

HUMAN SERVICES COMMITTEE
September 7, 2022

Call to Order: The meeting was called to order by Human Services Committee Chair Janice Burdick at 2:35 p.m.

Roll Call: J. Burdick, J. Ricketts-Swales, G. Hanchett, B. Harris, J. Rumfelt, D. Root, P. Stockin

Other Attendees: R. Anderson, G. Barnes, A. Carrow, R. Christman, P. Curran, A. Cyr, K. Demick, D. Fanton, S. Havey, D. Healy, K. Hooker, E. Kayes, C. Knapp, T. Linn, A. Mattison, J. Ricci, B. Riehle, T. Ross, T. Shaw

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Hanchett, and carried to approve the August 3, 2022, Human Services Committee meeting minutes.

A motion was made by Legislator Harris, seconded by Legislator Rumfelt, and carried to approve the August 17, 2022, Human Services Committee meeting minutes.

PUBLIC HEALTH

Public Health Director Tyler Shaw attended the meeting and submitted his monthly report to the committee for review. Mr. Shaw stated that a free rabies clinic will be held at Genesee Valley Central School in the bus garage on Saturday, September 17, 2022, from 9:00 a.m. to 12:00 p.m. Pre-registration is required and the flyer is attached at the end of the minutes.

WIC Program

Mr. Shaw states that the WIC Program is at its highest caseload in many years with over 1,000 participants. The breastfeeding initiation rates are also up over 77 percent which is pre-pandemic levels. Legislator Hanchett asked if the recent formula shortage caused the increase. Mr. Shaw stated that the shortage may have contributed to the increase and that they were able to obtain some drop shipments of formula. The State also expanded the eligibility list for WIC services because of the formula shortage.

Resolution to Accept and Budget Additional Funding-NYSDOH Annual Comprehensive Family Planning Program Grant

Public Health Director Tyler Shaw requested a resolution to accept and budget additional funding. The New York State Department of Health is increasing the annual Comprehensive Family Planning Program grant funding from \$175,000 to \$324,324. The Health Department is requesting approval to accept and appropriate the additional \$149,324 for the 2022 grant and County year.

The majority of the new grant funds will be utilized to attract a Nurse Practitioner, fund fringe benefit costs for all family planning personal services, purchase health/office equipment and perform billboard, mail, and other education and outreach to increase awareness about services offered. Other uses will include funding the cost associated with increasing the functionality of the electronic medical records system and covering the cost of preparation and audit of the diagnostic and treatment center cost report.

Appropriations (\$149,324)

A4010.101 County Health Department - Regular Pay	\$ 40,000
A4035.201 Family Planning - Office Equipment	5,000
A4035.206 Family Planning - Health Equipment	22,000
A4035.409 Family Planning - Fees	14,071
A4035.460 Family Planning - Health Contracts	8,500

A4035.462 Family Planning - Health Contracts	6,000
A4035.802 Family Planning - Retirement	18,784
A4035.803 Family Planning - FICA	9,423
A4035.804 Family Planning - Workers Comp.	2,217
A4035.805 Family Planning - Disability	468
A4035.806 Family Planning - Hospital/Medical Insurance	<u>22,861</u>
	<u>\$149,324</u>

Revenues (\$149,324)

A4035.3450.00 State Aid-Public Health Other	<u>\$149,324</u>
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The request was approved on a motion made by Legislator Harris, seconded by Legislator Ricketts-Swales, and carried. **Refer to Ways and Means**

Resolution for Agreement with Deborah Farberman - Administrative Hearing Officer Services

Public Health Director Tyler Shaw requested a resolution approving an agreement with Deborah Farberman for administrative hearing officer services for Health Department enforcement actions/hearings. This agreement will run from January 1, 2023 – December 31, 2024. This agreement is currently under review by the County Attorney. The fiscal impact will be dependent upon the number of hearings and covered by Article 6 in Cost Center A4010.409. The request was approved on a motion made by Legislator Harris, seconded by Legislator Root, and carried. **Prepare Resolution**

Resolution for Agreement with LAMAR Billboard-Adolescent Tobacco Use Prevention

Public Health Director Tyler Shaw requested a resolution approving an agreement with LAMAR for billboard services for a public information outreach campaign. This campaign will focus on Adolescent Tobacco Use Prevention to include information on tobacco and vape sales to minors or anyone under the age of 21 being illegal. This agreement will run from October 31, 2022 – November 27, 2022, and is a requirement for some of our ATUPA grant funding objectives. This agreement is currently under review by the County Attorney. The fiscal impact will be \$4,000 and covered in Cost Center A4051.462. The request was approved on a motion made by Legislator Hanchett, seconded by Legislator Harris, and carried. **Prepare Resolution**

Resolution for Agreement with Pharmacist Mark Hunter for Pharmacy Consultant Services

Public Health Director Tyler Shaw requested a resolution approving an agreement with Mark Hunter (Pharmacist) for pharmacy consultant services as required per Article 28 of the Public Health Law. The pharmacy consultant assists in the review and development of policies and procedures for the Reproductive and Sexual Health clinic as well as the Sexually Transmitted Disease (STD) services, where medications and/or vaccines are administered or provided. The agreement is valid from January 1, 2023, to December 31, 2024. This contract is currently under review by the County Attorney. The fiscal impact will be \$500 per year and included in the 2023 Budget in Cost Center A4035.456 Health Contracts. The request was approved on a motion made by Legislator Harris, seconded by Legislator Ricketts-Swales, and carried. **Prepare Resolution**

Resolution for Agreement with UR Jones Memorial Hospital-Rabies Post Exposure Treatment

Public Health Director Tyler Shaw requested a resolution approving an agreement with UR Jones Memorial Hospital for Rabies post-exposure treatment for individuals who may meet specific criteria after a possible exposure to a rabies vector species. UR Jones is the primary provider of the Rabies post-exposure treatment in Allegany County. The agreement is valid from January 1, 2023, to December 31, 2023. This contract is currently under review by the County Attorney. The funding was requested in the 2023 Budget Cost Center A4043.409 Fees up to \$1,000.00 per patient/per occurrence. The request was

approved on a motion made by Legislator Ricketts-Swales, seconded by Legislator Hanchett, and carried. **Prepare Resolution**

Resolution for Agreement with UR St. James Hospital-Rabies Post Exposure Treatment

Public Health Director Tyler Shaw requested a resolution approving an agreement with UR St. James Hospital for Rabies post-exposure treatment for individuals who may meet specific criteria after a possible exposure to a rabies vector species. UR St. James serves as an alternate site provider for the Rabies post-exposure treatment in Allegany County. The agreement is valid from January 1, 2023, to December 31, 2023. This contract is currently under review by the County Attorney. The funding was requested in the 2023 Budget Cost Center A4043.409 Fees up to \$1,000.00 per patient/per occurrence. The request was approved on a motion made by Legislator Ricketts-Swales, seconded by Legislator Hanchett, and carried. **Prepare Resolution**

Resolution for Budget Transfer-Office Equipment and Supplies

Public Health Director Tyler Shaw requested a resolution approving a transfer of \$5,220 from A4010.101 Regular Pay, as well as \$3,136 in fringe benefit expense that was originally appropriated in A4190 (WIC). This transfer will fund the purchase of items outlined below. These monies are available due to an extended medical leave being taken in 2022 by a staff member whose salary and fringe benefits are fully grant-funded. The funds should be transferred as follows:

<u>From:</u>	<u>Amount:</u>
A4010.101 County Health Department - Regular Pay	\$5,220
A4190.802 WIC - Retirement	\$1,907
A4190.803 WIC - FICA	\$ 957
A4190.804 WIC - Workers Comp.	\$ 225
A4190.805 WIC - Disability	\$ 47
	<u>\$8,356</u>
<u>To:</u>	
A4190.201 WIC - Office Equipment	\$7,456
A4190.407 WIC - Office Supplies	\$ 300
A4190.409 WIC - Fees	<u>\$ 600</u>
	<u>\$8,356</u>

In an effort to maximize all available grant funding, the New York State WIC Western Region Office has recommended and approved the following purchases:

1. Three laptops and docking stations, speakers, and video conferencing monitor
2. Purchase and installation of security system at Wellsville WIC site
3. Increase in cost of printer ink through Toshiba
4. Three Office 365 subscriptions (\$150 each)
5. Increase in Cost of Teletask based on caseload

The request was approved on a motion made by Legislator Harris, seconded by Legislator Ricketts-Swales, and carried. **Refer to Ways and Means**

SOCIAL SERVICES

Social Services Commissioner Edna Kayes attended the meeting and submitted her monthly report to the committee for review. Ms. Kayes introduced Sr. Caseworker Sherri Bailey to talk about the Family Assessment Response (FAR) program which is an alternate response to a Child Protective Services (CPS) Report.

