

PERSONNEL COMMITTEE

July 6, 2022

Committee Members Present: G. Hanchett, J. Burdick, J. Ricketts-Swales, (Absent: J. Ricci, S. Havey, D. Root, J. Rumfelt, P. Stockin)

Others Present: T. Boyde, A. Carrow, P. Curran, A. Cyr, K. Demick, D. Fanton, B. Harris, D. Healy, K. Hooker, E. Kayes, C. Knapp, T. Linn, B. Riehle, D. Scholes, T. Shaw, T. Windus

Call to Order: The meeting was called to order at 2:11 p.m. by Committee Vice-Chair Gretchen Hanchett.

Clerk of the Board Brenda Rigby Riehle announced that the committee did not have a quorum and would not be able to conduct business as usual. Committee Vice-Chair Hanchett stated that they would hit a few of the items on the agenda for discussion only, and that they will hold a Special Personnel Committee meeting next week to vote on the action items.

Temporary Office Aides

Deputy Personnel Officer Kim Francisco presented information regarding a nepotism policy issue for two temporary Office Aides that were recently hired in the Office of Planning. Ms. Francisco explained that the Mother of two of the applicants is currently employed in that office and may perform some supervision of them. Ms. Francisco stated that it is stated in the County's nepotism policy to make the Personnel Committee aware that they may be supervised by a family member. Ms. Francisco stated that they will also be supervised by Planning Director Kier Dirlam. Legislator Healy asked if these aides would be full-time positions. Ms. Francisco stated that they would both be part-time temporary just for this summer.

Pension Reporting

Clerk of the Board Brenda Rigby Riehle stated that pension reporting will be prepared for next week's Special Personnel Committee meeting.

Request for Resolution Setting the Salary for One Full-Time DSS Attorney

County Administrator Carissa Knapp stated that this request had already gone through Human Services Committee, and that the purpose of bringing it to the Personnel Committee is for the Personnel Officer to make a salary recommendation. Ms. Knapp stated that Personnel Officer H. Robert Budinger had planned to make a salary recommendation of \$83,000 to match the MOE that was prepared by the Department of Social Services, based on the salary range that had been previously provided to them in order to advertise for the position.

Good of the Order

Committee Vice-Chair Gretchen Hanchett announced that there will be a Special Personnel Committee meeting on Wednesday, July 13, at 11:00 a.m. in the Legislative Chambers.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:16 p.m. following a motion by Legislator Ricketts-Swales, seconded by Legislator Burdick, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators