



Department of Human Resources &
Civil Service

7 Court Street
County Office Building, Rm 216
Belmont, New York 14813
Ph: (585) 268-9212
FAX: (585) 268-9742

PROVISIONAL OPENING FOR WIC PEER COUNSELOR

There is a provisional opening in the Allegany County Health Department for the position of part-time (no more than 17 hours/week) WIC Peer Counselor.

Salary \$17.4755 / hour

This is a paraprofessional support position whose purpose is to complement the WIC breastfeeding and support program. The work involves providing basic breastfeeding information, providing support to breastfeeding mothers, and encouraging prenatal and breastfeeding mothers to initiate and continue breastfeeding their infants/young children. Work is performed under the general direction of the Registered Nurse who has Breastfeeding Coordinator responsibilities through assignments, reports and conferences for review of work for conformance with policies. Does related work as required.

Good knowledge breastfeeding principles and practices; working knowledge of in-house and external referral resources; working skill in preparing written material and expressing ideas orally and in writing; skill in utilizing a personal computer in the performance of duties; ability to meet and deal effectively with the public; ability to analyze and resolve problems; ability to effectively convey ideas/knowledge orally and in writing; good judgment; initiative, enthusiasm, and resourcefulness.

Minimum Qualifications:

Graduation from high school or possession of a high school equivalency diploma **and** current or former WIC participant who has breastfed at least one (1) infant for a minimum of six (6) months.

SPECIAL REQUIREMENTS:

Possession of a valid New York State driver's license;

Have consistent and reliable transportation, telephone access, and be available during non-traditional work hours.

This description is a representative summary of the major responsibilities and accountabilities performed by incumbents in this job title. Any one position may not involve all of the specified duties nor are the listed examples exhaustive. Incumbents may be requested to perform related tasks other than those stated herein.

Interested candidates may submit a complete Civil Service application to the Human Resource/Civil Service Department.

ALLEGANY COUNTY CIVIL SERVICE DEPARTMENT