

PERSONNEL COMMITTEE

June 1, 2022

Committee Members Present: J. Ricci, G. Hanchett, J. Burdick, S. Havey, J. Ricketts-Swales, D. Root, J. Rumfelt, P. Stockin, (Absent: J. Burdick)

Others Present: G. Barnes, H. Bedow, T. Boyde, B. Budinger, A. Carrow, P. Curran, A. Cyr, J. D'Arcy, K. Demick, D. Fanton, B. Harris, D. Healy, K. Hooker, C. Knapp, T. Linn, B. Riehle, T. Ross, T. Shaw

Call to Order: The meeting was called to order at 2:30 p.m. by Committee Chairman John Ricci.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Ricketts-Swales, and carried to approve the May 4, 2022, Personnel Committee meeting minutes.

2023 Budget for Allegany County Mutual Self Insurance

Workers' Compensation Executive Secretary Heather Bedow presented the following 2023 proposed budget pursuant to the provisions of Section 67, Subd. 1 of the Workers' Compensation Law of the State of New York and to the Allegany County Local Law No. 3 of 2002, as amended, establishing and continuing a Mutual Self-Insurance Plan. The following are estimates of the amounts necessary for the operation of the Plan for the 2023 calendar year:

S1710.101-107	PERSONAL SERVICES	
	EXECUTIVE SECRETARY	\$64,000.00
	SUB TOTAL	\$64,000.00
S1710.201	EQUIPMENT	\$1,000.00
	SUB TOTAL	\$1,000.00
S1710.401-435	CONTRACTUAL EXPENSE	
S1710.401	POSTAGE/UPS	\$300.00
S1710.402	ADMINISTRATIVE MILEAGE/EXP.	\$300.00
S1710.405	CONFERENCE EXPENSE	\$1,000.00
S1710.406	EMPLOYERS' EXCESS. LIAB./STOP GAP	\$130,000.00
S1710.407	OFFICE SUPPLIES	\$2,000.00
S1710.409	STATE ASSESSMENTS	\$100,000.00
S1710.416	TELEPHONE	\$360.00
S1710.430	CONSULTING SERVICES (TRIAD)	\$33,000.00
S1710.431	ATTORNEY FEES (DEFENSE)	\$12,000.00
S1710.432	SAFETY PROGRAM	\$10,000.00
S1710.433	MEDICAL EVALUATIONS	\$12,000.00
S1710.434	PHYSICAL EXAMS	\$10,000.00
S1710.435	AUDITING SERVICES	\$7,500.00
	SUB TOTAL	\$318,460.00
S1710.802-806	EMPLOYEE BENEFITS	
S1710.802	RETIREMENT	\$9,000.00
S1710.803	FICA	\$5,200.00
S1710.804	WORKERS' COMPENSATION	\$1,200.00
S1710.805	DISABILITY	\$350.00
S1710.806	HOSP / MED	\$18,000.00

		SUB TOTAL	\$33,750.00
S1720.402	CLAIMANT MILEAGE / MEDICAL		\$8,000.00
S1720.406	CLAIMANT INDEMNITY		\$260,790.00
S1720.431	ATTORNEY FEES (CLAIMANT)		\$14,000.00
S1720.433	CLAIMANT MEDICAL		\$200,000.00
		SUB TOTAL	\$482,790.00
S1722.430	CONTRIBUTED RESERVES		\$50,000.00
		SUB TOTAL	\$50,000.00
		TOTAL EXPENSES	\$950,000.00
REVENUE			
S1710.2222.00	APPORTIONMENT BY ASSESSMENT - 1%		\$9,480.00
S1710.2222.00	APPORTIONMENT BY EXPERIENCE - 20%		\$189,600.00
S1710.2222.00	APPORTIONMENT BY PAYROLL - 79%		\$748,920.00
S1710.2223.00	EMPLOYMENT & TRAINING		\$2,000.00
		TOTAL REVENUE	\$950,000.00

A motion was made by Legislator Rumpfelt, seconded by Legislator Havey, and carried to approve the Workers' Compensation 2023 proposed Budget. A resolution will be requested with the list of year-end housekeeping resolutions at Ways & Means in September.

2023 Budgeted Participant Assessments

Ms. Bedow also presented the following 2023 budgeted participant assessments pursuant to Local Law No. 3 of 2002 as amended and Sections 66 and 67 of the Workers' Compensation Law. The amounts set forth below constitute the share due from each of the participants of the Allegany County Mutual Self-Insurance Plan as provided by budget for its operation during the calendar year 2023.

ALLEGANY COUNTY: \$ 512,362

TOWN OF:

VILLAGE OF:

Alfred	\$ 7,986
Allen	6,028
Alma	6,714
Almond	13,719
Amity	9,707
Andover	8,439
Angelica	11,977
Belfast	9,996
Bolivar	9,940
Burns	7,644
Caneadea	14,016
Centerville	5,895
Clarksville	7,483
Cuba	27,006
Friendship	15,711

Alfred	\$ 17,812
Almond	370
Andover	5,901
Angelica	9,744
Belmont	8,469
Bolivar	7,133
Canaseraga	1,749
Cuba	15,297
Richburg	393
Wellsville	45,658
	<u>\$ 112,526</u>

TOTAL \$ 948,000

Genesee	9,391
Granger	17,399
Grove	11,605
Hume	9,302
Independence	19,182
New Hudson	6,600
Rushford	11,454
Scio	10,037
Ward	5,738
Wellsville	26,052
West Almond	6,065
Willing	13,988
Wirt	14,038
	<u>14,038</u>
	\$ 323,112

A motion was made by Legislator Havey, seconded by Legislator Root, and carried to approve the Workers' Compensation 2023 Budgeted Participant Assessments. A resolution levying the towns' share will be requested with the list of year-end housekeeping resolutions at Ways & Means in September.

Change in Maintenance Supervisor's Grade and Salary Plan

Personnel Officer Bobby Budinger requested a resolution for approval to move the title of Maintenance Supervisor from the PEF 35-hour salary plan to the PEF 40-hour salary plan, and to increase the grade from 7 to 8. The grade change is recommended based on increased responsibility and required knowledge, skills, and abilities for this position. A 40-hour regular work schedule is being recommended to allow the Maintenance Supervisor to overlap the two shifts that his/her employees work. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Hanchett, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:33 p.m. following a motion by Legislator Rumfelt, seconded by Legislator Root, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
 Allegany County Board of Legislators