricci)

OTHERS PRESENT: T. Boyde, R.H. Budinger, A. Carrow, K. Hooker, C. Knapp, B. Riehle, T. Ross, M. Short

Executive Session

A motion was made by Legislator Harris, seconded by Legislator Root, and carried to enter into executive session at 3:15 p.m. to discuss the employment history as well as matters leading to the promotion of particular individuals in the Section IV and Non-Unit Salary Plans. Immediately following discussion at 4:25 p.m., a motion was made by Legislator Demick, seconded by Legislator Hanchett, and carried to end the executive session and return to the regular meeting.

Section IV Salaries

County Administrator Carissa Knapp stated that in May of 2021, the Board of Legislators retained the DI Jacobs Consulting Company to conduct a compensation study for approximately 65 non-bargaining positions (Non-Unit and Section IV). The compensation study is near completion and will be introduced to the Board as a final document for adoption prior to year-end through a separate memorandum of explanation (MOE). The below recommended salaries include some of the full-time titles encompassed by that study as well as some additional hourly and seasonal titles that this Board is annually required to set a salary for. When the compensation study is introduced for Board consideration, an additional MOE will be presented to also incorporate the compensation study into the Non-Unit wage group. Based on the results of the compensation study, and pursuant to the County Administrator's duty in Local Law 1 of 2019 to make annual salary recommendations, the County Administrator recommends the Board of Legislators set the following salaries for the Section IV titles, Department Heads, and Elected Officials:

The Committee of the Whole acknowledges that the following County officers' salaries for 2023, which by reason of an increase during their respective terms of office will require a local law:

SECTION IV SALARIES – LOCAL LAW REQUIRED FOR 2023 SALARY INCREASES:

<u>Title</u>	<u>Base Salary</u>
Clerk of the Board	92,300
Community Services Director (PT)	50,455
County Administrator	146,400
County Attorney	120,950
County Clerk	95,100
County Treasurer	114,950
Elections Commissioners (PT)	21,000
Employment & Training Director	82,650
Information Technology	102,150
Office for the Aging Director	82,000
Personnel Officer	102,150
Planning Director	87,000
Public Defender	114,000
Public Health Director	96,250
Public Works Superintendent	133,903
Real Property Tax Director	89,650
Social Services Commissioner	93,450
Youth Director	47,834

A motion was made by Legislator Hanchett, seconded by Legislator Havey, and carried requesting the County Attorney to prepare the necessary resolutions associated with the local law process for the salaries listed above as recommended by the County Administrator. *(Absent: P. Curran, B. Harris, J. Ricci, D. Root, J. Rumpfelt, Abstaining: D.M. Healy)* **Prepare Resolution and Start Local Law Process** *(Notice of Public Hearing, Adoption of Local Law Subject to Permissive Referendum)*

SECTION IV SALARIES - NOT REQUIRING A LOCAL LAW:

SECTION IV (NON-GRADED) POSITIONS

<u>Title</u>	<u>Base Salary</u>
Legislative Positions:	
Legislator	8,500
Chairman (Stipend)	8,500
Majority Leader (Stipend)	300
Minority Leader (Stipend)	300
Elected Officials:	
Sheriff	87,050
Other Section IV Positions:	
Aging, Office for the:	
Drivers and Aides	15-17/hr.
Site Managers	15-17/hr.

Coroners:		
Local Transport		300
Autopsy Transport (Olean)		450
Autopsy Transport (Monroe)		600
County Administrator's Office:		
Deputy County Administrator		87,000
Deputy County Administrator II (PT)		66,550
Deputy Budget Officer		6,000
Deputy County Auditor		4,800
E-911 Enumerators (Part-time) (Hourly)		15/hr.
County Attorney's Office:		
Asst. County Attorney (1)		88,250
Asst. County Attorney (2)		84,350
District Attorney's Office:		
Asst. District Attorney (1)		108,000
Asst. District Attorney (2) (PT)		87,400
Asst. District Attorney (3)		97,540
Asst. District Attorney (4) (PT)		70,000
Asst. District Attorney (5) (PT)		54,100
Crime Victims Coordinator		36,679
District Attorney's Investigator		30,000
Economic Development and Planning:		
Assistant Director of Economic Development and Planning		62,750
Economic Development Director		69,000
Elections, Board of:		
Deputy Election Commissioners		47,750
Election Machine Tech 1	<i>(State Min. Wage plus \$3)</i>	17.20/hr.
Election Machine Tech 2	<i>(State Min. Wage plus \$8)</i>	22.20/hr.
Election Inspectors – Primary	<i>(State Min. Wage)</i>	14.20/hr.
Election Inspectors - General	<i>(State Min. Wage)</i>	14.20/hr.
Election Inspectors - Training	<i>(State Min. Wage)</i>	14.20/hr.
Election Coordinator – Primary	<i>(State Min. Wage plus \$3)</i>	17.20/hr.
Election Coordinator – General	<i>(State Min. Wage plus \$3)</i>	17.20/hr.
Emergency Management and Fire		
Emergency Management & Fire Director		71,750
Employment & Training:		
SYEP Summer Counselors		16-20/hr.
Health Department:		
Medical Director (DOH)		21,000
Physical Therapist (EI Part-time) Annual		170.40
Occupational Therapist (EI Part-time) Annual		170.40
Speech-Language Pathologist (EI PT) Annual		170.40
Special Education Teacher (EI PT) Annual		170.40

Office Aide	15-17/hr.
Probation	
Probation Director	78,050
Public Defender's Office:	
Asst. Public Defender (1)	108,000
Asst. Public Defender (2)	100,750
Asst. Public Defender (3)	97,800
Asst. Public Defender (4)	84,350
Asst. Public Defender (5) (PT)	51,500
APD Investigative Case Assistant	57,400
Public Works':	
Laborers (Gatekeepers) Part-time (Hourly)	15/hr.
Seasonal Laborers (Hourly)	15/hr.
Rushford Lake:	
Lifeguards (Hourly)	15-17/hr.
Recreation Leader (Hourly)	20/hr.
Sheriff's Office:	
Undersheriff	74,650
Social Services:	
Senior Attorney in the Department of Social Services (PT)	87,400
Attorney in the Department of Social Services	88,250
Stop DWI Program	
STOP-DWI Coordinator	23,916
Veterans' Service Agency	
Veterans' Service Agency Director	78,400
Workers' Compensation	
Workers' Comp. Executive Secretary	77,950

A motion was made by Legislator Hanchett, seconded by Legislator Havey, and carried to sponsor a resolution establishing the 2023 compensation as recommended by the County Administrator for County employees whose titles are in the Section IV Salary Plan and do not require a local law as listed below: *(Absent: P. Curran, B. Harris, J. Ricci, D. Root, J. Rumfelt; Abstaining: D.M. Healy)* **Prepare Resolution for December 14**

ADJOURNMENT:

There being no further business to come before the committee, the meeting was adjourned at 4:27 p.m. on a motion made by Legislator Barnes, seconded by Legislator Havey, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators