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## **Allegany County Land Bank Meeting Minutes July 19, 2021**

**Members Present:** D. Fanton, D. Evans, C. Knapp, B. Loucks, and E. Zalar

**Excused:** K. Dirlam

**Others Present:** J. Isaman and J. Adams

### **Call to Order**

The meeting was called to order at 8:56 a.m. by Chairman B. Loucks.

### **Approval of Minutes**

- **A motion was made by D. Fanton, seconded by E. Zalar, and carried to approve the meeting minutes from June 21, 2021.**

### **Financial**

- J. Isaman discussed revisions to the 2021 Organizational Budget which includes a new format to further define funding by activity. The Land Bank Finance Committee met the previous Monday and offered up a revised 2021 budget along with a draft of the 2022 organizational budget. J. Isaman said there is a balance of \$275K remaining. Future trends will likely include limited funding for demo and rehab projects and insurance costs will decrease by selling properties.
- **A motion was made by D. Fanton, seconded by E. Zalar, and carried to accept the revised 2021 Organizational Budget and to adopt the drafted 2022 Organizational Budget.**
- **A motion was made by E. Zalar, seconded by D. Evans, and carried to approve the Treasurer's Report.**
- **A motion was made by D. Evans, seconded by D. Fanton, and carried to pay the bills.**

### **Infrastructure**

#### **Properties for Sale:**

##### ***172 and 178 E. State Street in Wellsville***

- J. Isaman said a person has expressed interest in 172 E. State Street, but setting funds aside in an escrow account until completion of demolition work will be challenging.

##### ***135 N. Franklin Street Wellsville***

- J. Isaman noted the house has sold and the closing date is mid-July. The paperwork is with the buyer's attorney.

***37 King Street in Wellsville***

- The lot has been listed by the realtor. A neighbor has expressed interest in buying the lot. Members suggested J. Isaman arrange for lawn maintenance.

***Mill Street in Wiscoy***

- The lot has been listed by the realtor.

***79 Clark Street in Wellsville***

- The grass needs seeded and J. Isaman said he is waiting on a quote for the work.

**Rehabilitation*****51 Cole Street in Bolivar***

- J. Isaman reported the property has been listed by the realtor.

**Acquisition*****130 S. Main Street Belfast***

- No updates to report.

***Cornerstone properties***

- J. Isaman is expecting to hear about a couple of properties from the realtor.

***Zombie properties***

- Chairman of the Board Curt Crandall has provided authorization for C. Knapp to receive the information. She is waiting on further information from the data management system.

**A motion was made by D. Fanton, seconded by D. Evans, and carried that based on no current activity, and no planned activity for the foreseeable future, the Allegany County Land Bank is forced to reallocate funding that was previously designated for a Habit for Humanity project to a Capital Project Account.**

**Other Business**

- J. Isaman reported that a Tolemi Building Blocks kick-off call was held last week.
- The Applied Tech Consortium will officially begin in September. Currently, activities include getting the labs set up on campus for the program.
- J. Isaman, J. Adams, and C. Knapp will participate in a grant application review call for the CDBG grant application that was recently denied funding to learn ways to strengthen future grant applications.

**Next Meeting:**

- **August 16, 2021 at 9:00 a.m. at Crossroads**

**Adjournment**

- **A motion was made by D. Fanton, seconded by C. Knapp, and carried to adjourn the meeting at 9:45 a.m.**

Respectfully Submitted,

Jodi Adams

Assistant to the County Administrator