

## **PERSONNEL COMMITTEE**

**May 4, 2022**

**Committee Members Present:** J. Ricci, G. Hanchett, J. Burdick, S. Havey, J. Ricketts-Swales, D. Root, J. Rumfelt, P. Stockin

**Others Present:** R. Anderson, G. Barnes, T. Boyde, B. Broach, A. Carrow, P. Curran, A. Cyr, J. D'Arcy, K. Demick, D. Fanton, K. Francisco, B. Harris, D. Healy, E. Keyes, C. Knapp, B. Reynolds, B. Riehle, T. Ross, R. Whitney

**Call to Order:** The meeting was called to order at 2:01 p.m. by Committee Chairman John Ricci.

### **Approval of Minutes**

A motion was made by Legislator Root, seconded by Legislator Hanchett, and carried to approve the April 6, 2022, Personnel Committee meeting minutes.

### **July Increments**

Deputy Personnel Officer Kim Francisco requested permission to process increment increases to eligible employees beginning July 1, 2022. Per Resolution No. 1-69, employees who were hired between July 1, 2021, and December 31, 2021, were not eligible to receive an increment on January 1, 2022. Instead, they are scheduled to receive their first increment increase in July. All future increment increases for these employees will occur on January 1. This request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Ricketts-Swales, and carried. **Prepare Resolution**

### **Part-Time Deputy Sheriff Officer's Rate of Pay**

Sheriff Rick Whitney requested a resolution to establish a new rate of pay for part-time Deputy Sheriff Officers. The current base rate following the Allegany County Deputy Sheriff's Association, Council 82 Deputy Sheriff pay scale. The current compensation rate of \$17 per hour was established by Resolution No. 288-16. The change in the hourly rate will allow the Sheriff's Office to more effectively recruit part-time Sheriff Deputy Officers enhancing their ability to meet operational needs. This request was approved on a motion made by Legislator Root, seconded by Legislator Havey, and carried. **Refer to Ways and Means.**

### **Referral from Planning & Economic Development**

Planning Director Kier Dirlam requested permission to create four part-time temporary Office Aides in the Planning Office. The hourly rate will be \$13.20 for each of these positions, not to exceed a total of \$20,000. These positions are funded with 100 percent County funds, of which most of the funding is available in the 2022 Budget due to unfilled positions within the Planning Department. No outside funding is available. These positions will be responsible for attending approximately 20 events from May through October. This request was approved on a motion made by Legislator Root, seconded by Legislator Ricketts-Swales, and carried. **Prepare resolution to create position and refer to Ways and Means to fill.**

### **Referral from Public Safety**

The Allegany County District Attorney's Office requested permission to create one full-time Third Assistant District Attorney (Section IV Bargaining Unit) in the District Attorney's Office. The Salary and Cost of Benefits are to be determined. The Third Assistant District Attorney will be assigned several town and village courts and be responsible for prosecution of all cases, including felonies through final resolution. Additionally, this position will have an emphasis on compliance with discovery obligations that create a tremendous time and resource burden on the District Attorney's Office. There is no funding from external sources; however, this position will replace an existing part-time position that is budgeted at

\$70,000. County Administrator Knapp stated that the salary for the new position will be \$85,000. This position will be funded with 100 percent County funds. This request was approved on a motion made by Legislator Havey, seconded by Legislator Rumpfelt, and carried. **Prepare resolution to create position and refer to Ways and Means to fill.**

### **New Business**

Mike McCormick, Democratic Elections Commissioner, spoke regarding the upcoming changes to the Congressional boundaries. There will be an additional primary in August for Congressional and State Senate elections (possibly State Assembly). The cost for the added August primary is estimated at \$20,000.

### **Executive Session**

A motion was made by Legislator Burdick, seconded by Legislator Hanchett and carried to enter into executive session at 2:24 p.m. to discuss matters regarding the medical, financial, credit, or employment history of a particular person. Immediately following discussion at 2:36 p.m. a motion was made by Legislator Burdick, seconded by Legislator Hanchett, and carried to end the executive session and return to the regular meeting.

### **Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 2:37 p.m. following a motion by Legislator Burdick, seconded by Legislator Root, and carried.

Respectfully submitted,

Beverly Broach, Account Clerk Typist  
Allegany County Board of Legislators