Ms. Bailey stated that in Allegany County there are two ways to respond to a report that comes in through the State Central Registry hotline. The first is a traditional CPS investigation. The second is the FAR program. Hotline reports are reviewed for the criteria used to determine whether cases would be best suited with FAR. The criteria for determining cases include; inadequate guardianship, educational neglect, lack of medical care, inadequate food, clothing, and shelter, lack of supervision, lacerations, bruises, welts, excessive corporal punishment, parent's drug and alcohol misuse, choking, twisting, shaking, emotional neglect, and child's drug and alcohol misuse. Safety is always the priority when they are working with families. They engage with families to assess a child's safety and family needs, and to identify formal and informal modes of support to help families care for their children. They stress to families that they are forming a partnership with them to provide a solution-focused approach designed to connect families when improvements are warranted in their lives. FAR caseworkers and families work together to constantly assess safety and risks throughout the case. If an immediate safety concern arises, the FAR process would stop and a CPS investigation would proceed. A majority of cases require child education and mental health services, and caregiver mental health services. Twenty counties in New York State offer FAR. Currently, there have been 666 different hotline allegation reports that Allegany County Senior Caseworkers have dealt with.

Legislator Root asked how long Allegany County has been providing FAR. Ms. Bailey stated that the FAR program had been offered many years before she started with the County in 2009. Legislator Root asked if counties can opt out of participating in FAR. Ms. Bailey stated that more counties are adapting to FAR because of its solution-focused, strength-based program that recognizes not all families require a CPS investigation.

Legislator Ricketts-Swales stated that she is hearing that one of the biggest ways to support these families is with mental health services. Ms. Bailey stated that community-based mental health is vital to children and families in crisis.

Committee Chair Burdick asked for the number of staff dedicated to the FAR program. Ms. Bailey stated that 3 out of 10 caseworkers in the department are designated for FAR, and that they currently have 8 Senior Caseworkers.

Family Opportunity Center

Ms. Kayes stated that ACCORD has taken the lead on writing and submitting a grant for a family opportunity center in Allegany County. The partners involved in the grant are; Clarity, ACASA, Literacy West, DSS, ACCORD, and Ardent Solutions. If they are awarded the grant it will be a centralized center for some service provisions such as mental health, drug and alcohol, and education. DSS, ACCORD, and Ardent Solutions have included a vehicle request within the grant so that people using this service can be transported where they need to be. They intend to locate the center by Literacy West in Belmont to be centrally located within the County. The center will serve families at risk and involved with child welfare services, and that lack existing support within the County. All of the services will be near Literacy West, which will help provide many educational services to parents. Ms. Kayes stated that the grant is very competitive and they are hopeful it will be awarded to them for this center.

Committee Chair Burdick asked if the grant fully funds the center and its services. Ms. Kayes stated that it is a \$3 million grant that will fully fund it for a period of 3 years. Ms. Kayes stated that a school will also be eligible to apply for a \$1 million grant in conjunction with this grant.

Resolution Approving Renewal of Contract with Catholic Charities of the Diocese of Rochester d/b/a Catholic Charities Steuben/Livingston-Kinship Respite

Social Services Commissioner Edna Kayes requested a resolution approving the renewal of the Respite contract for the period of September 1, 2022, to December 31, 2022, between DSS and Catholic

Charities of the Diocese of Rochester d/b/a Catholic Charities Steuben/Livingston (\$15,716.67), 23 Liberty Street, Bath, NY 14810. This contract is included in the 2022 Budget.

A6010 Social Services Administration

Appropriations:

A6010.482 Economic Opportunity & Development Contracts/Interagency

Revenues: A6010 Social Services Administration

A6010.4615.00 Fed Aid – DSS FFFS - Federal TANF Administration

The request was approved on a motion by Legislator Harris, seconded by Legislator Ricketts-Swales, and carried. **Prepare Resolution**

Resolution to Apply for Homelessness During Inclement Weather (Code Blue Funding)

Social Services Commissioner Edna Kayes requested a resolution to apply for the Homelessness During Inclement Weather (Code Blue Funding) Grant. This funding will allow DSS to partner with R.E.D.Y. Youth Services and ACCORD Corp. to operate a warming station in Belmont, NY, from 4:30 p.m. to 8:30 a.m. on days that the temperature falls below 32 degrees with wind chill included. R.E.D.Y. staff will provide overnight supervision to the persons in need. Motels and hotels may still be appropriate for families or for persons that a congregate setting would be inappropriate. DSS and ACCORD staff will be onsite in the mornings to provide case management services to help persons apply for services that may help stabilize their situation. The total fund request for 2023 will be \$278,007. The request was approved on a motion by Legislator Harris, seconded by Legislator Hanchett, and carried. **Refer to Ways and Means**

Legislator Harris asked if staff costs are covered by this grant. Ms. Kayes stated that it is part of usual staff duties and is not included in the grant.

