

**HUMAN SERVICES COMMITTEE**  
**October 5, 2022**

**Call to Order:** The meeting was called to order by Human Services Committee Chair Janice Burdick at 3:53 p.m.

**Roll Call:** J. Burdick, J. Ricketts-Swales, G. Hanchett, J. Rumfelt, D. Root, P. Stockin, (Absent: B. Harris)

**Other Attendees:** G. Barnes, K. Black, A. Carrow, R. Christman, P. Curran, A. Cyr, K. Demick, D. Fanton, S. Havey, D. Healy, K. Hooker, E. Kayes, C. Knapp, T. Linn, J. Ricci, B. Riehle, T. Ross, T. Shaw

**Approval of Minutes**

A motion was made by Legislator Hanchett, seconded by Legislator Root, and carried to approve the September 7, 2022, Human Services Committee meeting minutes.

**PUBLIC HEALTH**

Public Health Director Tyler Shaw attended the meeting and submitted his monthly report to the committee for review. Mr. Shaw stated that information for the upcoming COVID-19 clinics can be found at <https://www.alleganyco.gov/coronavirus/covid-19-vaccine-information/>.

**Facility Use Agreements for Off-Site Flu Immunization Clinics**

Public Health Director Tyler Shaw requested a resolution to ratify his signature to enter into facility use agreements with the following agencies/municipalities for off-site flu immunization clinics as follows:

- Houghton Volunteer Fire Department (September 27, 2022, 1:30 p.m. to 6:30 p.m.)
- Friendship American Legion – Post 1168 (October 3, 2022, 3:00 p.m. to 6:00 p.m.)
- Town of Almond (October 5, 2022, 2:30 p.m. to 5:30 p.m.)
- Andover Fire Department Association, Inc. (October 17, 2022, 2:30 p.m. to 6:30 p.m.)
- Bolivar Fire Department Association, Inc. (October 19, 2022, 12:30 p.m. to 5:30 p.m.)

These agreements will be instrumental in conducting our off-site flu immunization clinics for the public that will take place in each legislative district. The agreements are currently under review by the County Attorney. There are no fees being charged for the use of these facilities. The request was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Root, and carried. **Prepare Resolution**

**Clark Patterson Lee Agreement for Engineering Review Services-Individual Sewer Disposal Program (ISDS)**

Public Health Director Tyler Shaw requested a resolution approving an agreement with Clark Patterson Lee for engineering review services for the individual sewage disposal program (ISDS). The engineering review services are required under the State Education Department Laws that govern engineering projects and who may review them and sign off. We have utilized this engineering firm for many years and are satisfied with the turnaround times and the services that they provide. The agreement is valid from January 1, 2023, to December 31, 2024, and is subject to the review and approval by the County Attorney. The funding is included in the 2023 Budget under Account Number A4010.409 Fees. The amount will be \$75/hr or \$5,500/year. The request was approved on a motion by Legislator Hanchett, seconded by Legislator Ricketts-Swales, and carried. **Prepare Resolution**

**SOCIAL SERVICES**

Social Services Commissioner Edna Kayes attended the meeting and submitted her monthly report to the committee for review.

### **National Children's Alliance Domestic Trafficking Victim's Fund (DTVF) Grant**

Department of Social Services Commissioner Edna Kayes is requesting a resolution authorizing her to apply for the National Children's Alliance Domestic Trafficking Victim's Fund (DTVF) grant. This grant will support service provisions surrounding human trafficking. The funds will help the CAC with resources and services for survivors of child pornography and human trafficking. The project includes improvement in response, support, and services to survivors and their families. Also included in the grant is the continued expansion of the CAC's Digital Forensics Lab by renewing the licensing, updating education, and the continuation of technical support for the Cellebrite systems that are utilized by the Multidisciplinary Team (MDT). The grant amount is \$50,000 and will be for the fiscal year 2023. The request was approved on a motion by Legislator Root, seconded by Legislator Ricketts-Swales, and carried. **Refer to Ways and Means**

### **National Children's Alliance Provision of Core Direct-Child Advocacy Center (CAC) Services Grant**

Department of Social Services Commissioner Edna Kayes requested a resolution authorizing her to apply for the National Children's Alliance Provision of Core Direct Child Advocacy Center (CAC) Services grant. This grant award will allow for the establishment, improvement, and expansion of the CAC. It will increase access to the Children's Advocacy Center's services and improve the quality of the CAC and multidisciplinary team's response by maintaining the current staff. The grant amount is \$99,996 and will be distributed in fiscal years 2023 and 2024 as follows:

Fiscal year 2023: \$49,998

Fiscal year 2024: \$49,998

The request was approved on a motion by Legislator Rumfelt, seconded by Legislator Hanchett, and carried. **Refer to Ways and Means**

### **OFFICE FOR THE AGING**

Office for the Aging Director Anita Mattison was unable to attend the meeting but had previously submitted her monthly report to the committee for review. Office for the Aging Accountant Kimberly Black highlighted items from the report noting that there is an uptick in the number of calls they are receiving at the front desk. Ms. Black stated that they are also experiencing an increase in health insurance counseling requests, and they anticipate that to continue to go up as Medicare Open Enrollment approaches.

### **Request to Create and Fill Three Home Delivered Meals (HDM) Drivers**

Office for the Aging Director Anita Mattison requested permission to create and fill three part-time Substitute Meals on Wheels Driver Positions. The positions are budgeted in the 2022 Budget and will ensure continued meal delivery to the vulnerable seniors of Allegany County. **Refer to Ways and Means Pending Creation at the Legislative Board Meeting**

### **Acceptance of Donation from Allegany Senior Foundation**

Office for the Aging Director Anita Mattison requested a resolution accepting \$2,300 in donation funds for the Allegany Senior Foundation. This donation comes from the United Way and is directed toward Homecare Services. The funds will be used to support additional homecare hours for frail elderly. The funds should be appropriated as follows:

Increase Expenditure Account #

A6778.474

Contracts (Homecare)

\$2,300

Increase Revenue Account #		
A6778.2705.00	Gifts and Donations	\$2,300

The request was approved on a motion by Legislator Root, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

**Agreement with Alzheimer’s Association, Western New York Chapter as Sub-Contractor for Alzheimer’s Diseases Caregiver Support Initiative (ADCSI)**

Office for the Aging Director Anita Mattison requested a resolution to enter into an agreement with the Alzheimer’s Association, Western New York Chapter as a subcontractor for the Alzheimer’s Diseases Caregiver Support Initiative (ADCSI) to provide ongoing services such as care consultation, respite services, and safety devices. This agreement is currently being reviewed by the County Attorney. This expense is included in the 2022 and 2023 Budgets. The request was approved on a motion by Legislator Hanchett, seconded by Legislator Ricketts-Swales, and carried. **Prepare Resolution**

**Agreement with Good Times of Olean, LLC as Caterer for the Nutrition Services Program**

Office for the Aging Director Anita Mattison requested a resolution to enter into an agreement with Good Times of Olean, LLC, as the caterer for the Nutrition Services program. The term of this agreement is January 1, 2023, to December 31, 2025, with two optional 1-year extensions. This agreement is currently being reviewed by the County Attorney for final approval and is included in the 2023 Budget. The contracted compensated rate per meal is as follows:

- January 1, 2023, to December 31, 2023, is \$6.15 per meal
- January 1, 2024, to December 31, 2024, is \$6.40 per meal
- January 1, 2025, to December 31, 2025, is \$6.60 per meal

The request was approved on a motion by Legislator Hanchett, seconded by Legislator Rumfelt, and carried. **Prepare Resolution**

**COMMUNITY SERVICES**

**Increased Funding by the State Office of Mental Health (OMH) for the 2022 Fiscal Year**

Community Services Director Dr. Robert Anderson requested a resolution to accept and appropriate funds that have been increased by the State Office of Mental Health (OMH) for the 2022 fiscal year as follows:

**A 4313 –Mental Health Contracts**

Revenue: \$ 22,421

A 4313.3490.1078	State Aid – MH – Support Housing - Arbor	\$ 5,848
A 4313.3490.046L	State Aid – MH – Comm Support Program - Aspire	\$ 3,792
A 4313.3490.146L	State Aid – MH – C&F C.S.P. Gen - ARA	\$ 1,571
A 4313.3990.1037	State Aid – MH – I. S. Employ - ARC	\$ 599
A 4313.3490.1570	State Aid – Health Home Adult - ARA	\$ 1,386
A 4313.3490.1037P	State Aid – PROS – ARA	\$ 4,316
A 4313.3490.175A	State Aid – MH Adult Inpatient Care	\$ 4,909

Expenses: \$ 22,421

A 4313.456	Health Contract – Arbor	\$ 5,848
A 4313.457	Health Contract – Aspire	\$ 3,792
A 4313.460	Health Contract – ARA	\$ 1,571
A 4313.461	Health Contract – ARC	\$ 599

A 4313.462	Health Contract – ARA	\$ 1,386
A 4313.463	Health Contract – ARA	\$ 4,316
A 4313.464A	Health Contract – ARA	\$ 4,909
<b>A 4314 –Mental Health CSS</b>		
Revenue: \$ 8,539		
A 4314.3490.1014	State Aid – MH – CSS – ARA	\$ 8,539
Expenses: \$ 8,539		
A 4314.458	Health Contract – ARA	\$ 8,539
<b>A 4315 –Mental Health Reinvestment</b>		
Revenue: \$ 9,459		
A 4315.3490.1200	State Aid – MH – Comm Reinv – ARA/ARC/Arbor/Home/MHA	\$ 9,459
Expenses: \$ 9,459		
A 4315.456	Health Contract – ARA	\$ 4,171
A 4315.457	Health Contract – ARC	\$ 608
A 4315.458	Health Contract – Arbor	\$ 2,266
A 4315.461	Health Contract – HOME	\$ 540
A 4315.464	Health Contract – MHA	\$ 1,874

**Summary of increase to Grant Agencies contracts - \$ 40,419**

ARC	\$ 1,207	AspireHope NY	\$ 3,792
Housing Options Made Easy HOME	\$ 540	Mental Health Association	\$ 1,874
Arbor Development	\$ 8,114	ARA	\$24,892

Total increase in grant funding: \$40,419      Local county share: \$0

The request was approved on a motion by Legislator Ricketts-Swales, seconded by Legislator Hanchett, and carried. **Refer to Ways and Means**

**Increased Funding by the State Office of Addiction Services and Supports (OASAS) for the 2022 Fiscal Year**

Community Services Director Dr. Robert Anderson requested a resolution to accept and appropriate funds that have been increased by the State Office of Addiction Services and Supports (OASAS) for the 2022 fiscal year as follows:

**A 4220 - Council - Alcohol and Substance Abuse**

Revenue: \$3,978		
A 4220.3486.00	State Aid - Substance Abuse	\$3,978
Expenses: \$ 3,978		
A 4220.460	Contract- Vocational Education	\$3,978

The request was approved on a motion by Legislator Root, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 4:04 p.m. following a motion made by Legislator Rumfelt, seconded by Legislator Ricketts-Swales, and carried.

Respectfully Submitted,

Tiffany Linn, Confidential Secretary  
Allegany County Board of Legislators