

WAYS & MEANS COMMITTEE

January 11, 2016

NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, T. O’Grady, D. Root, C. Crandall (Absent: D. Pullen)

Others Present: L. Ballengee, H. Budinger, J. Budinger, D. Decker, B. Gamache, V. Grant, L. Gridley, S. Grusendorf, K. Hooker, J. Hopkins, G. James, J. Luckey, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, D. Scholes, R. Scott, R. Sobeck-Lynch, N. Ungermann, R. Whitney

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of December 28, 2015.

Approval of Audit

Committee members reviewed the January 11, 2016, audit of claims in the amount of \$2,735,742.45 (including prepaid bills). A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Accept and Appropriate New York State Community Development Block Grant (CDBG)

Interim County Administrator John Margeson requested a resolution to authorize the Chairman of the Board to enter into a Contract with the State Office of Community Renewal in order to receive a New York State Community Development Block Grant (CDBG) Housing Award in the amount of \$850,000 in partnership with Cattaraugus Community Action Agency. Allegany County will serve as the grantee and Cattaraugus Community Action Agency will administer the grant. The resolution authorizes the acceptance and appropriation of funding.

Appropriations

CB8668.409	Fees – Admin	\$ 42,500*	Catt \$32,500/All \$10,000
CB8668.492	Contractual – Loans/Grants	\$727,650**	Loans/Grants Qualified Indiv.
CB8668.493	Contractual – Pgm Delivery Costs	<u>\$ 79,850***</u>	Catt Pgm. Delivery Costs
	Total:	\$850,000	

Revenue

CB8668.3989.CDMH St. Aid – CDBG NYS Housing Project #20MH301-15 \$850,000

The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Request Permission to Fill Director of Temporary Assistance Position

Ms. Grant requested permission to fill a Director of Temporary Assistance (PEF, Grade 9, Step 7) position, and any vacancy that may result from filling this position. This vacancy is a result of a retirement. This position is responsible for administration of Temporary Assistance Programs including Public Assistance, Medicaid, Food Stamps, HEAP, and Fraud. This position is funded by 27 percent Local funds, 21 percent State funds, and 52 percent Federal funds. Clerk of the Board Brenda Rigby Riehle asked for confirmation that any create and request to fill positions should be on one page of the Request to Fill Position Form. Legislator Root replied yes, to make the process as easy as possible. Legislator LaForge added it will reduce paperwork. Mrs. Rigby Riehle stated she will send a memo out reminding Departments to use one form. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Request Permission to Fill Senior Support Investigator Position

Ms. Grant requested permission to fill a Senior Support Investigator (AFSCME, Grade 16, Step 6) position, and any vacancy that may result from filling this position. This vacancy is a result of a promotion. This position is responsible for supervising eight Support Investigators as well as genetic marker testing, overseeing the Non-custodial Parent Employment Program, desk reviews for IV-D pass through, and doing reports and updating manuals. This position is funded by 50 percent Federal funds and 50 percent Local funds which are offset by TANF collections. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request Permission to Fill Grade B Supervisor Position

Ms. Grant requested permission to fill a Grade B Supervisor (PEF, Grade 7, Step 4) position, and any vacancy that may result from filling this position. This vacancy is a result of a retirement. This position is in the Services Unit, and is responsible for supervision of eight Caseworkers, who are responsible for ensuring the health, welfare, and safety of children and families. This position is funded by 58 percent Federal funds and eight percent State funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Request Permission to Fill Supervisor of Child Support Enforcement Position

Ms. Grant requested permission to fill a Supervisor of Child Support Enforcement (PEF, Grade 7, Step 4) position, and any vacancy that may result from filling this position. This vacancy is a result of a retirement. This position is responsible for supervising one Senior Support Investigator, eight Support Investigators, and four Clerical Staff, while overseeing all aspects of child support investigation, paternity establishment, and the collection and accounting of all child support monies received. This position is funded by 50 percent Federal funds and 50 percent Local funds which are offset by TANF collections. Legislator Healy asked about State revenue for this position. Ms. Grant said it is offset with TANF funds which are Federal funds. The local share is less because of the offset. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Request Permission to Fill Senior Typist Position

Ms. Grant requested permission to fill a contingent-permanent Senior Typist Position (AFSCME, Grade 7, Step min) position, and any vacancy that may result from filling this position. This vacancy is a result of a promotion. This position is responsible for performing clerical duties for all programs. This position is funded by 52 percent Federal funds and 10 percent State funds. Legislator Healy asked if there was an offset for this position. Ms. Grant replied no. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Request Permission to Fill Three Support Investigator Positions

Ms. Grant requested permission to fill three Support Investigator (AFSCME, Grade 15, Step min.) positions, and any vacancy that may result from filling these positions. These vacancies are a result of two retirements and a resignation. These positions assist with paternity establishment, child support order establishment, enforcement, and collection. These positions are funded by 50 percent Federal funds and 50 percent Local funds which are offset by TANF collections. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request Permission to Fill Social Welfare Examiner Position

Ms. Grant requested permission to fill a Social Welfare Examiner Position (AFSCME, Grade 11, Step min.) position, and any vacancy that may result from filling this position. This vacancy is a result of a promotion. This position is in the Temporary Assistance Unit, and is responsible for interviewing clients, determining eligibility, and authorizing the appropriate benefits. This position is funded by 50 percent Federal funds and 6 percent State funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request Permission to Create and Fill Four Part-Time Temporary Positions

The Department of Social Services has recently had some key employees retire with others leaving. These individuals are some of their most experienced employees who hold very important jobs. Their departures will leave the department in a very difficult situation until such time that replacements can be found and trained. The Department is requesting that temporary part-time positions be created and filled for the following titles to help bridge the gap and for training purposes:

Grade B Supervisor (PEF Union, 34 percent local share)

Child Support Coordinator (PEF Union, 50 percent local share with offset)

Director of Temporary Assistance (PEF Union, 27 percent local share)

Senior Typist (AFSCME union, this is a backfill from a recent retirement, 38 percent local share)

These positions will exist for no more than six months from the time of their creation with a total not to exceed the limit of \$30,000 per position. The maximum local share is \$48,924. The fiscal impact will likely be less. They do not anticipate each person reaching the \$30,000 limit. Also, the addition of these positions will avoid some overtime.

The request to create and fill a part-time temporary Grade B Supervisor (PEF, Grade 7, Step 9) position was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

The request to create and fill a part-time temporary Supervisor of Child Support Enforcement (PEF, Grade 7, Step 9) position was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

The request to create and fill a part-time temporary Director of Temporary Assistance (PEF, Grade 9) position was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

The request to create and fill a part-time temporary Senior Typist (AFSCME, Grade 7) position was approved on a motion by Legislator LaForge seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Safety

Accept and Re-Appropriate Homeland Security Funds Contract # C969149

Mr. Luckey requested a resolution to accept and re-appropriate Technical Rescue Grant Program money that was not spent in 2015 for project number TR14-1013-D00 SHSP, contract number C969149.

Appropriations

A3653.207	Homeland Security – Type 3 Personal Protective Equipment	\$26,699
A3653.207	Homeland Security – Thermal Imaging Camera	\$ 4,500
A3653.207	Homeland Security – Generators, Portable	\$ 4,200
A3653.207	Homeland Security – Hand and Gas Powered Tools	\$ 1,273
A3653.207	Homeland Security – Rescue Litter and Accessories	\$ 1,089
A3653.207	Homeland Security – SCBA Air Cylinders	\$ 5,000
A3653.207	Homeland Security – Line Thrower	\$ 2,000
A3653.207	Homeland Security – Personal Flotation Device Throw Able Type	\$ 716
A3653.207	Homeland Security – Binoculars	\$ 880
A3653.207	Homeland Security – River Rescue Boards	\$ 990
A3653.207	Homeland Security – Water Rescue Throw Bags & Related Equip	\$ 400
A3653.207	Homeland Security – Response/Equipment Trailer	\$27,000
A3653.207	Homeland Security – Non-motorized Inflatable Rapid Deployment Craft	\$ 6,026
A3653.207	Homeland Security – Inflatable Motorized Watercraft	\$12,968
A3653.207	Homeland Security – Rope Rescue Rigging Equipment to Include Plates	<u>\$ 5,205</u>
	Total:	\$98,946

Revenue

A3653.3306.EMW14	Homeland Security Fed Aid (Emerg Serv)	\$98,946
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The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept and Re-Appropriate Homeland Security Funds Contract # C969150

Mr. Luckey requested a resolution to accept and re-appropriate grant money that was not spent in 2015 for project number SH15-1001-D00-SHSP, contract number C969150.

Appropriations

A3656.207	2015 Homeland Security – PPE and Related Equipment	\$10,000
A3656.207	2015 Homeland Security – GIS Software	\$14,000
A3656.207	2015 Homeland Security – Generators, Portable	\$26,000
A3656.207	2015 Homeland Security – Tactical Medical Gear Bags	\$ 1,500
A3656.416	2015 Homeland Security – Connectivity for Director's Cell Phone	<u>\$ 1,000</u>
	Total:	\$52,500

Revenue

A3653.3306.EM15	2015 Homeland Security Fed Aid (Emerg Serv)	\$52,500
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The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

Accept and Appropriate Funds for ACT II Batterers Program

Sheriff Whitney requested a resolution to accept and appropriate \$9,100 from Accord Corporation for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

Appropriation #	A3117.449	\$9,100
Revenue #	A3117.2260.00	\$9,100

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Accept and Appropriate New York State Division of Criminal Justice Service Narcotics Grant

Sheriff Whitney requested a resolution to accept and appropriate the New York State Division of Criminal Justice Service Narcotics Grant. This grant is filed jointly with the Cattaraugus County Sheriff's Narcotics Unit. The total award for the grant is \$75,000 that will be split equally between Cattaraugus and Allegany Counties. The Allegany County Narcotics Unit will receive grant funds in the amount of \$37,500.

Appropriation #	A3111.103	Sheriff – Drug Program Overtime	\$ 3,995
	A3111.201	Sheriff – Drug Program Equip-Office	\$10,450
	A3111.208	Sheriff – Drug Program Equip-Police	\$21,800
	A3111.408	Sheriff – Drug Program Gen Supplies	<u>\$ 1,255</u>
		Total:	\$37,500
Revenue #	A3111.3324.DCJS	Sheriff – Drug Program	\$37,500

Legislator Decker noted this is a grant filed jointly with Cattaraugus County, and wondered what would happen if Cattaraugus County turned the grant down. Lieutenant Shawn Grusendorf stated he didn't know. He said Cattaraugus County has already accepted the grant, and they are waiting for Allegany County. Legislator Fanton asked if the grant funds will be shared equally. Mr. Grusendorf replied yes. Legislator Graves asked if this was for new overtime or reimbursement for overtime they are already spending. Mr. Grusendorf said it is reimbursement of overtime for this year that is not yet incurred. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Permission to Promote a Corrections Officer to Deputy Sheriff

Sheriff Whitney requested approval to fill a Deputy Sheriff Position (Council 82 Local 3989, Step 0) by promoting a Corrections Officer to Deputy Sheriff, and fill all subsequent positions that will become vacant as listed, such as a part-time Corrections Officer to a full-time Corrections Officer Position (Council 82 Local 3989, Step 0). The Deputy position became vacant due to a retirement of Deputy Sheriff Charlie Butler. Legislator Healy commented if anyone knew Mr. Butler, you would know that he was irreplaceable. Legislator Graves stated it was a privilege to work with him for thirty years. Approval was granted on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Works**Budget Transfer from H5120.200 into Three Individual Capital Projects H5945.200, H5946.200, and H5947.200**

Superintendent Guy James requested a budget transfer for three capital projects. The three projects are:

Town of Angelica, Peavy Road

Mr. James requested a Capital Project be established for the Town of Angelica, Peavy Road, BR #07-01. Funds of \$487,500 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5945.200 (Angelica, BR #07-01, Peavy Road). Mr. James also requested a resolution to construct the bridge.

Mr. James requested that the Town Share of \$73,125 from the above project be recorded as below:

From:		
H5120.2300.00	Revenues - Intergovernmental Changes	\$ 73,125

To:		
H5945.2300.00	Local Town Share	\$ 73,125

Mr. James requested the County Share of \$414,375 from the above project be recorded as below:

From:		
H5120.5031.00	Revenues – Interfund from General A	\$414,375

To:		
H5945.5031.00	County Share	\$414,375

The requests were approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Town of Birdsall, Hiltonville Road

Mr. James requested a Capital Project be established for the Town of Birdsall, Hiltonville Road, BR #09-05. Funds of \$219,000 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5946.200 (Birdsall, BR #09-05, Hiltonville Road). Mr. James also requested a resolution to re-habilitate the bridge.

Mr. James requested the Town Share of \$32,850 from the above project be recorded as below:

From:		
H5120.2300.00	Revenues - Intergovernmental Changes	\$ 32,850

To:		
H5946.2300.00	Local Town Share	\$ 32,850

Mr. James requested the County Share of \$186,150 from the above project be recorded as below:

From:		
H5120.5031.00	Revenues – Interfund from General A	\$186,150

To:			
H5946.5031.00	County Share		\$186,150

The requests were approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Town of Cuba, Keller Hill Road

Mr. James requested a Capital Project be established for the Town of Cuba, Keller Hill Road, BR #15-06. Funds of \$392,000 should be transferred from H5120.200 (Maintenance of Bridges) and appropriated to account H5947.200 (Cuba, BR #15-06, Keller Hill Road). Mr. James also requested a resolution to construct the bridge.

Mr. James requested that the Town Share of \$58,800 from the above project be recorded as below:

From:			
H5120.2300.00	Intergovernmental Changes		\$ 58,800

To:			
H5947.2300.00	Local Town Share		\$ 58,800

Mr. James requested the County Share of \$333,200 from the above project be recorded as below:

From:			
H5120.5031.00.00	Revenues – Interfund from General A		\$333,200

To:			
H5947.5031.00	County Share		\$333,200

The requests were approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Accept and Approve Amendment to Fill Temporary Groundworker Position (approved 11/9/15)

Public Works Deputy Superintendent Dean Scholes stated when they requested to fill the Temporary Groundskeeper position in November of 2015, the request did not include the wording, “and all subsequent positions including from the outside.” Mr. Scholes requested an amendment to the request to fill Temporary Groundworker position that was approved at the November 9, 2015, Ways & Means Committee meeting to include the wording, “and all subsequent positions including from the outside.” The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Constitutional Convention

Legislator LaForge and Legislator Decker requested acceptance of a resolution they generated regarding the Constitutional Convention. Legislator LaForge noted it will be a ballot proposition in November 2017. He noted it is a proposition on the ballot every twenty years, and there is a good chance of having one this time because the State is pushing for early voting. He said this particular resolution asks New York State Association of Counties (NYSAC) and like-minded organizations to conduct voter education about the Constitutional Convention. Legislator Graves asked who is going to conduct the convention, and how voting is going to take place.

He stated New York State has basically been controlled by the leadership in the State Senate and Assembly from New York City since 1964. He is concerned these folks will be the ones to write the rules. Legislator LaForge doesn't believe the Convention is run by "three men in a room." Legislator Graves noted without knowing more about how it will be conducted, he can't support the resolution.

Legislator Root stated she doesn't know the pros and cons of this, and wondered if it needed to be voted on before NYSAC. She also asked if NYSAC is supporting this. Legislator Decker and Legislator LaForge stated they don't know, but they would like to take it to the joint Inter-County which is at the end of the NYSAC conference. Legislator Graves is concerned about the wording in the first paragraph under resolved. He is particularly concerned about "promoting a positive vote to convene a Constitutional Convention." Legislator Jessup stated the resolution is to encourage other counties to engage in conversation and investigation into the details of the Convention. Chairman Crandall stated he believes this resolution is about education. Legislator Graves is willing to support the resolution if it is about getting more education about the Convention. Legislator Healy asked County Attorney Tom Miner about the wording of the resolution. Mr. Miner said the vote is about whether or not to have a Constitutional Convention. It is not about what will be a part of the Convention. He noted the language can be changed. Legislator Ungermann stressed that this is on the ballot once every twenty years. He reiterated it is about whether or not to have a Constitutional Convention. Legislator O'Grady made a motion to modify the resolution to strike-out "the importance of" and "positive" from the first paragraph under resolved. It should say, "regarding a vote to convene a Constitutional Convention.", seconded by Legislator Healy, and carried. The request was approved on motion by Legislator Healy, seconded by Legislator Curran, and carried. **Prepare**

Resolution

Land Bank

Legislator LaForge stated he received a call last Tuesday from the Attorney General's Office in Buffalo. The Assistant Attorney General wanted to make them aware of a new funding opportunity, and the need to act quickly. The funding opportunity has been expanded to land banks in the process of being created as long as they are being considered by Empire State Development. They have expanded the criteria from residential housing to mixed-use commercial property, commercial property, and brownfield. Legislator LaForge is requesting permission to submit an application for a land bank. They will submit a template for bylaws and a template on how it would be governed. He noted nothing is set in stone, and it has to go in with the application. Legislator LaForge said other than in-kind services; they don't really have anything invested in it. He believes there are some unique things with the County's application. Legislator LaForge stated at this point the County is competing with three other counties. He noted there is about \$4.3 million in the initial grant, and there may be more funds. Legislator LaForge urges everyone to support it.

Legislator Decker stated he had mixed feelings about it. He noted years ago in the 1950s and 1960s the Land Banks took farm land out of production. He stated it started as a nice program because they had a surplus of crops, but it became full of waste fraud and abuse. He noted at some point it was dissolved. Legislator Decker said he is very skeptical and scared that this would turn out to be something similar, and they would regret it. Legislator Fanton believes they would be receiving the funds, and if there was any corruption involved it would be at the County level. Legislator LaForge added they are not looking to create any County employees. They would contract with another agency such as Accord to administer it. Legislator Healy asked if this would put the County in a position to accept the funding. Legislator LaForge said without it, they can't apply and won't get the money. Legislator Healy stated if the money

becomes available and they decide it is not a positive thing at that time, they are not committed to moving forward. Legislator LaForge stated that is correct. Legislator Graves commended Mr. LaForge on his work on the Land Banks.

Chairman Crandall pointed out this new round of funding has really expanded the use of the funds. He stated this round is more inclusive and is a better match for Allegany County than the initial round of funding because of the increase in options. Legislator Decker asked about the wording in the second whereas in the resolution. He said the words "entitled and authorized to take control" bother him, and he can't understand why they have to create another layer of government. Legislator Ungermann noted it is getting to the point where everything is not-for-profit. He noted the Government keeps getting bigger and bigger, and wonders where the private sector will be. Legislator Fanton said they would be doing work on some of these houses. Legislator Ungermann talked about his experience with the Cuba Community Development Center. He believes they bought a house on Bishop Street for \$35,000 to \$40,000. He said they put over \$100,000 into the home, and it is still a "junk house." He questions how much faith they should have in these things. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Orleans County Resolutions

Legislator Jessup noted because of the interest in time, they will hold this item over until the next Ways & Means meeting. He encourages everyone to review it before the next meeting.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of December along with one from the previous months of September, October, and November. A motion was made by Legislator Curran, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Good of the Order

Legislator Jessup announced their will be a caucus immediately following this meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:44 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

January 20, 2016

NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

Others Present: H. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, R. Ewell, R. Hollis, J. Hopkins, C. Knapp, J. Margeson, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, I. Whitehouse,

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 3:10 p.m. by Ways & Means Committee Chairman Charles Jessup.

Real Property Tax

Director Joe Budinger requested permission to sell the recently replaced plotters. He said usually they give the equipment to the Department of Public Works (DPW) to dispose of them, but Mr. Budinger feels like they still have some value. Mr. Budinger stated he will still sign them over to the DPW, but put out a request for sealed bids to see if anyone is interested in purchasing them. He noted this would deviate from standard practice. Legislator Pullen asked if there was a downside to doing this. Mr. Budinger replied no because if they don't get any bids nothing is lost. The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Acceptance of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$235 from New York Municipal Insurance Reciprocal (NYMIR) representing the cost to replace a windshield on a Sheriff's Office 2008 Dodge Durango (#5025). The cracked windshield was discovered at 1:27 p.m. on December 14, 2015. The funds should be appropriated to 2015 Accounts Receivable CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

Orleans County Resolutions

Legislator Jessup noted there were two resolutions from Orleans County. The first resolution is supporting New York State's Constitutional Home Rule. Legislator Graves stated the problem is, "New York State tends to paint things with the same brush." For example, you can either adopt the New York State Building and Fire Code or write your own. He said he doesn't know of any town or village that has the capability of writing their own Building and Fire Code. The New York State Building and Fire Code has become so stringent. Legislator Graves said you have to get a building permit to replace a roof on a house or rewire an outlet. He is not sure of the positive benefits of home rule for Allegany County. Legislator Graves said New York State has set the bar so high that the municipalities have no choice but to enforce the New York State Building and Fire Code. Legislator Jessup stated he didn't know what Article X was. County Attorney Tom Miner stated it did not make sense because Article X is irrelevant to this

issue. He feels like there is something missing in the resolution. Legislator Root made a motion to table this resolution, seconded by Legislator Curran, and carried.

The second resolution from Orleans County concerns Fuel Zone Pricing. Legislator O'Grady stated he didn't know enough about the issue to comment on it. Legislator Graves stated he was opposed to the resolution. Legislator Graves said he doesn't know who controls the zones. His family drove from Jamestown, New York, to Orange County near New York City. He reported in Jamestown gas was \$1.80 a gallon, \$1.97 near New York City, and around \$2.14 in Allegany County. Legislator Curran said apparently there is a pipeline delivery across the middle of the state that goes from east to west. Orleans County is at the end, and there is a higher cost for fuel. Chairman Crandall stated both of the resolutions came from Orleans County and are moving up to the state level. He noted if they are important, they will go to InterCounty. Chairman Crandall suggested learning more about the resolutions at InterCounty. Legislator Root made a motion to table this resolution, seconded by Legislator Healy, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:21 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
JANUARY 25, 2016
NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Call to Order: The meeting was called to order at 2:52 p.m. by Ways & Means Committee Chairman Charles Jessup.

Legislator Jessup noted that since prior notice had not been given for this special meeting that any members of the Committee could object to it being held to conduct County business. All members indicated that they had no objections to proceeding with the business that needed to come before the Committee.

REFERRAL FROM FACILITIES & COMMUNICATIONS COMMITTEE

Fire Suppression System in Public Safety Building

Chairman Jessup noted that the Facilities and Communications Committee had just held a special meeting and adopted a resolution approving the purchase and installation of a new fire suppression system in the IT room in the Public Safety Building related to the 911 communications equipment. Lt. Shawn Grusendorf had explained the urgency of proceeding with this contract and work. The contract is with SimplexGrinnell for installation of a FM 200 Clean Agent Suppression System at a proposed price of \$53,887.04.

Chairman Jessup asked County Administrator John Margeson how this purchase could be financed. He responded that it would need to be paid for by an appropriation from the Contingency Funds.

Following discussion, a motion was made by Legislator Graves, seconded by Legislator Pullen, and carried unanimously to approve the contract with SimplexGrinnell and transfer \$53,888 from A1990.429 (Contingency) to H3200.2 (911 Equipment Room Project) to finance the cost of the contract with SimplexGrinnell for the purchase and installation of a new FM 200 Clean Agent Suppression System, in accordance with the Specifications provided to Allegany County, including removing and properly disposing of the existing FM 200 gas and cylinders in the situation room. **Prepare Resolution**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:00 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted on January 28, 2016,

David T. Pullen, Committee Member
Ways & Means Committee

WAYS & MEANS COMMITTEE

February 8, 2016

NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Root, C. Crandall (Absent: D. Pullen)

Others Present: L. Ballengee, J. Budinger, C. Braack, S. Burt, D. Decker, L. Gridley, R. Hollis, K. Hooker, J. Hopkins, L. Edwards, G. James, J. Luckey, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott

Media Present: No media present.

Call to Order: The meeting was called to order at 1:01 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of January 20, 2016.

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of January 25, 2016.

Legislator Decker would like to amend the Special Ways & Means minutes of January 20, 2016, to list him in attendance as a non-member of the committee. A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to approve the Special Ways & Means Committee minutes of January 20, 2016, as amended.

Approval of Audit

Committee members reviewed the February 8, 2016, audit of claims in the amount of \$2,685,747.73 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Amending Resolution No. 209-09

County Attorney Tom Miner offered a resolution to amend Resolution No. 209-2009, as subsequently amended by Resolution No. 65-2014, to define what constitutes a Field Training Officer. The amendment reads as follows:

RESOLVED:

1. That Resolution No. 209-2009, as amended by Resolution No. 65-2014, is further amended to add a second paragraph defining what constitutes a Field Training Officer, to wit:
2. A Field Training Officer constitutes any employee within the Sheriff's Office who provides on-the-job training to another employee within the Sheriff's Office as mandated by law or regulation.

There was much discussion on the wording of the resolution. Legislator Graves asked if the Field Training Officer has to be certified. County Attorney Tom Miner said he doesn't know if certified is the term they have to use. The definition was expanded to include anyone who provides training in the Sheriff's Office. Legislator O'Grady was concerned with the wording.

Legislator Graves believes 911 has to have certified officers. Emergency Management and Fire Director Jeff Luckey stated there is a certification process they have to go through. Mr. Miner stated Sheriff Whitney would have to vouch for the Field Training Officers (FTO). Mr. Miner said he believes they can only give sixteen stipends to Field Training Officers a year. County Treasurer Terri Ross stated it is between sixteen and twenty. Legislator Jessup believes this is a mechanism for the County Treasurer to authorize payroll. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Certificate of Reinstatement

County Treasurer Terri Ross requested a resolution to prepare and file a Certificate of Reinstatement for the following described property per RPTL Article 11:

Town of Belfast
Southern Tier Wireless
(Wayne Hawley)
Tax Map #142.-1-36.3/1
Tibbetts Hill Road
.25 Acre

Ms. Ross requested the resolution to reinstate because the Real Property Tax Department has since obtained a copy of the lease agreement for the cell tower; therefore, the parcel should no longer be exempt from taxation, and should be restored to the taxable portion of the assessment roll and proceedings to enforce the collection of such existing taxes would be effective.

