



PROVISIONAL OPENING FOR
Intensive Case Manager

There is a **provisional opening in the Allegany County Department of Community Services for a full time Intensive Case Manager.

Rate of pay: \$25.93 ~ \$35.89/hr. ; 35 hour work week

Under the direct supervision of the Coordinator of Case Management, the Intensive Case Manager shall have established caseloads being responsible for assessing of clients' goals, strengths, and needs. Coordinate their treatment plans, crisis assistance (including on-call hours), linkage to community resources, monitoring of overall service delivery, assistance in daily living and obtaining necessary services for meeting basic human needs. Does related work as required.

Good knowledge of the practices and procedures of social work; working knowledge of Federal, State and local laws and programs relating to mental health; working knowledge of billing fraud, waste and abuse issues, ability to communicate well with clients and public; ability to work with existing community resources; ability to prepare reports; physical condition commensurate with the demands of the position.

Minimum Qualifications:

Four years of experience in providing direct services to mentally disabled patients*; clients or in linking mentally disabled patients*/clients to a broad range of services essential to successfully living in a community setting (e.g., medical psychiatric, social, educational, legal, housing, and financial services) **AND**

- A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in a human service field** **or**;
- B) A NYS teacher's certificate for which a bachelor's degree from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees is required **or**;
- C) A BSN from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees **and** current NYS licensure and registration as a Registered Nurse;

SPECIAL REQUIREMENT: Possession of a valid driver's license

A master's degree in a human services** field may be substituted for two (2) years of experience.

* The term "mentally disabled" refers to persons properly diagnosed as suffering from mental illness, mental retardation, alcoholism or substance abuse.

**For the purpose of qualifying for these titles, a "Human Service Field" includes Social Work, Psychology, Nursing Rehabilitation, Education, Occupational Therapy, Physical Therapy, Recreation or Recreation Therapy, Counseling, Community Mental Health, Child and Family Studies, Sociology, Speech and Hearing.

**This is a competitive class position, provisional candidate *must pass the examination for this position and be ranked among the top three (3) candidates and receive an offer of employment for this position.*

***** Residency -Candidates must be residents of Allegany County or a contiguous county for at least one month prior to the date of exam.***

Interested candidates may submit a complete Civil Service application to the Human Resource/Civil Service Department, 7 Court St., Room 216, Belmont, NY 14813.
There is no fee at this time.

ALLEGANY COUNTY CIVIL SERVICE DEPARTMENT