

PUBLIC WORKS COMMITTEE

June 1, 2022

Members Present: D. Fanton, G. Barnes, P. Curran, A. Cyr, J. Rumfelt, D. Healy, K. Demick, P. Stockin

Others Present: T. Boyde, B. Budinger, A. Carrow, G. Hanchett, B. Harris, S. Havey, J. Henry, K. Hooker, C. Knapp, T. Linn, J. Ricci, J. Ricketts-Swales, B. Riehle, T. Ross, T. Shaw

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:02 p.m.

Approval of Minutes:

A motion was made by Legislator Rumfelt, seconded by Legislator Healy, and carried to approve the minutes of May 4, 2022.

Pledge of Allegiance to the Flag: The Pledge of Allegiance was led by Committee Chairman Dwight Fanton.

Change in Maintenance Supervisor's Grade and Salary Plan

Personnel Officer Bobby Budinger requested approval to move the title of Maintenance Supervisor from the PEF 35-hour salary plan to the PEF 40-hour salary plan, and to increase the grade from 7 to 8. The grade change is recommended based on increased responsibility and required knowledge, skills, and abilities for this position. A 40-hour regular work schedule is being recommended to allow the Maintenance Supervisor to overlap the two shifts that his/her employees work. Mr. Budinger stated that this position had recently been vacated due to a retirement and this is the perfect time to make some changes. Mr. Budinger explained that this position supervises two different shifts and this will allow them to overlap and provide supervision to both shifts. Legislator Healy asked if the salary would also change. Mr. Budinger stated that the salary would be increased, and that since there is only one Maintenance Supervisor the increase would cover the extra duties. Legislator Barnes asked if the position would be filled from within. Mr. Budinger stated that the position is currently vacant so they could fill from within. Legislator Cyr asked if they had anyone in mind and Committee Chairman Fanton replied that they do have someone that is interested. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Healy, and carried. **Refer to Personnel**

HIGHWAY

Request for Resolution to Appropriate Carryover Funds and Additional Funding for CHIPS

Department of Public Works Superintendent Justin Henry requested a resolution be prepared adjusting the amount of State Fiscal Year (SFY) 2022-23 Consolidated Highway Improvement Program (CHIPS) funds due to the following:

- Appropriate carryover funds remaining from 2021 in the amount of \$445,054.
- Accept and appropriate additional funds apportioned to Allegany County for a new Pave our Potholes (POP) Program in the amount of \$537,847.

Increase Appropriation:

D5112.223	County Road CHIPS Paving	\$982,901
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Increase Revenue:

D5110.3501.00	State Aid CHIPS Revenue	\$982,901
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Legislator Healy asked Mr. Henry to briefly explain where the funding came from. Mr. Henry explained that this funding was part of last year's Budget that had not been spent plus an adjustment for additional POP funding that had not been anticipated. The request was approved on a motion made by Legislator Healy, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

Request for Resolution to Approve Funds Transfer for Cost of Crane

Department of Public Works Superintendent Justin Henry requested a resolution be prepared approving the transfer of the following funds to cover the cost of the crane authorized for purchase in December of 2021 as follows:

From:			
	H5197.200	Highway Capital & Equipment Outlays	\$1,177,039
To:			
	H5301.200	Road Mach. Crane	\$1,177,039

Legislator Demick asked if the crane was in. Mr. Henry explained that delivery had been delayed to the third week in June. The request was approved on a motion made by Legislator Demick, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

Request for Resolution Approving Snow and Ice Contracts between County and Towns

Department of Public Works Superintendent Justin Henry requested a resolution approving the Snow Removal and Ice Control Contracts between Allegany County and various Towns in the County. This agreement will cover three (3) seasons beginning with the 2022-2023 snow season. Each centerline road mile will be paid \$3,860 the first season, and a \$75 per mile increase for each additional season. The approximate fiscal impact to the County will be \$1,288,313.60 for the first season. The request was approved on a motion made by Legislator Demick, seconded by Legislator Cyr, and carried. **Prepare Resolution**

SOLID WASTE

Request Permission to Hold Annual Household Hazardous Waste Day

Department of Public Works Superintendent Justin Henry requested permission to hold the annual Household Hazardous Waste Day. Committee Chairman Fanton explained that this is a request that is done every year. Mr. Henry stated that it includes hazardous waste from paint to antifreeze. Legislator Healy asked if the complete details will be available on the website. Mr. Henry stated that once they have permission, they will apply for the grant and then they will have the details made available to the public. The request was approved on a motion made by Legislator Healy, seconded by Legislator Rumfelt, and carried.

Request Permission to Apply for Grant Under the Household Hazardous Waste Day Assistance

Department of Public Works Superintendent Justin Henry requested a resolution authorizing the filing of an application for State Assistance under the Household Hazardous Waste (HHW) State Assistance Program and signing the Associated State Contract under the appropriate laws of New York State. The fiscal impact to the County will be \$6,000 annually. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Demick, and carried. **Refer to Ways and Means**

Old Business

Friendship Shop Project Update

Department of Public Works Superintendent Justin Henry stated that his report was missing items 57-78 but that they are still on the to-do list. He also stated that items that had been listed as incomplete had been listed as review since the last meeting with Hunt Engineering. Mr. Henry explained that there are three proposals coming out of that meeting to put them in the direction they were given for the project.

Request for Resolution to Approve Proposal with Hunt Engineers for Geothermal HVAC System Study

Department of Public Works Superintendent Justin Henry requested a resolution approving a proposal for Additional Architectural and Engineering Services for the Friendship Shop Geothermal HVAC System with Hunt Engineers. The study scope will specifically investigate high-level return on investment for the geothermal energy systems to provide required energy for heating, ventilation, and air conditioning (HVAC) and domestic hot water (DHW) for the building. The study will include summary available incentives/grants/tax benefits in the local, state, and federal level. This proposal also includes one project introduction and one close-out meeting with the team. The fiscal impact to the County will be \$4,000. Legislator Demick stated that he and Legislator Cyr attended the conference call with Hunt Engineering and not only will they be looking at Geothermal options, but they will also look into other futuristic things like electric plug-ins for electric vehicles. Legislator Demick stated that this will be money well spent. County Attorney Allison Carrow explained that these resolutions will need to be incorporated into the current contract as addendums before any work can begin. The request was approved on a motion made by Legislator Demick, seconded by Legislator Cyr, and carried. **Prepare Resolution**

Request for Resolution to Approve Proposal with Hunt Engineers for South Branch Water Main Replacement

Department of Public Works Superintendent Justin Henry requested a resolution be prepared approving a proposal for Additional Architectural and Engineering Services for Friendship Shop- South Branch Road Water Main Replacement. The fiscal impact to the County will be \$16,650. The scope of services is attached to the original minutes on file in the Office of the Clerk of the Board. Legislator Demick stated that he would like to hear some discussion with possibly looking at running a waterline on the other side of the building in case they ever want to add on in the future. County Treasurer Terri Ross stated that most of these items will require some investigation into how or where they transfer funds to accommodate the costs. The request was approved on a motion made by Legislator Rumpfelt, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request for Resolution to Approve Proposal with Hunt Engineers for South Branch Water Main Replacement

Department of Public Works Superintendent Justin Henry requested a resolution be prepared approving a proposal for Additional Architectural and Engineering Services for the Friendship Shop structural survey of the existing buildings. The study scope will provide for a structural survey of the existing buildings with recommendations of repairs in-order to increase the useful life of these buildings. The fiscal impact to the County will be \$4,000. The request was approved on a motion made by Legislator Healy, seconded by Legislator Demick, and carried. **Prepare Resolution**

Good of the Order

Legislator Demick stated that everyone on the project seems to be working well together with meetings with Hunt Engineering occurring monthly, but suggested that the Board of Legislators hold a Committee of the Whole meeting to go over everything before it goes out to bid.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:22 p.m. following a motion by Legislator Rumfelt, seconded by Legislator Curran and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators