*Allegany County Land Bank*
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**Allegany County Land Bank Board Meeting Minutes**
**June 12, 2019**

**APPROVED**

**Committee Members Present:** B. Loucks, D. Fanton, K. Dirlam, and D. Evans

**Others Present**: D. McDonnell, J. Isaman, and J. Adams.

**Absent:** A. Whitehouse.

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 8:15 a.m.

**New Business**

**A motion was made by D. Fanton, seconded by D. Evans, and carried to accept the resignation of T. Boyde from the Allegany County Land Bank Board Meeting effective June 11, 2019.**

**Members welcomed Debbie McDonnell the new County Administrator to the meeting and provided introductions.**

**A motion was made by B. Loucks, seconded by D. Fanton, and carried to submit a request to the Chairman of the Allegany County Board of Legislators to appoint the new County Administrator, Deborah McDonnell to serve on the Allegany County Land Bank Board.**

**Infrastructure**

***Acquisition/Stabilization***

95 Main Street, Cuba – J. Isaman presented bid for the roof repair from AMW Contracting & Landscape in the amount of $13,000. Members discussed the bid and payment schedule and agreed a fair approach to payment would be to pay for the materials up front, provide future payments at mutually agreed upon performance targets and withhold 20% of the bid amount until successful completion.

**A motion was made by D. Fanton, seconded by D. Evans, and carried to accept the bid from AMW Contracting for the roof repairs to 95 Main Street property in Cuba, NY.**

1936 Rte. 19, Willing- J. Isaman is having difficulty finding a business to complete lawn service for this property. D. Fanton reported the property is in need of being mowed. Members discussed possible leads.

Habitat for Humanity- J. Isaman reported that the agency is interested in a partnership and will draft a contract for the land bank attorney's review and for LISC signature to allow the land bank to serve as pass through to contribute funding for a new Habitat for Humanity home. The renovation costs for Maple Street property in Cuba will determine amount of funding that can be contributed to the partnership. J. Isaman also reported that the agency doesn't view any of the current land bank lots as acceptable sites for a new home.

**Left Over Tax Auction Properties**

A list comprised of eleven properties from the tax sale auction from the County Treasurer for purchasing consideration was distributed and discussed. J. Isaman will inspect the Alfred and Allen properties listed and report back at the next meeting. It is likely the Alma property listed will be a costly demolition project. However, the property is located on Route 417 and is highly visible and would result in a big improvement esthetically. The two Wellsville properties on the list will most likely be demolitions. J. Isaman will do further research and make recommendations at the next meeting.

**Good of the Order**

The NYLBA Conference will be held on June 12th and 13th in Buffalo.

**Next Meeting**

The next regular ACLB Board Meeting will be held on Tuesday, June 25th at 9 a.m. in the Kirst Conference Room at the Crossroads Conference Center.

**Adjournment**

**There being no further business to come before the Board, the meeting was adjourned at 9:05 a.m. following a motion by D. Fanton, seconded by D. Evans, and carried.**

Respectfully submitted,

Jodi Adams
Assistant to the County Administrator