

PUBLIC WORKS COMMITTEE

July 6, 2022

Members Present: D. Fanton, K. Demick, P. Curran, A. Cyr, D. Healy, J. Rumfelt, (Absent: G. Barnes, P. Stockin)

Others Present: D. Bigelow, T. Boyde, J. Burdick, A. Carrow, G. Hanchett, B. Harris, K. Hooker, C. Knapp, S. Lamphier, T. Linn, J. Ricketts-Swales, B. Riehle, D. Scholes, T. Shaw, T. Windus

Call to Order: The meeting was called to order by Public Works Committee Chairman Dwight Fanton at 1:01 p.m.

Pledge of Allegiance to the Flag: The Pledge of Allegiance was led by Committee Chairman Dwight Fanton.

Approval of Minutes:

A motion was made by Legislator Cyr, seconded by Legislator Curran, and carried to approve the minutes of June 1, 2022.

Department of Public Works Acting Superintendent Dean Scholes introduced himself and explained that he and County Engineer Thomas Windus would be working together to present information at the monthly committee meetings.

Bridge Updates

Mr. Windus gave a brief update on the status of several County bridges as follows:

In-House:

- Completed Local Culvert 26-05, County Route 26 – relining
- Completed Local Culvert 16-26, CR 16 – used an iron pipe we had on hand
- Completed Local Bridge 09-09, CR 16 – rehab with voided slab panels from L.C. Whitford
- Scheduled to start Local Bridge 20-17, Town of Hume – Higgins Creek Road July 11
- Will start Local Bridge 25-03, Town of Ward – on-site detour so no issues with school buses

Capital Projects:

- Madison Street Bridge – Town of Wellsville – working with the NYSDOT and Barton Loguidice to start re-design per Main Office DOT directives, meeting tomorrow
- Pine Street Bridge – Town of Alfred – finally have right-of-way clearance and waiting for bid approval with bid opening tentatively scheduled for September 15, and anticipated construction to begin Summer 2023
- North Main Street – Town of Andover – design report has been submitted to NYSDOT, waiting for authorization to start final design with bid anticipated Fall of 2023 – with anticipated construction Summer 2024
- County Route 26 Bridge – Town of Belfast – field work (soil borings) have started, discussions with NYSDOT to try and get emergency demolition funds as soon as possible

Mr. Windus explained that the CR 26 Bridge in the Town of Belfast is unstable, and they have placed signage and temporary fencing in an attempt to keep people away from it. Mr. Windus stated that the west abutment is very unstable, that movement has accelerated, and the DOT is approaching federal highway to authorize a modified design report. Mr. Windus explained that typically they cannot expend any demolition funds until the design report is approved. Mr. Windus stated that they are hoping to get the funds allocated sooner by submitting a two-phased design report with one report for demolition, and one report for replacement. Mr. Windus explained that they have been told that if the bridge happens to fall or it becomes necessary to take it down, we will not be refunded for the costs associated with it.

Committee Chairman Fanton asked Mr. Windus to provide details regarding the various warning signs that have been posted near the bridge. Mr. Windus explained that Mr. Scholes came up with a sequence of advanced warning signs to make kayakers aware of the unsafe bridge as follows:

Advanced Warning Signs and Locations

- Transit Bridge kayak launch, warning sign that 5 miles ahead is an unsafe bridge and they must exit there
- Belfast kayak launch, warning sign that it is temporarily closed due to an unsafe bridge
- Several warning signs placed along the river warning people that it is unsafe to be under the bridge before they reach it
- No Trespassing signs around the bridge abutments

Committee Chairman Fanton asked if there is a way for kayakers to get back on the river after exiting at the CR 26 bridge. Mr. Windus explained that there is not a County path for kayakers to re-enter the river. Legislator Healy commented that it appears DPW has taken every reasonable precaution to restrict vehicle, pedestrian, and river traffic to the bridge. Mr. Windus replied that they are doing the best they can to advise people to stay away from the bridge. Legislator Harris stated that he has received phone calls with people wondering if the County can provide temporary portage around the bridge for kayakers. Mr. Windus stated that they have not looked into it but that they can. Legislator Harris stated that he believes the area around the bridge is private land, and that possibly the County Administrator could look into it. **Refer to County Administrator**