Resolution 79-15 cancelled the 2013 to 2015 delinquent tax liens, and determined there was no practical method to enforce delinquent tax liens arising thereafter. Real Property Tax Department removed the fictitious number that was assigned by the assessor, and is not attached to an active parcel on the rolls and added it back to the parent parcel 142.-1-36.3 assessed to Peter Unfus, and the taxes owed were added to that parent parcel as an omitted tax on the January 2016 County/Town tax bill. This resolution allows the County Treasurer to reinstate the 2013 to 2015 delinquent taxes, and enforce the delinquent tax lien. The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Facilities

Accept and Approve LaBella Option 4 for Third Floor

Legislator Jessup said at the last Facilities Committee meeting there were questions about the windows and demolition in Option 4. The windows were included, but the demolition of the whole third floor was not included. It only included demolition of the area that was going to be remodeled. Legislator Jessup said the cost should not exceed \$1.6 million. Legislator Fanton noted they will not know the exact cost of the demolition until it goes out to bid. Legislator Fanton stated the area that is demolished can be used for storage of records the County is required to keep. Legislator Healy asked about the records storage space. Public Works Superintendent Guy James stated the second building is not full yet. Legislator Fanton made the motion to accept and approve Option 4 including all of the windows and total

demolition not to exceed \$1.6 million, seconded by Legislator Graves, and carried. (Voting no: T. O'Grady) **Prepare Resolution**

Human Services

Accept and Appropriate Performance Incentive Initiative Money for the General Fund

Health Department Director Lori Ballengee requested a resolution to accept and appropriate Performance Incentive Initiative monies for the General Fund for the 2016 Budget year in the amount of \$13,000. These monies were awarded for increasing the timeliness and completeness of STD and general communicable disease reporting and must be appropriated and spent on Article 6 eligible activities. The general supplies purchased will be vaccine. The conference expense will fund three staff attending family planning related conferences. The legal advertising will cover the cost of advertising on Facebook for a one year period. The funds should be appropriated as follows:

Appropriations		
A4010.408	County Health Department - General Supplies	\$ 6,100
A4035.405	Family Planning - Conference Expense	\$ 900
A4035.424	Family Planning - Legal Advertising	<u>\$ 6,000</u>
	Total:	\$13,000
Revenues		
A4010.3450.00	Public Health-State Aid Other	\$13,000

The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept and Re-Appropriate COLA Money for the Cancer Services Program

Ms. Ballengee requested a resolution to re-appropriate COLA money for the Cancer Services Program for the 2016 Budget year, April 1, 2015, to March 31, 2016, grant year in the amount of \$2,346. Ms. Ballengee noted that this is a re-appropriation of Cancer Services COLA monies that were not expended in 2015. The funds should be re-appropriated as follows:

Appropriations		
A4071.201	Cancer Services Program - Office Equipment	\$1,145
A4071.405	Cancer Services Program - Conference Expense	\$ 306
A4071.408	Cancer Services Program - General Supplies	\$ 53
A4071.424	Cancer Services Program - Legal Advertising	\$ 432
A4071.419	Cancer Services Program - Printing/Microfilming	\$ 320
A4071.422	Cancer Services Program - Gasoline/Oil	<u>\$ 90</u>
	Total:	\$2,346
Revenues		
Acct A4071.3401.00	State Aid	\$ 2,346

The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Request Permission to Fill Public Health Technician

Ms. Ballengee requested permission to fill a Public Health Technician (AFSCME, Grade 13, Step Base) position. This position is critical to the operation of our Environmental Health Programs. It is a versatile position that can provide clerical support and perform basic

environmental health functions. The salary is covered 100 percent by Article 6 Funding and other grants. The fringe is a County expense. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Request Permission to Fill Medical Records Computer Operator

Ms. Ballengee requested permission to fill a Medical Records Computer Operator (AFSCME, Grade 10, Step Base) position. This position is critical to finding un-insured or under-insured people to receive cancer screenings. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. The salary and fringe are covered 100 percent by program and grants. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request Permission to Fill Community Outreach Specialist

Ms. Ballengee requested permission to fill a part-time Community Outreach Specialist (Non-union, Grade 4, Step Base) position. This position is clerical support staff for the Cancer Services Program. This position also submits billing for payment to providers of screenings. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. The salary and fringe are covered 100 percent by program and grants. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Accept & Appropriate Alzheimer's Disease Caregiver Support Initiative Grant

Office for the Aging Director Madeleine Gasdik requested a resolution to accept a new State grant, the Alzheimer's Disease Caregiver Support Initiative in the amount of \$109,399. This grant was awarded to Catholic Charities of Buffalo, and its eight partners (Alzheimer's Association of Western New York, and Office for the Aging in Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, and Wyoming Counties). The grant is for 5 years, and Allegany County Office for the Aging's share is as follows:

Year 1 - \$109,399
 Year 2 - \$110,799
 Year 3 - \$112,227
 Year 4 - \$113,683
 Year 5 - \$119,966

The funding should be appropriated as follows:

Appropriations		
A6791.101	Regular Pay	\$ 51,090
A6791.402	Mileage/Transportation	\$ 8,143
A6791.405	Conf. Exp.	\$ 1,256
A6791.474	Respite	\$ 30,000
A6791.802	Retirement	\$ 8,020
A6791.803	F.I.C.A.	\$ 3,450
A6791.804	Worker's Comp	\$ 699
A6791.805	Disability	\$ 212
A6791.806	Hosp/Med	<u>\$ 6,529</u>
	Total:	\$109,399
Revenue		

A6791.3722.00 State Aid OFA \$109,399

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request to Create and Fill Intensive Case Manager

Community Services Director Dr. Robert Anderson requested permission to fill an Intensive Case Manager (PEF, Grade 7) position. This vacancy is the result of a retirement. This position is responsible for providing case management services to individuals under the Department of Health Home Program. This position also refers, monitors, and links individuals to services in order to decrease and/or avoid high use of Medicaid dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried.

Notify Human Resources

Public Safety

Accept and Re-Appropriate Homeland Security Funds Contract #C969140

Emergency Management and Fire Director Jeff Luckey requested a resolution to re-appropriate Homeland Security grant money not spent in 2015 as follows:

Appropriations

A3467.207	Homeland Security – Equip. (GIS Aerial Photography Pckg)	\$41,500
A3647.207	Homeland Security – Equip. (Personal Protective Equip. PPEs)	\$ 988
A3647.416	Homeland Security – Contractual Services (Cell Phone Connectivity)	<u>\$ 802</u>
	Total:	\$43,290

Revenue

A3647.3306.EM14	Homeland Security St Aid Emerg Serv	\$43,290
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The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept and Re-Appropriate HS Public Safety Contract

Mr. Luckey requested a resolution to re-appropriate Homeland Security Public Safety Contract grant money not spent in 2015 as follows:

Appropriations

A3655.447	HS Public Safety Contract (Update County's Multi-Jurisdictional Multi-Hazard Mitigation Plan)	\$90,000
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Revenue

A3655.3306.HZMT	St Aid – HS PDM #C000755	\$90,000
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The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Accept STEPS in Safety Grant

STOP-DWI Coordinator Linda Edwards requested a resolution to accept a STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program from October 1, 2015, to September 20, 2016 in the amount of \$3,000. No budget adjustment is necessary.

