



6087 State Route 19 North- Suite 300
Belmont, NY 14813
585-268-7472 Extension 7
alleganycountylandbank@gmail.com

Allegany County Land Bank Meeting Minutes August 16, 2021

Members Present: K. Dirlam, D. Fanton, D. Evans, C. Knapp, B. Loucks, and E. Zalar

Others Present: J. Isaman and J. Adams

Call to Order

The meeting was called to order at 9:01 a.m. by Chairman B. Loucks.

Approval of Minutes

- **A motion was made by E. Zalar, seconded by D. Fanton, and carried to approve the meeting minutes from July 19, 2021.**

Financial

- **A motion was made by D. Evans, seconded by E. Zalar, and carried to approve the July 2021 Treasurer's Report.**
- **A motion was made by K. Dirlam, seconded by D. Fanton, and carried to pay the bills.**

Infrastructure

Properties for Sale:

172 and 178 E. State Street in Wellsville

- No updates.

135 N. Franklin Street Wellsville

- J. Isaman reported the closing date is set for this week.

51 Cole Street Bolivar

- J. Isaman said eight people have looked at the property, but we haven't received any purchase offers yet.

37 King Street in Wellsville

- J. Isaman reported the adjacent property owner on Brooklyn Heights will make an offer.

Mill Street in Wiscoy

- J. Isaman reported we have two purchase offers for the property.

79 Clark Street in Wellsville

- We have received no purchase offers to date.

A motion was made by D. Fanton, seconded by E. Zalar, and carried to accept Ms. Gustafson's purchase offer of \$1,000 plus closing costs for the 37 King Street property in Wellsville, NY.

A motion was made by E. Zalar, seconded by C. Knapp, and carried to accept Mr. DeCleene's purchase offer of \$5,000 plus closing costs for the Mill Street property in Wiscoy. The property includes two parcels with a combined total of .728 acre.

New Construction

- No updates

Rehabilitation

- No updates

Acquisition

Tax Sale Properties

- *C. Knapp said the County plans to go out to bid for electronic tax sale auction services for the spring of 2022.*

Cornerstone Properties

- No updates.

Zombie Properties

- Board of Legislator Chairman Curt Crandall provided authorization for C. Knapp to receive the information. She is waiting on further information from the data management system.

Housing Study/ARPA Request

C. Knapp said Allegany County is currently collecting projects from departments. The funding is expected to be spent by 2026. She said if the Land Bank has projects they would like to be considered for funding, submit requests to her. J. Isaman said that he would submit a funding request for consideration for a comprehensive county-wide housing study.

J. Isaman reported the NYSOCR review of the Land Bank's CDBG funding application indicated areas for improvement include avoiding any administrative costs in the budget and including letters of support from elected officials and community based organizations. J. Isaman plans to resubmit the funding application in the next funding cycle anticipated in the spring of 2022.

Applied Tech Consortium

K. Dirlam recommended J. Isaman contact Fileve Palmer from Southern Tier West.

New Business

J. Isaman said he received notice that Land Bank Attorney Ed Pekarek will be submitting a letter of resignation following the closing of 135 Franklin St. Mr. Pekarek said that he would complete the

closing of 135 N. Franklin Street property and then resign. J. Isaman will reach out to local attorneys for future consideration.

Good of the Order

K. Dirlam recommended J. Isaman plan to hold the Governance and Audit Committee Meetings in October as they are required to meet again before the end of the year.

Next Meeting

- September 20, 2021 at 9:00 a.m. at Crossroads

Adjournment

- **A motion was made by E. Zalar, seconded by C. Knapp, and carried to adjourn the meeting at 10:10 a.m.**

Respectfully Submitted,

Jodi Adams

Assistant to the County Administrator