Legislator Demick asked Mr. Windus for an update on the progress with the County Route 48 and Centerville intersection projects. Mr. Windus explained that they ground the surface of CR 48 to create a milled surface to be able to treat it. Mr. Windus stated that they believe that water is the main culprit, and they are trying to address that situation before putting any more money into fixing the road. Mr. Windus stated that if they don't get the water out from under the road, it will be almost impossible to repair. Mr. Windus stated that the 36 and 3 intersection is planned to be paved next week. Committee Chairman Fanton stated that it was his understanding that they were looking at ponds above County Route 48 that may be contributing to the problem. Mr. Windus stated that Labella is the consultant that does the monitoring out there, and they have asked them to update the Storm Water Pollution Prevention Plan (SWPPP) to come up with a future plan that reduces maintenance, is easier to maintain, and eliminates the groundwater. Mr. Windus explained that they believe the ponds are adding water directly into the ground which is causing water to enter directly into the scale house basement and under the road.

Roadwork Updates

Mr. Windus gave a brief update on the status of County roadwork as follows:

Completed:

Cold In Place Recycling

- CR 5 – entire length – 6.97 miles
- CR 13C – entire length – 3.28 miles
- CR 15 – CR 16 to Old State Road – 3.2 miles
- CR 27B – entire length – 3.0 miles
- CR 43 – entire length – 2.12 miles

Paving

- CR 8 – complete – entire length – 6.54 miles
- CR 28 – complete – entire length – 0.98 miles
- CR 15 – complete – area CIPR'ed

Upcoming:*Paving*

- CR 5, 5A & 5C – scheduled for August
- CR 13 (short section), 13A, 13B, 13C, & 14 – scheduled for mid-July to August

Chip Sealing

- CR 2B, 19, 27B, & 43 – scheduled to begin July 18

Storm Water Pollution Prevention Plan (SWPPP)

Mr. Scholes stated that Mr. Windus addressed the solid waste portion above and added that SWPPP is also a condition of their permit to operate or maintain the landfill, so they will be able to take care of both items with one project.

Request to Fill Maintenance Supervisor

Department of Public Works Acting Superintendent Dean Scholes requested permission to fill one full-time Maintenance Supervisor (PEF Bargaining Unit, Grade: 8, Step: 8) in the Department of Public Works. The Maintenance Supervisor is responsible for supervision and technical work involving responsibility of the efficient and economical maintenance and cleaning of a number of County buildings and surrounding grounds. This position is responsible for direct supervision over Building Maintenance Mechanics, Assistants, Janitors, Cleaners, and Ground workers. The annual salary is estimated to be \$63,113.64, with benefits estimated to be \$27,542.79. This position is funded with 100 percent County funds and is included in the 2022 Budget. Mr. Scholes stated that they bid the position in-house and that Dan Moyer was the successful bidder. Mr. Scholes explained that Mr. Moyer has been acting Supervisor since Steve Brown retired and doing a fantastic job. Committee Chairman Fanton thanked Mr. Moyer for stepping into that responsibility. The request was approved on a motion made by Legislator Healy, seconded by Legislator Rumpfelt, and carried. **Refer to Ways and Means**

Crane

Mr. Windus explained that the crane has been built and is undergoing a 40-hour test to make sure everything is working correctly. Mr. Windus stated that they anticipate delivery by the end of July.

Rushford Beach

Mr. Scholes explained that several months ago the Public Works Committee talked about the Rushford Beach swim area and what could be done to improve it. Mr. Scholes stated that in talking with the County Administrator, it was decided that the best course of action for now would be cosmetic improvements to make it more appealing for visitors. Mr. Scholes thanked Jodi Adams and the Building and Grounds staff for new lifeguard chairs on concrete bases, interior and exterior structure paint, new lighting, soffit repairs, and gate repairs to name a few. Mr. Scholes stated that he brought along pictures of the various updates for all to take a look at what has been done. County Administrator Knapp stated that the Rushford Lake District is pleased with the updates, and that they are also working on a new welcome sign at the beach which will credit both the Board of Legislators, and the Lake District for providing a public swimming area for residents since the 1960s. Ms. Knapp stated that the Western New York Wilds logo will also be incorporated into the sign with a link to the website for guests to easily access information and activities in the area.

Snow and Ice Agreements

Mr. Scholes explained that the snow and ice agreements are currently under review by the County Attorney.

Summer Help

Mr. Scholes stated that they have hired 16 of the requested 19 summer help employees. Mr. Scholes explained that every division now has help with all 16 high school students on board as of July 5.