Appropriations		
A3114.402	Traffic Program – Mileage	\$ 200
A3114.408	Traffic Program – General Supplies – Helmets	\$1,400
A3114.421	Traffic Program – Educational Materials	\$ 800
A3114.452	Traffic Program – Promotional Items	<u>\$ 600</u>
	Total:	\$3,000

Revenue		
A3114.3389.00	St Aid – Other Public Safety	\$3,000

The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept and Appropriate NYS STOP-DWI Grant for Crackdown Enforcement

Ms. Edwards requested a resolution to accept and appropriate the NYS STOP-DWI Foundation for the Crackdown Enforcement for the federal fiscal year October 1, 2015, to September 30, 2016, in the amount of \$30,779.

Appropriations		
A3141.449	STOP-DWI Program Public Safety Contracts (Crackdown Enforcement)	\$30,779
Revenue		
A3141.1589.CE	NYS STOP-DWI Crackdown Enforcement	\$30,779

The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

Accept and Approve Electronic Monitoring Service Agreement

Probation Director Bob Starks requested a resolution to approve the Electronic Monitoring Service Agreement No. 011216CW1 between BI Incorporated and the Allegany County Probation Department. This lease agreement is essentially the same as the prior lease agreement, but with the following modifications:

1. The Probation Department's cost per unit per active day has been reduced from \$1.10 to \$1.05.
2. The Probation Department now will have the ability to lease Homeguard Digital Cell Units for defendants who can't install a landline.

The contract period for this agreement is one (1) year from the effective date, and will renew automatically for succeeding periods of one (1) year each on the anniversary of its original effective date unless otherwise terminated as provided for within the agreement. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept and Re-Appropriate 2015 LETPP Homeland Security Grant

Sheriff Rick Whitney requested a resolution to re-appropriate unspent funds for the 2015 LETPP Homeland Security Grant. The original resolution for this grant was #213-15. The funds should be re-appropriated as follows:

Appropriation		
A3654.210	FY2015 SLETPP	\$17,500
Revenue		
A3652.3306.SH15	2015 LETPP #T969152	\$17,500

Legislator Graves asked if this was equipment for alert team. Legislator Curran believes it is. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. (Voting no: K. Graves) **Prepare Resolution**

Accept and Appropriate ACT II Batterers Program Funding

Sheriff Whitney requested a resolution to accept and appropriate \$2,275 from Accord Corporation for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

Appropriation		
A3117.449	ACT II Batterers Program	\$2,275
Revenue		
A3117.2260.00	ACT II Batterers Program	\$2,275

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Accept and Appropriate Public Safety Answering Points Sustainment Grant

Sheriff Whitney requested a resolution to accept and appropriate the FY 2015-2016 Public Safety Answering Points Sustainment Grant in the amount of \$161,547. This grant will be used to update much needed electronic equipment in the 911 center. The funds should be appropriated as follows:

Appropriation		
H3024.200	PSAP-911 FY16	\$161,547
Revenue		
H3024.3097.00	St Aid – PSAP – 911 Public Safety Answering Points Sustainment Grant	\$161,547

Legislator O'Grady asked about the equipment. Legislator Curran stated the equipment is to upgrade the 911 System. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Works

Request Permission to Fill HMEO1 Position

Public Works Superintendent Guy James requested to fill a Heavy Motor Equipment Operator 1 (AFSCME, Grade 13) position in Road Maintenance District 4 due to a retirement, and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. This position is in the 2016 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Good of the Order

Legislator Jessup announced their will be a caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:26 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
February 17, 2016
NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton, K. Graves)

Others Present: L. Ballengee, L. Bliven, S. Burt, D. Decker, L. Gridley, R. Hollis, K. Hooker, J. Hopkins, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:05 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of February 8, 2016.

Approve Mobility Management Contract with Ardent Solutions

Interim County Administrator John Margeson requested a resolution to approve an agreement with Ardent Solutions for Mobility Management Services in Allegany County. Legislator Decker asked who is the Mobility Management Planner. Legislator O'Grady replied it is Larry Kaminski. Legislator Pullen noted it was mentioned as a model at the New York State Association of Counties (NYSAC) Conference. Legislator LaForge explained that AARP used the transportation system as an example at one of the sessions. Legislator Healy asked if the County Attorney approves the contract. County Attorney Tom Miner replied yes. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Healy, and carried.

Prepare Resolution

Local Law Regarding the Office of County Administrator

County Attorney Tom Miner distributed an amendment of Local Law No. 3 of 1992 to prescribe the qualifications, term of office, powers and duties, and process for removal of the County Administrator based on changes Interim County Administrator John Margeson discussed at a previous Committee of the Whole meeting. Mr. Miner noted this local law has been amended in the past. Mr. Miner and Mr. Margeson highlighted the changes that are being amended. In Section 2 it includes the option to enter into a contract with the County Administrator, procedure for removal, and appointment of a specific term. The term would end December 31, 2018, and the term will be every 4 years. There will always be a one year overlap with the Board and County Administrator. Under qualifications, the County Administrator does not need to be a County resident when appointed, but must be a resident within 180 days. In this amendment, the County Administrator is also the Budget Officer. There will no longer be a stipend for this duty. Mr. Margeson added the County Administrator will be evaluated on an annual basis by the Board of Legislators.

There was some discussion about the changes to approving individual department budget transfers under the Powers and Duties Section. The amendment allows the County Administrator to approve transfers within or between any equipment and/or contractual expense of less than \$5,000. Currently, the County Administrator can only approve transfers within

budgetary accounts, not between. County Treasurer Terri Ross stated she and the previous County Administrator looked into budget transfers. The Comptroller said they would not be allowed to transfer between accounts. She said they can set the limit differently, but transfers between the accounts needs Board approval because of the way the Budget is adopted. Mr. Miner said he will look into this, and remove the language.

Also under the Powers and Duties Section, Mr. Miner said the County Administrator will now authorize all attendance at conferences, conventions, and schools for the employees and Legislators. Previously, the Board Chairman made the decision for the Legislators. Mr. Margeson also noted the original law gave the County Administrator the right to retain legal services for labor relations activities. The amendment says outside legal services would be approved by the County Attorney. Chairman Crandall said some of the changes reference the Board. Therefore, the Board Rules should be changed so it is consistent with the Local Law. Legislator Healy made a motion to introduce a proposed local law regarding the Office of County Administrator at the next Board meeting, and prepare a resolution to set the public hearing date of March 14, 2016, seconded by Legislator Curran, and carried. **Prepare Resolution (Resolution to come off the Floor at 2/22 Board Meeting.)**

REFERRALS FROM OTHER COMMITTEES

Human Services

Request Permission to Fill Aging Services Specialist

The Office for the Aging requested permission to create and fill a full-time Aging Services Specialist (AFSCME, Grade 16, Step 7) position effective March 15, 2016. The request to fill is contingent on the adoption of the resolution creating the position. The New York State Department of Health funded Alzheimer's Disease Caregiver Support Initiative Grant allows the Office for the Aging to fund this new position. This position has not been budgeted at the full-time level in the 2016 Budget. This new Aging Services Specialist position will be filled as long as the New York State Department of Health funding is available. This position will allow the Office for the Aging to meet the deliverables for the grant. These are family care consultations and care coordination, education and training programs, respite to offer a temporary reprieve to the caregiver, and support groups. This grant and position will allow caregivers of persons with Alzheimer and other dementia to be self-sufficient, socialize, and thrive while continuing to care for their loved ones in their own homes. Legislator Healy noted the position is 100 percent State funded. The request to fill the position was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

