



Department of Human Resources &
Civil Service

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PROVISIONAL OPENING FOR A Part-Time Aging Service Technician

There is a **provisional opening in the Allegany County Office for the Aging Department for a part-time Aging Services Technician.

Salary \$21.66/hr.

The work of this position involves the implementation and operation of special services activities involving the elderly. A person in this position should enjoy frequent contact with the elderly. The work is performed under the supervision of the Coordinator of Services or the Aging Director. Does related work as required.

Working knowledge of Federal, State and local laws and programs relating to the needs of the elderly; ability to establish and maintain successful relationships with others, especially the elderly; good knowledge of the programs and services available from the Allegany County Office for the Aging; ability to communicate effectively, both orally and in writing; initiative; tact; judgment; emotional maturity; physical condition commensurate with the duties of the position.

MINIMUM QUALIFICATIONS:

Open-Competitive: Graduation from a regionally accredited or New York State registered two year college or university with an Associate's degree or higher in the behavioral sciences, human services, or nursing and one (1) year of experience in a community service organization.

***This is a competitive class position, provisional candidate must pass the examination for this position and be ranked among the top three (3) candidates and receive an offer of employment for this position.*

***** Residency -Candidates must be residents of Allegany County or a contiguous county for at least one month prior to the date of exam.***

Interested candidates may submit a complete Civil Service application to the Human Resource/Civil Service Department. There is no fee at this time.

ALLEGANY COUNTY CIVIL SERVICE DEPARTMENT