Friendship Shop

Mr. Windus stated that the plans for the Friendship Shop are on hold pending internal discussions of who will occupy the space, the best utilization of space, and where the funding will come from. Mr. Windus stated that they are looking for concurrence with all of those details before they spend any more money with HUNT.

Request of Resolution for Budget Adjustment-Addendums to HUNT Engineering Contract

The Department of Public Works requested a resolution for a budget adjustment and transfer to cover additional addendums to the HUNT Engineering contract, that were previously approved by the Committee of Jurisdiction on June 1, 2022. These will come before the Board for final resolution for the purpose of plans/studies on the DPW Friendship Shop.

Budget Transfer Request:

FROM : Contingency	A 1990.429	(\$ 25,000)
TO: Interfund Transfer to H	A 9560.904	\$ 25,000
FROM: Interfund Transfer to H	A 9560.904	(\$ 25,000)
TO: Interfund Transfer from A	H 5132.5031.00	\$ 25,000

Budget Adjustment Request:

Capital Project – DPW Main Shop Friendship	H 5132.200	\$ 25,000
Capital Project – Interfund Transfer from A	H 5132.5031.00	\$ 25,000

The request was approved on a motion made by Legislator Cyr, seconded by Legislator Rumfelt, and carried. **Refer to Ways and Means**

Request to Fill Heavy Motor Equipment Operator II

Department of Public Works Acting Superintendent Dean Scholes requested permission to fill one full-time Heavy Motor Equipment Operator II (AFSCME Bargaining Unit, Grade: 14, Step: Base to 7) and any resulting backfills in the Department of Public Works. The HMEO II is responsible for the operation of heavy equipment such as: gradall, grader, and crane. The annual salary is estimated to be between \$39,673.09 and \$48,398.06, with benefits estimated to be between \$17,313.34 and \$21,120.91. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Demick, and carried. **Refer to Ways and Means**

Request to Fill Motor Equipment Operator I

Department of Public Works Acting Superintendent Dean Scholes requested permission to fill one full-time Motor Equipment Operator I (AFSCME Bargaining Unit, Grade: 11, Step: Base to 7) and any resulting backfills in the Department of Public Works. The MEO I is responsible for the maintenance and operation of trucks with tandem rear axles or fuel dispensing trucks, hauling material, and road side maintenance. The annual salary is estimated to be between \$36,161.42 and \$44,255.12, with benefits

estimated to be between \$15,780.84 and \$19,312.93. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Refer to Ways and Means**

Request to Fill Motor Equipment Operator

Department of Public Works Acting Superintendent Dean Scholes requested permission to fill one full-time Motor Equipment Operator (AFSCME Bargaining Unit, Grade: 10, Step: Base to 7) and any resulting backfills in the Department of Public Works. The MEO is responsible for driving trucks for the purpose of hauling materials, plowing snow, operating the stone crusher and roller, and performing road side maintenance such as: clearing brush, mowing, and cleaning ditches. The annual salary is estimated to be between \$35,036.35 and \$42,663.92, with benefits estimated to be between \$15,289.86 and \$18,618.53. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Curran, and carried. **Refer to Ways and Means**

Request to Create and Fill Assistant General Supervisor

Department of Public Works Acting Superintendent Dean Scholes requested permission to create and fill one full-time Assistant General Supervisor (PEF Bargaining Unit, Grade: 7) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$47,183.76 and \$65,313.24, with benefits estimated to be between \$20,590.99 and \$28,505.69. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Demick, seconded by Legislator Healy, and carried. **Refer to Personnel to create and Ways and Means to fill.**

Request to Create and Fill Junior Accountant

Department of Public Works Acting Superintendent Dean Scholes requested permission to create and fill one full-time Junior Accountant (AFSCME Bargaining Unit, Grade: 11, Step: Base) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$36,106.61 and \$43,884.75, with benefits estimated to be between \$15,756.92 and \$19,151.30. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Rumfelt, seconded by Legislator Curran, and carried. **Refer to Personnel to create and Ways and Means to fill.**

Request to Create and Fill Junior Engineer

Department of Public Works Acting Superintendent Dean Scholes requested permission to create and fill one full-time Junior Engineer (PEF Bargaining Unit, Grade: 10, Step: Base) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$56,337.74 and \$77,984.63, with benefits estimated to be between \$24,585.79 and \$34,032.49. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Demick, seconded by Legislator Healy, and carried. **Refer to Personnel to create and Ways and Means to fill.**

