



## **PROVISIONAL OPENING FOR Planner**

There is a \*\*provisional opening in the Allegany County Planning Department for a full time Planner.

Salary range: \$26.9750/hr. ~ \$37.3397/hr.

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves performing studies primarily concerned with physical development and governmental services within Allegany County. The work is performed under the immediate supervision of the Director of Planning by direction of the Planning and Economic Development Committee. A Planner does related work as required. Manage a variety of projects related to public works, economic development, civic engagement, public relations and any others as defined by the Director of Planning. Evening and weekend work may be required.

Good knowledge of the procedures required by the Agricultural Districts Law to certify an Agricultural District; working knowledge of purposes, principles, terminology and practices employed in municipal planning; working knowledge of the principles and practices of drafting, mapping, and graphic visual methods as applied to community planning; working knowledge of rural land use planning and development issues; working knowledge of New York State environmental review procedures; ability to interpret and communicate effectively both orally and in writing; ability to assemble statistical and demographic data from a variety of sources; ability to carry out oral and written instructions; physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

- A. Master's Degree; OR
- B. Bachelor's Degree and one (1) year of paid experience in urban, rural, downtown revitalization, municipal planning, or closely related experience; OR
- C. Associate's Degree and two (2) years of paid experience in urban, rural, downtown revitalization, municipal planning, or closely related experience.

**\*\*This is a competitive class position, provisional candidate *must pass the examination for this position and be ranked among the top three (3) candidates and receive an offer of employment for this position.***

**\*\* *Residency -Candidates must be residents of Allegany County or a contiguous county for at least one month prior to the date of exam.***

Interested candidates may submit a complete Civil Service application, resume and cover letter to the Human Resource/Civil Service Department, 7 Court St., Room 216, Belmont, NY 14813. There is no fee at this time.