Planning and Economic Development

Approve Agreement with Allegany County Cornell Cooperative Extension

Allegany County Cornell Cooperative Extension requested approval of an agreement between Allegany County and Allegany County Cornell Cooperative Extension in the amount of \$243,000. Legislator O'Grady asked if it was the same funding level as the previous year. Legislator Root replied yes. The request was approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of January. A motion was made by Legislator Root, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:30 p.m. following a motion by Legislator Curran, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
February 22, 2016
NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, T. O’Grady, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

Others Present: H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, J. Hopkins, C. Knapp, J. Margeson, T. Miner, N. Pullen, B. Riehle, T. Ross, R. Scott

Media Present: No media present.

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of February 17, 2016.

Approval of Audit

Committee members reviewed the February 22, 2016, audit of claims in the amount of \$3,170,020.30 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Planning and Economic Development

Budget Transfer

Interim County Administrator John Margeson and Alfred State Vice President of Economic Development Craig Clark requested a resolution to transfer funds in the amount of \$83,400 from A1990.429 (Contingency) to A6430.4 (Economic Development-Contractual). Pursuant to the Agreement approved by Resolution #191-15 on August 24, 2015, between the County and SUNY Alfred College of Technology for economic development services, a request is made for additional budgetary funding to finance anticipated future conference and travel expenses and promotional materials to market Allegany County to potential entrepreneurs and for entrepreneurial activities. The funds should be appropriated as follows:

From:	To:	
A1990.429 Contingency	A6430.402 Office of Development – Transportation	\$12,745
A1990.429 Contingency	A6430.405 Office of Development – Conference	\$32,920
A1990.429 Contingency	A6430.482 Office of Development – Contractual	\$37,735
	Total:	\$83,400

Legislator O’Grady asked if this was in addition to the contract they have previously approved with Alfred State. Legislator Root said yes. This includes money for conferences, travel expenses, marketing materials, and the development of a webpage. Legislator O’Grady asked if they were going to set up at a conference. Legislator Root said they will have a booth this year. She also said they are gathering data for a couple of brochures and a website. Legislator O’Grady asked if there will be one website. Legislator Root said they are actually developing one specifically for site selectors where all of the data will be in one place for

businesses looking to come to Allegany County. Legislator Graves asked if these funds were for a whole year. Legislator Root replied it is for this year. Legislator Graves asked if the money is already budgeted. Interim County Administrator John Margeson said, yes. Legislator Root said they put a lot of thought into the budget, and what they could achieve this year. She said they are working on next year's budget, and will come back when the County is putting a budget together for next year. The request was approved on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

Good of the Order

Legislator Healy announced their will be a caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:07 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

March 16, 2016
NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, C. Crandall (Absent: D. Fanton, T. O'Grady, D. Root)

Others Present: L. Ballengee, H. Budinger, J. Budinger, R. Christman, D. Decker, K. Dirlam, L. Gridley, R. Hollis, K. Hooker, J. Hopkins, C. Knapp, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, R. Whitney, J. Wood

Media Present: No media present.

Call to Order: The meeting was called to order at 3:05 p.m. by Ways & Means Committee Chairman Charles Jessup.

Repeal Resolutions 17-16 and 52-16

County Treasurer Terri Ross requested Resolution Number 17-16 and Resolution Number 52-16 be repealed. Ms. Ross stated these two resolutions were already in the budget. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Amendment to Maximus Contract

County Treasurer Terri Ross requested a resolution to approve amendment number one to the professional consulting services agreement with Maximus Consulting Services, Inc. Ms. Ross stated there were changes in the Department of Social Services Law regarding cost allocation. Since there were different stipulations, the contract has to be amended. She said the cost did not increase by very much. The request was approved on a motion by Legislator Graves, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Tax Sale Update

County Treasurer Terri Ross distributed the booklets for the tax sale. She said they had a seminar on Monday night, and there were about 40 to 45 people in attendance. Ms. Ross announced that the Tax Sale Auction is at the Genesee Valley Central School on April 30, 2016, at 9:30 a.m. She said there are over 100 parcels, and they are listed on the website.

Landfill Closure – Fund Balance Allocation

County Treasurer Terri Ross stated in September 2015, former County Administrator Mitch Alger had a memorandum of explanation approved at the Budget Committee meeting for assigning \$1 million for the landfill closure. It did not go to the Ways and Means Committee. Ms. Ross requested a resolution to assign \$1 million to the landfill closure fund balance. This would bring the total money allocated for the landfill closure to \$3 million. Legislator Healy asked if the money would be just for the closure. Ms. Ross stated the money is allocated, and can be used for the landfill closure. A motion to direct the County Treasurer to make the necessary transaction was made by Legislator Pullen, seconded by Legislator Graves, and carried. **Refer to County Treasurer**

Second Board Meeting in July – Allegany County Fair Grounds

Clerk of the Board Brenda Rigby Riehle stated Board Rule 110.A and 110.F indicate that the Legislative Board meetings are held in the Board Chambers on the second and fourth Monday of each calendar month unless the Board designates a different day and/or location by resolution.

For the eighth year in a row, the Board would like to conduct a Board meeting at the County Fair. This not only creates a historical event, but it provides an opportunity for our youth and citizens to observe and participate in local government.

Mrs. Riehle requested a resolution changing the second Board meeting in July from Monday, July 25, 2016, to Thursday, July 21, 2016, and the location from the Board Chambers to the Allegany County Fairgrounds in Angelica so that our Legislative Board meeting can be held in conjunction with the Allegany County Fair. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Acceptance of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$3,090.40 from the New York Municipal Insurance Reciprocal (NYMIR) representing the cost, less a \$500 deductible, to repair a Department of Public Works 2010 FPRD F150 (#0957) that was damaged in a motor vehicle/deer accident on March 1, 2016, at approximately 6:35 a.m. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request to Fill Secretary to the Clerk of the Board

Clerk of the Board Brenda Rigby Riehle requested permission to fill the Secretary to the Clerk of the Board (Non-union, Grade 2, Step Base – Step7) position. This vacancy is the result of a resignation. This employee would attend all committee meetings, and take, transcribe, distribute, and file all committee minutes. Filling this position will allow the County to comply with the Board Rules, Open Meetings Law, and Public Officers Law regarding how the minutes are taken, distributed, and retained. Legislator Hopkins noted they have benefitted from Rebecca Scott's service, and thanked her for her efficiency. The request was approved on a motion by Legislator Graves, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Acceptance of Restitution Funds and Approve Purchase of New Trailer