Request to Create and Fill Senior Account Clerk Typist

Department of Public Works Acting Superintendent Dean Scholes requested permission to create and fill one full-time Senior Account Clerk Typist (AFSCME Bargaining Unit, Grade: 10, Step: Base) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$34,977.85 and \$42,084.22, with benefits estimate to be between \$15,756.92 and \$19,151.30. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Cyr, seconded by Legislator Rumfelt, and carried. **Refer to Personnel to create and Ways and Means to fill.**

Modification of Driveway Agreement

The Department of Public Works requested permission to modify the existing driveway agreement. This modification will streamline the process and make it easier on all parties. Use of the new form along with payments made directly to the County will allow the District Foreman to simply finish filling out the form with the landowner. The price set allows for recouping the cost of the pipe and gravel backfill. The request was approved on a motion made by Legislator Demick, seconded by Legislator Rumpfelt, and carried. **Prepare Resolution**

Request for Resolution to Transfer Funds-Fuel Overages/Utilities/Natural Gas

The Department of Public Works requested a resolution for a budget adjustment/transfer to move funds from contingency for fuel and utility needs due to increases in gas and utility costs through the end of the year as follows:

Budget Adjustment/Transfer Request:

(Budget Adjustment)

FROM : Contingency	A 1990.430	(\$ 254,000)
TO: Elections Building & Grounds		
Natural Gas	A 1451.428	\$ 4,000
Solid Waste		
Gasoline/Oil	A 8160.422	\$ 50,000
County Road		
Gasoline/Oil	D 5110.422	\$ 200,000

County Treasurer Terri Ross stated that she looked through all of the utility accounts for gasoline as well as reviewed the numbers that DPW would require for the rest of the year. Ms. Ross stated that this MOE addresses everything they will need. Ms. Ross stated that there are some smaller areas that needed additional funding but that they can be taken care of with County Administrator approval for a transfer of funds. Legislator Harris asked Ms. Ross if it would be worth our while to make an adjustment to our sales tax projections in the Budget to replenish contingency. Ms. Ross stated that after receiving the most recent sales tax payment, she would prefer to wait for the reconciliations of the sales tax. Legislator Harris asked if they should pull from the general fund to replenish contingency. Ms. Ross explained that they had set aside quite a bit of funding in contingency and that we are doing okay with approximately \$900,000 left. Ms. Ross stated that if sales tax becomes better again then they could bump contingency up with that but prefers to wait for now. The request was approved on a motion made by Legislator Cyr, seconded by Legislator Curran, and carried. **Refer to Ways and Means**

Request to Fill Department of Public Works Superintendent

County Administrator Carissa Knapp requested permission to fill one full-time County Superintendent of Public Works, Section IV in the Department of Public Works. The County Superintendent of Public Works is required by law and an essential service necessary for the continued operation of County government. The annual salary will be determined later with 100 percent County funds. Ms. Knapp stated that this is a Board appointment and when there is a candidate, they will appoint them by resolution at a later date. The request was approved on a motion made by Legislator Rumpfelt, seconded by Legislator Demick, and carried. **Refer to Ways and Means**

Retirements

Mr. Scholes took the opportunity to recognize John Maples for his 20-years in the Equipment Maintenance Division, and Steve Brown for his 12-years in Building Maintenance. Mr. Scholes thanked them for their dedication in serving Allegany County and wished them well in their retirements.

Resignations

Mr. Scholes stated that they were in receipt of resignations of Cody Pomeroy and Rob Harms to pursue other opportunities. Mr. Scholes stated that they appreciated their service to Allegany County and wished them well.

Good of the Order

Legislator Healy took the opportunity to thank Mr. Scholes, Mr. Windus, and the entire Department of Public Works for all of the extra work they have taken on this year, and stated that they have done a very good job of maintaining everything and moving us ahead. Mr. Scholes stated that they appreciate that and will see to it that his kind words are shared with the rest of the DPW staff.

Committee Chairman Fanton stated that he had the opportunity to thank Mr. Scholes and Mr. Windus earlier, but wanted to thank Mr. Scholes for stepping up with everything, and to Mr. Windus for the extra effort he has put in, that it is really appreciated. Committee Chairman Fanton stated that we are very fortunate to have them with Allegany County to keep an eye on things.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:32 p.m. following a motion by Legislator Rumfelt, seconded by Legislator Demick and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators