

## **PLANNING AND ECONOMIC DEVELOPMENT**

**November 16, 2022**

**Call to Order:** The meeting was called to order at 2:15 p.m. by Planning & Economic Development Committee Chair Debra Root.

**Roll Call:** D. Root, G. Barnes, P. Curran, A. Cyr, G. Hanchett, D. Healy, J. Ricci, J. Ricketts-Swales, P. Stockin

**Other Attendees:** D. Bigelow, T. Boyde, B. Broach, J. Burdick, C. Clark, S. Decker, K. Demick, K. Dirlam, D. Fanton, S. Grantier, B. Harris, S. Havey, K. Hooker, C. Jones, C. Knapp, R. Lynch, T. Ross, J. Rumfelt

### **Approval of Minutes:**

A motion was made by Legislator Ricci, seconded by Legislator Barnes, and carried to approve the October 19, 2022, Planning & Economic Development Committee minutes.

### **EMPLOYMENT & TRAINING**

Employment and Training Director Reita Sobeck-Lynch attended the meeting and submitted her monthly report to the committee for review. Ms. Sobeck-Lynch stated that the past month has been typical but was excited to share that she'd been in contact with the Human Resources office for Runnings, Inc. Runnings will be holding a job fair on December 13 from 8 a.m. until 6 p.m. at the store location in Wellsville. Runnings managers will be on site to do the interviews. The Employment and Training Office will have applications available so people can get them filled out in advance. Ms. Sobeck-Lynch is hoping they will get at least 100 applicants. Legislator Burdick asked how many employees Runnings plans to hire. Ms. Sobeck-Lynch believes they are looking for at least 50 part-time workers, but she will find out for sure on Friday when she meets again with someone from Runnings.

### **PLANNING DEPARTMENT**

Planning Director Kier Dirlam attended the meeting and submitted his monthly report to the committee for review. Mr. Dirlam shared that the town hall meetings that Office for the Aging and Ardent Solutions have held during the months of September and October will be very helpful when working on the next Comprehensive Plan update. It's tough to get input from our older population in the County. Comments received during those meetings will help with putting together the aging section of the Comprehensive Plan.

Mr. Dirlam noted that he's still waiting for information from the State on the grant for the Hazard Mitigation Plan.

Mr. Dirlam attended the New York State Tourism Industry Association conference in New York City. He stated it was quite informational and was presented with an Excellence in Tourism award. Legislator Cyr congratulated Mr. Dirlam.

### **ECONOMIC DEVELOPMENT**

Economic Development Director Timothy Boyde attended the meeting and submitted his monthly report to the committee for review.

### **Economic Development Position Announcement**

Mr. Boyde presented the following Economic Development Position Announcement flyer:



western ny  
*wilds*

7 Court Street  
 Belmont, NY 14813  
 p.585-268-9414  
 f.585-268-7473  
 Timothy.Boyde@alleganyco.gov

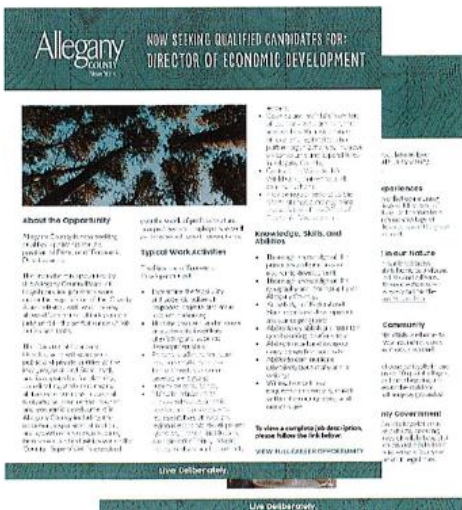
# Allegany County Department of Economic Development

Timothy T. Boyde, Director of Economic Development

## Search for Allegany County's Director of Economic Development

Avenue	Dates	Link(s)
Allegany County Website	10/3/2022; 10/11/22	<a href="#">AC Website Link 1</a> ; <a href="#">AC Website Link 2</a>
Facebook (County and HR)	10/3/2022	<a href="#">Allegany County, NY   Facebook</a>
LinkedIn	10/3/22	<a href="#">AC LinkedIn</a>
NYSAC	10/12/22 - 11/11/22	<a href="#">NYSAC</a>
NYS Economic Development Council	10/12/22- 11/11/22	<a href="#">NYSEDC Link</a> ; <a href="#">NYSEDC Newsletter</a>
NREDA	10/20/22	<a href="#">NREDA Job Posting Link</a>
International Economic Development Council	10/12/22- 11/11/22	<a href="#">IEDC Link</a>
Breezy (HR's social media push)	10/12/22- 11/11/22	<a href="#">Breezy Link (HR Vendor)</a> This posts to LinkedIn, Glassdoor, Indeed, Zip Recruiter, Google Jobs, Way Up and Job Rapido
National Association of Counties	10/12/22- 11/11/22	<a href="#">NACo Link</a> This is posted for 30 days and allows us to search resumes of prior applicants.

### Documents Developed for advertising the positions:



Live Deliberately.

Mr. Boyde stated the Economic Development Director position has been advertised in seven different venues, including local, state, national, and international opportunities. Nine applications have been received for the position. They will soon be passed on to Human Resources, and we will begin the interview process.

Mr. Boyde hopes to release the Request for Proposals for the Strategic Plan by November 30.

There has been continued conversations with DPW Superintendent Tom Windus and Dr. Craig Clark regarding a site plan for the Crossroads area. They've been looking at engineering for portions of that project, including road, water, sewer, and site preparation. They look forward to more discussion on the subject at a Committee of the Whole meeting on December 7.

Mr. Boyde noted relative to the conversation during the Committee of the Whole meeting held earlier in the day, he has received some additional documentation from the Wellsville Airport, which he has shared with the Legislators. Mr. Boyde feels the Wellsville Airport is a viable means of economic development for Allegany County.

## **INDUSTRIAL DEVELOPMENT AGENCY**

Allegany County Industrial Development Agency Executive Director Craig Clark attended the meeting and submitted his monthly report to the committee for review.

### **Crossroads Project**

Dr. Clark stated that he continues to work with the Economic Development Office and the Department of Public Works Office with the implementation of the CPL engineering of on-site infrastructure improvements on the Crossroads Project. He also mentioned that he attended a meeting on November 10, 2022, with the Federal EDA to discuss potential grant assistance for these infrastructure improvements. The assistance would be for manufacturing only, not hotel development.

### **Runnings in Wellsville**

Dr. Clark stated that he continues to work with Runnings in Wellsville as they locate to the old K-Mart Plaza. He said that they are already looking for employees.

### **Wellsville Business Park**

Dr. Clark stated that the Wellsville Business Park is moving forward with one new project and that several other site visits are currently in process. They've got a company moving equipment in. Once the information can be made public, an announcement will be made. Legislator Ricketts-Swales asked if anything is being done for the tomato production facility located in Fillmore, which has announced it will be relocating. Dr. Clark stated they've had a couple of companies interested in the facility.

### **Clean Energy Projects**

Dr. Clark stated that the projects in the Town of Independence are underway. He stated that the small project in the Town of Alfred is in process with the final paperwork being reviewed by ACIDA for financial assistance. He also stated that the Town of Cuba is processing their paperwork for ACIDA assistance with their project starting soon.

Dr. Clark stated that the 100-megawatt solar project continues to be discussed with Town of Alfred and initial discussions with ACIDA continue with anticipation to start in 2023.

**Micro Enterprise Grant**

Dr. Clark stated that the new CBDG grant that will be implemented by ACIDA has been submitted by the County for \$300,000 and was positively received.

**CDBG Cares Grant for Small Businesses**

Dr. Clark stated that a grant management firm was hired by ACIDA, and the process for awarding the \$1 million grant funds to small businesses impacted by COVID-19 will be announced soon.

Legislator Barnes asked if the ACIDA was involved with the Quicklees project in Wellsville. Dr. Clark indicated that the ACIDA is not involved as Quicklees has not sought assistance from the ACIDA.

**New Business**

County Administrator Knapp stated that an MOE she had submitted regarding GIS assessment had not made it onto the agenda. She is looking for permission to solicit a Request for Proposals for a County Geographic Information Systems (GIS) needs assessment study to assist in understanding the County's current state of GIS and future potential to best integrate and utilize GIS within other parts of the organization. The request was approved on a motion made by Legislator Healy, seconded by Legislator Curran, and carried.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 2:29 p.m. following a motion by Legislator Ricci, seconded by Legislator Hanchett, and carried.

Respectfully submitted,

Sarah M. Decker, Journal Clerk  
Allegany County Board of Legislators