

## **PLANNING AND ECONOMIC DEVELOPMENT**

**October 5, 2022**

**Call to Order:** The meeting was called to order at 12:48 p.m. by Planning & Economic Development Committee Chair Debra Root.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Committee Chair Debra Root.

**Roll Call:** D. Root, G. Barnes, G. Hanchett, D. Healy, J. Ricci, J. Ricketts-Swales, P. Stockin (Absent: P. Curran, A. Cyr)

**Other Attendees:** T. Boyde, R. Budinger, J. Burdick, A. Carrow, G. Cooper, K. Demick, K. Dirlam, D. Fanton, B. Harris, S. Havey, K. Hooker, C. Jones, C. Knapp, T. Linn, B. Riehle, T. Ross, J. Rumfelt, D. Scholes, R. Sobeck-Lynch, C. Whitwood, T. Windus

### **Request to Fill Senior Employment and Training Counselor in the Employment and Training Department**

Employment & Training Director Reita Sobeck-Lynch requested to fill one Senior Employment & Training Counselor (Grade: 17, Step: Base 7) due to a resignation in the Employment & Training Department. The annual salary of this position is estimated to be between \$43,309 and \$54,376, with benefits estimated to be between \$18,900 and \$23,730. This position is funded with 100 percent Federal funds, and \$78,106 is available in the 2022 Budget. The request was approved on a motion by Legislator Hanchett, seconded by Legislator Ricketts-Swales, and carried. **Refer to Ways and Means**

### **Request for Resolution for Agreement with New York Welcomes You, Inc.**

Planning Director Kier Dirlam requested a resolution to enter into an agreement with Josiah Brown through New York Welcomes You, Inc. This will be beneficial to the County's Tourism promotion efforts. Previously they have aided in the development of the WNY Wilds brand and the creative aspects of the 2022 Tourism Guide which has been acknowledged by the New York State Tourism Industry Association (NYSTIA) for excellence. Various creative marketing products will be updated or developed through this collaboration. The agreement is to not exceed \$19,995. Costs are contained in the 2022 Tourism Budget matching funds/I Love NY Grant. The request was approved on a motion by Legislator Hanchett, seconded by Legislator Cyr, and carried. **Prepare Resolution**

Legislator Barnes asked if this agreement is to provide an update to the current tourism guide. Mr. Dirlam explained that the tourism guide that was produced in the spring was phase one. Mr. Dirlam stated that the expectation is that they will make necessary changes and additions and possibly create different versions. Legislator Barnes stated that he is concerned that there is not enough emphasis on Allegany County and that there is a lot of Western New York Wilds that are not in Allegany County. Legislator Barnes stated that he wants to look at the guide and be able to identify that the tourism guide is for Allegany County. Mr. Dirlam stated that they try to incorporate references to Allegany County where they can.

### **Request for Resolution for Contract with Pictometry International Corp.**

County Administrator Carissa Knapp requested a resolution authorizing the County to enter into a contract with Pictometry International Corp. for three biennial county-wide aerial imagery projects that will include community-level ortho and oblique imagery of the entire County as well as property-level ortho and oblique imagery of the villages and major hamlets. Additionally, the services include software, fifty concurrent user licenses for access to the custom imagery libraries, disaster response flights after emergencies or disasters, training, and two years of maintenance and support. The price for each project (aerial imagery flight) is \$185,985 for a total contract price of \$557,955 for three flights to occur biennially. If immediate scheduling allows, it is anticipated that the flights will occur in the autumn of 2022, 2024, and 2026. Ms. Knapp stated that Mr. Dirlam is taking the lead on this project, and he has worked out a

contract that the County Attorney is reviewing. Ms. Knapp explained that they met with a group of departments to determine how they would use pictometry. The request was approved on a motion by Legislator Healy, seconded by Legislator Barnes, and carried. **Refer to Ways and Means**

Legislator Healy stated that there will be many benefits for the County and local municipalities, and he believes this is a good use of the ARPA funds.

Legislator Root stated that this is a very good use of ARPA money.

**Request for Resolution for Capital Project for Pictometry Services**

County Treasurer Terri Ross requested a resolution to create and appropriate funding for a capital project for the purpose of entering into a contract with Pictometry International Corp for three biennial County-wide aerial imagery projects. They are also requesting that the funding be appropriated from the Federal American Rescue Plan (ARP) funds as follows:

			<u>Amount:</u>
<b>Budget Adjustment: General</b>			
EXPENSE			
A9560.904A*	Interfund Transfer to Capital from General ARP		\$560,000
REVENUE			
A2030.4089.ARP	Fed Aid – COVID 19 American Rescue Funds		\$560,000
 <b>Budget Adjustment: Capital</b>			
EXPENSE			
H8097.200*	Capital Project Expense		\$560,000
REVENUE			
H8097.5031.ARP*	Interfund Transfer from General ARP		\$560,000
 <b>Journal: General/Capital</b>			
A691.ARP	Def Rev – Fed ARPA Funding 2021		(\$560,000)
A2030.4089.ARP	Fed Aid – COVID 19 American Rescue Funds		\$560,000
A9560.904A*	Interfund Transfer to Capital from Gen ARP		(\$560,000)
H8097.5031.ARP*	Intefund Transfer from General ARP		\$560,000

The fiscal impact to the County will be the allocation of \$560,000 from ARP funds to a capital project account number to fund a contract for three (3) pictometry aerial imagery flights in 2022, 2024, and 2026 at a cost of \$185,985 per flight with Pictometry International Corp. The request was approved on a motion by Legislator Barnes, seconded by Legislator Healy, and carried. **Refer to Ways and Means**

**Land Bank Appointments**

Clerk of the Board Brenda Rigby Riehle requested a resolution reappointing the following individuals as members of the Allegany County Land Bank Corporation Board of Directors as follows:

The Chairman of the Board plans to reappoint the following individuals as members of the Allegany County Land Bank Corporation Board of Directors for a two-year term commencing October 1, 2022, and expiring September 30, 2024, subject to confirmation by the Board of Legislators:

- H. Kier Dirlam, Director of Planning
- Darwin Fanton
- Brian Loucks

The request was approved on a motion by Legislator Cyr, seconded by Legislator Ricci, and carried. **Prepare Resolution**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 1:00 p.m. following a motion by Legislator Barnes, seconded by Legislator Hanchett, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary  
Allegany County Board of Legislators