Legislator Root asked how people needing this service are identified. Ms. Kayes stated that they may be found by police officers, or they may call the after-hours number. Once they have been identified, then housing is provided. Ms. Kayes stated that there will be 8 beds with dividers, coffee in the morning, and there will be staff to help them through anything they may need.

Legislator Hanchett stated that she had an opportunity to look into the program and that it sounds like a good solution, and an opportunity to reduce transportation costs of existing staff without having to travel to multiple areas to provide services.

Resolution to Accept a NYS Office of Children and Family Services Grant - Allegany County Child Advocacy Center Mobile Unit

Social Services Commissioner Edna Kayes requested a resolution to accept the NYS Office of Children and Family Services Grant funding. The New York State Office of Children and Family Services notified the Allegany County Department of Social Services on August 29, 2022, of a one-year grant for the mobile unit of the Allegany County Child Advocacy Center. This grant will be used for partial payroll of the CAC and supplies and maintenance of the mobile unit. This grant money requires no budget adjustments as the money is already budgeted for the calendar year 2022 and has been requested for the 2023 budget. This grant runs from the federal fiscal year October 2022 to September 2023.

Appropriations (\$50,000)

A6201.474	Child Adv Center-Mobile Unit - Contractor Payroll	\$45,000
A6201.202	Child Adv Center-Mobile Unit - Maintenance RV	\$ 2,500
A6201.402	Child Adv Center-Mobile Unit - Mileage	\$ 2,500

Revenues (\$50,000)
A6201.4689.MU

\$50,000

The request was approved on a motion by Legislator Hanchett, seconded by Legislator Root, and carried. **Prepare Resolution**

Resolution to Accept the NYS Office of Victim Services Grant-Allegany County Child Advocacy Center Administration

Social Services Commissioner Edna Kayes requested a resolution to accept grant money awarded by the NYS Office of Victim Services for three years for the administration of the Allegany County Child Advocacy Center. These funds are already budgeted in the A6200.474 appropriations and A6200.4689.CAC revenue for the calendar year 2022, and have been requested in the 2023 Budget and will be requested in 2024. The grant runs during the Federal Fiscal Year as follows:

6200.474	Child Adv Center-DSS - Federal Fiscal Year 22-23	\$96,751.93
6200.474	Child Adv Center-DSS - Federal Fiscal Year 23-24	\$96,751.93
6200.474	Child Adv Center-DSS - Federal Fiscal Year 24-25	\$96,751.93

The request was approved on a motion by Legislator Harris, seconded by Legislator Rumfelt, and carried. **Prepare Resolution**

Request to Fill Principal Social Welfare Examiner

Social Services Commissioner Edna Kayes requested permission to fill one full-time Principal Social Welfare Examiner (PEF Bargaining Unit, Grade: 7, Step: Base to 11), and any resulting backfills due to a retirement in the Department of Social Services. This position is responsible for planning, coordinating, supervising, and managing the performance and activities of a group of employees in the Temporary Assistance Division including Social Services Investigators, Sr. Social Welfare Examiners, Sr. Case Managers, Case Managers, Employment Specialists, Social Welfare Examiners, Employment Workers, and clerical employees. This position is funded with 27 percent County funds, 21 percent State funds, and 52 percent Federal funds. The 2022 Budget includes \$58,043 for this position. The request was approved on a motion by Legislator Rumfelt, seconded by Legislator Ricketts-Swales, and carried.

Refer to Ways and Means

OFFICE FOR THE AGING

Office for the Aging Director Anita Mattison attended the meeting and submitted her monthly report to the committee for review. Ms. Mattison began by thanking everyone that volunteered at the Senior Picnic. Committee Chair Burdick also thanked Ms. Mattison's staff for organizing the event. Ms. Mattison highlighted the following items from her monthly report:

- Housekeeping/Chore (PC I) – 1,157.75 hours of in-home services
- Information and Assistance Services – 2,216 phone calls looking for services
- Caregiver Services/ADCSI – 198.50 hours of services

Committee Chair Burdick asked if there are more aides available for the Housekeeping/Chore than she had previously. Ms. Mattison stated that they have two part-time laborers for PC I that they can group to serve more people with less travel time and more time in the house.

