6087 State Route 19 North- Suite 300
Belmont, NY 14813
585-268-7472 Extension 7
alleganycountylandbank@gmail.com

NOTICE TO BIDDERS

The Allegany County Land Bank is seeking licensed contractors to secure and clean out two (2) properties in Allegany County, NY.

Bids will be received until 4:00 p.m., Friday June 9th, 2023.

Bids should be mailed to: ACLBC
6087 Rte. 19N, Suite 300
Belmont, NY 14813

Bids can also be dropped off to:
Allegany County Planning Department
Crossroads Conference Center
6087 Rte. 19N
Belmont, NY 14813

Label Envelope: "Clean-out and Secure Land Bank Owned Structures in Allegany County"

Project Sites:

1. 26 Main St. Almond, NY
2. 31 Grover St. Wellsville NY

Request specifications and bid forms by emailing alleganycountylandbank@gmail.com or online at www.ACLBC.org (Request for Proposals Tab)

Allegany County Land Bank reserves the right to reject any or all bids.

Thank you in advance,

Brian Loucks
Allegany County Land Bank Board of Directors, Chairman

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CONTRACTOR BID PROPOSAL

CLIENT:	ALLEGANY COUNTY LAND BANK	**PHONE:**	
CONTRACTOR:		**PROPERTY ADDRESS:**	See Property List
EXPECTED START DATE:		**# OF DAYS TO COMPLETE PROJECT:**	

Allegany County Land Bank is accepting proposals for the cleanout and to secure two (2) properties. Using the attached specifications, please submit a proposal for all line items listed. Material & Labor columns are included for review purposes. You will not be required to complete work within the amounts listed separately in the columns, but as a total of both material and labor.

LINE ITEM DESCRIPTION	MATERIALS	LABOR	TOTAL
CLEAN OUT			
SECURE WINDOWS AND DOORS			
1. 26 Main St. Almond, NY			
2. 31 Grover St. Wellsville NY			
NOTE: You may bid on one or both project sites.			
Total for all line items			

NON COLLUSIVE BIDDING CERTIFICATION: The bidder certifies under penalty of perjury that:

a) The proposal has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the specifications and;

b) The bidder has not colluded with client to exchange money or goods in return for client choosing contractor over other bidders whether initiated by bidder or client.

_____ _____
Contractor/Estimator Signature Date

_____ _____
ACLBC Representative Date

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Appendix A: Specification of Work

1. CLEAN OUT

A. Coordinate dumpster container schedule to ensure timely drop off and pick up refuse.

B. Remove and dispose of all debris, refuse, furnishings, décor, and trash from all rooms, garage, and basement, attics, and spaces. [To include: inside closets, cupboards, drawers, etc.]

C. Remove and dispose of all area rugs and carpet in all rooms, garage (where existing), and basement (where existing).

D. Broom clean floors in all rooms, basement floors (where existing), and garage (where existing).

E. Remove all refuse, yard waste, debris and/or other materials from entire lot/yard and perimeter of property.

2. SECURE ALL WINDOWS AND DOORS

A. Repair broken window and door frames. (Board up any windows or doors that are beyond repair. Boards will be painted ¾ inch plywood)

B. Rehang damaged exterior doors; replacing faulty hardware

C. Change all locksets in home with like-keyed deadbolts.

3. HAZARDOUS CONDITIONS AND SAFETY

A. Asbestos Report- The properties have been identified to contain asbestos materials. Areas of structure containing asbestos shall not be disturbed.
B. Air Quality Warning- Properly rated masks/respirators are required when working inside.
C. Personal Protective Equipment- Must be utilized at all times.

***No Work Will Begin Without a Notice To Proceed Signed By ACLBC.**

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Appendix B: Hold Harmless Agreement

A "Hold Harmless Agreement" is required from each contractor engaged on the behalf of the Allegany County Land Bank. A separate agreement is required by subcontractors engaged in any portion of the contracted work.

A. Indemnification and Hold Harmless:

To the fullest extent permitted by law, _____ agrees at its own cost to defend, indemnify and hold harmless The Allegany County Land Bank Corporation, its officers, agents, representatives, managers, employees and affiliates from and against any and all claims, suits, liens, judgments, damages, losses and expenses including reasonable attorney fees and legal expenses and costs arising in whole or in part and in any manner from the acts, omissions, breach or default of any contractor or subcontractor. This agreement is continuous until terminated by either parity with written notice.

B. Insurance:

_____ hereby agrees that it will obtain and keep in force an insurance policy/policies to cover its liability hereunder and to defend and save harmless the Allegany County Land Bank , its officers, agents, representatives, managers, employees and affiliates and carry:

i. Commercial General Liability Insurance in amounts not less than $1,000,000 per occurrence/per location, $2,000,000 in annual aggregate, and $2,000,000 products/completed operations aggregate.
ii. Commercial Auto Insurance in amounts not less than $1,000,000
iii. Workers' Compensation and Disability Insurance in amounts complying with industry standards for the work being conducted and to the full statutory limits.
iv. Environmental Liability Insurance with a $1,000,000 limit to new construction projects or demolition.
v. Asbestos Certificate

The undersigned agrees to all of the conditions of this agreement and will furnish the Allegany County Land Bank Corporation certificates of insurance evidencing that the aforesaid insurance coverage is in force.

Authorized Signature: _____
Typed or Printed Name: _____
Title: _____
Date: _____

Subscribed and sworn to before me this ____ day of _____, 2023.

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Appendix C: Insurance Requirements

All Subcontractors must carry Commercial General Liability Insurance in amounts not less than $1,000,000 per occurrence/per location, $2,000,000 in the annual aggregate, and $2,000,000 products/completed operations aggregate.

All Subcontractors must carry Commercial Auto Insurance in amounts not less than $1,000,000

All Subcontractors must carry Workers' Compensation & Disability Insurance in amounts complying with industry standards for the type of work that the Subcontractor is conducting.

If the Subcontractor will be involved in any environmental remediation of any kind, the Subcontractor must have Environmental Pollution Liability Insurance with a $1,000,000 limit to new construction projects or demolition.

Asbestos Certificate (when applicable)

***ATTENTION*:**

Before submitting your bid/proposal please ensure you have the following documents with your sealed bid/proposal.

1. Signed W9 form
2. Insurance Certificate- with Allegany County Land Bank Corporation and The Housing Trust Fund Corporation as additional insured.
3. Hold Harmless statement
4. Non-Collusive Bidding Statement