Resolution for Budget Increase-Alzheimer's Disease Caregiver Support Initiative (ADCSI)

Office for the Aging Director Anita Mattison requested a resolution to increase the ADCSI-Alzheimer's Disease Caregiver Support Initiative budget by \$6,000. This grant has been renewed on a

fiscal year of July 1, 2022 – June 30, 2023, changing from prior years. The original budget is not sufficient to cover the cost of Respite care for the remainder of 2022 to align with the grant requirements. The OFA will bring down an additional \$6,000 in 2022 from the Alzheimer’s Association. Appropriations should be made as follows:

Appropriations (\$6,000)		
A 6791.474	OFA Alzheimer’s Caregiver Support - Contracts (Homecare)	\$6,000
Revenues (\$6,000)		
A 6791.3772.00	OFA Alzheimer’s Caregiver Support - ST AID-OFA	\$6,000

The request was approved on a motion made by Legislator Ricketts-Swales, seconded by Legislator Harris, and carried. **Refer to Ways and Means**

Resolution to Transfer Funds to Cover Mileage and Fuel Costs

Office for the Aging Director Anita Mattison requested a resolution to transfer funds within budgets to ensure there is funding to cover mileage and fuel costs in the correct funding streams through the end of 2022. This is due to the increased cost of fuel and mileage, and a result of not filling a budgeted position. The funds should be transferred as follows:

A6776 OFA Community Services for Elderly

FROM:	TO:	AMOUNT:
A6776.101 Reg. Pay	A6776.402 Mileage	\$ 8,000
A6779.101 Reg. Pay	A6779.402 Mileage	\$ 3,500
A6779.101 Reg. Pay	A6779.422 Gas & Oil	\$ 11,500

The request was approved on a motion made by Legislator Harris, seconded by Legislator Rumpfelt, and carried. **Prepare Resolution**

Town Hall Meetings

Committee Chair Burdick reminded everyone of the Town Hall Meetings and urged everyone to attend and listen to what the Senior Citizens have to say.

COMMUNITY SERVICES

Resolution to Accept and Budget Additional State Aide from Office of Addiction Services and Supports (OASAS) Funds

Community Services Director Dr. Robert Anderson requested a resolution to accept and appropriate funds that have been increased by the State Office of Addiction Services and Support (OASAS) for the 2022 fiscal year. The budget adjustment for the 2022 Budget is requested as follows:

A4220 Council on Alcoholism and Substance Abuse		
Expenses: \$65,899		
A4220.457	Contract- Substance Abuse (COLA)	\$ 35,707
A4220.457	Contract- Substance Abuse (Jail Program)	\$ 101,250
Revenue: \$136,957		
A 4220.3486.00	State Aid – Substance Abuse	\$ 136,957
Total increase in grant funding:		\$ 136,957

The request was approved on a motion made by Legislator Harris, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

County Attorney Carrow asked that the resolution also authorize the Chairman of the Board to sign the State-Aide funded authorization that is attached to the MOE as that is technically the contract that the State provides to the County for the acceptance of the additional funds. Ms. Carrow stated that her office will add a signature line and date for the Chairman's signature.

Legislator Harris asked if the funding for jail medications is directly related to managing withdrawal symptoms for drug abusers that are incarcerated. Dr. Anderson replied, "yes." Legislator Harris asked if that is the sole purpose of that funding. Dr. Anderson stated that it is used for the treatment of withdrawal symptoms but it is primarily used for treatment and withdrawal. Legislator Harris asked if treatment for withdrawal symptoms is mandated. Dr. Anderson stated that it is mandated.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:10 p.m. following a motion made by Legislator Rumfelt, seconded by Legislator Ricketts-Swales, and carried.

Respectfully Submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators

FREE RABIES CLINIC

Sponsored by: Allegany County Department of Health

For Dogs, Cats & Ferrets 3 months (12 weeks) & older
NYS Residents Only

Genesee Valley School- Bus Garage
1 Jaguar Drive, Belmont NY 14813
Saturday, September 17, 2022
9 a.m.-12 p.m.

DRIVE-THRU CLINIC (one-way traffic only)
YOU MUST REMAIN IN YOUR VEHICLE

Bring your pet's previous rabies vaccination record with you to be given
a 3-year vaccine

To register for the clinic please go to the following link or scan
the QR code:

<https://tinyurl.com/20220917RabiesClinic>



Pre-registration required before Thursday, September 15, 2022.

If you are having problems registering online, please call: (585) 268-9710
or (585) 268-9263.

Donations are greatly appreciated!