Sheriff Rick Whitney requested a resolution to accept approximately \$11,105 in restitution that will be collected by Alfred Court and the District Attorney's Office in the month of April. Three college students destroyed the Sheriff's Office Speed Trailer this winter while it was on the Alfred University Campus. This amount will be split between the three students, and may be collected at different times. The funds should be appropriated to the 2016 Budget as follows:

Appropriations		
A3110.208	Equip/Police	\$11,105

Revenue		
A3110.2610.00	Fines and Forfeited Bail	\$11,105

The Sheriff's Office has researched the replacement cost of the speed trailer, and it is \$11,105. The request was approved on a motion by Legislator Curran, seconded by Legislator LaForge, and carried. **Prepare Resolution**

County Vehicle Use Policy for Operations Lieutenant and Narcotics Investigators

Sheriff Rick Whitney requested a resolution that the Sheriff's Office Operations Lieutenant and Narcotics Investigators be specifically exempt from the restriction on the use of County vehicles for transportation to and from their residence as set forth in the Allegany County Vehicle Use Policy, Use of Vehicles (section 4).

Legislator Graves thanked Sheriff Whitney for bringing this issue to the Committee. He noted this has always been done, but was not a policy. Sheriff Whitney stated when he came into office they were already taking the vehicles home. He was notified by Legislator Graves that it was not policy, and that is why he has brought it to the Committee for approval. Legislator Graves asked if the two Narcotics Investigators live in Allegany County. Sheriff Whitney stated one of them lives outside of Allegany County. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried (voting no: K. Graves). **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of February along with three from the previous month of January. A motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to approve the vouchers for payment.

Attorney/Client Session

The Committee entered attorney/client session at 3:23 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried. The Committee exited attorney/client session at 4:10 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

District Attorney Salary

State law links judicial salaries with county District Attorneys' salaries. On December 24, 2015, the New York State Commission on Legislative, Judicial, and Executive Compensation recommended increases in all State Judges' salaries in 2016 and again in 2018. Effective April 1, 2016, the salary of a New York State Supreme Court Justice shall be fixed at 95 percent of the salary of a Federal District Court Judge. So, the salary of the New York State Supreme Court Justice will be \$193,000. The District Attorney's salary is 95 percent of the New York State Supreme Court Justice. So the District Attorney's salary will be \$183,350 on April 1, 2016. Legislator Pullen understands what the State is doing, and believes the State is acting illegally. He added he intends to vote no. Legislator Graves said he can't condone an illegal act, so he will vote no. Legislator Healy asked for the County Attorney's opinion. County Attorney Tom Miner stated the highest court of the State has said it is legal, and they would have to be the ones to overrule it. As the County Attorney, he advises it would not be cost effective to try to overturn it. Legislator Healy stated they basically have no choice. A motion to change the District Attorney's Salary to \$183,350 as of April 1, 2016, was approved on a motion

by Legislator LaForge, seconded by Legislator Healy, and carried (voting no: K. Graves and D. Pullen) **Prepare Resolution**

Old Business

Chairman Curt Crandall stated there will be discussion at a Resource Management Committee meeting about the Rushford Lake Recreation District and the lease for the beach. Legislator Graves and Chairman Crandall attended meetings at Senator Cathy Young's Office last year about boat access on Rushford Lake. In November, former County Administrator Mitch Alger sent a letter to the Rushford Lake Recreation District stating the lease had expired, and they would like to renew the lease. The Rushford Lake Recreation District replied they would like to discuss the lease, and would get back to the County. Chairman Crandall sent a letter to follow up on the lease agreement. He received a letter that they are looking at making some changes. The interim County Administrator and County Attorney will look at the issues the Rushford Lake Recreation District would like in the lease, and then discuss it at a Resource Management Committee meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:15 p.m. following a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

March 14, 2016
NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, T. O’Grady, D. Pullen, C. Crandall (Absent: D. Root, D. Fanton)

Others Present: L. Ballengee, H. Budinger, D. Decker, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, J. Hopkins, G. James, C. Knapp, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, D. Scholes, R. Scott, N. Ungermann, R. Whitney

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of February 22, 2016.

Approval of Audit

Committee members reviewed the March 14, 2016, audit of claims in the amount of \$5,052,035.57 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Facilities

Accept and Approve Twenty-Five Year Lease Agreement in the Town of Angelica

The Sheriff’s Office requested the County’s approval to enter into a twenty-five year lease agreement for a parcel of land in the Town of Angelica. This property will be used to construct one of six new 911 towers. This land will not be County owned, and will be a one-time payment of \$8,500 for twenty-five years renewable by the County at the end of the lease agreement if the County so desires. This item has not been budgeted. The funds in the amount of \$8,500 should be appropriated from A1990.429 – (Contingency) to A3020.210 – (Public Safety Communication Towers – Other Equipment). Legislator Graves asked if there were any location issues. Lieutenant Shawn Grusendorf stated there weren’t any. It is 100 feet off from the main highway. The request was approved on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Prepare Resolution**

Human Services

Accept and Re-Appropriate Women’s Health Initiative Grant for Cancer Services

Ms. Ballengee requested a resolution to re-appropriate a Women’s Health Initiative Grant for the Cancer Services Program for the 2016 Budget year, Grant year of April 1, 2015, to March 31, 2016.

Appropriations:

A4071.206	Cancer Services Program – Health Equipment	\$ 5,500
A4071.401	Cancer Services Program – Postage	\$ 6,178
A4071.408	Cancer Services Program – General Supplies	\$ 2,127

A4071.424	Cancer Services Program – Legal Advertising	\$ 6,000
A4071.406	Cancer Services Program – Insurance	<u>\$ 290</u>
	Total:	\$20,095

Revenue:		
A4071.3401.00	State Aid – Public Health	\$20,095

The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Request to Fill Public Health Sanitarian

Ms. Ballengee requested permission to fill a Public Health Sanitarian (AFSCME, Grade 20, Step Base) position. This vacancy is the result of a retirement. This position is critical to operating the Environmental Health Programs. It is a high-level position responsible for complex testing, inspections, and investigations. The salary will be covered 100 percent by Article 6 funding and other grants. The fringe is non-Article 6 eligible, so 100 percent of the fringe will be a County expense. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Request to Fill Public Health Technician

Ms. Ballengee requested permission to fill a Public Health Technician (AFSCME, Grade 13, Step Base) position. This position is critical to operating the Environmental Health Programs. It is a versatile position that can provide clerical support and perform basic environmental health functions. The salary will be covered 100 percent by Article 6 Funding and other grants. The fringe is non-Article 6 eligible, so 100 percent of the fringe will be a County expense. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request to Fill Public Health Educator

Ms. Ballengee requested permission to fill a Public Health Educator (AFSCME, Grade 17, Step Base) position. The specific duties for the Public Health Educator include education, outreach, and recruitment for the Allegany County Department of Health Family Planning Program. The funding for this position is from New York State Department of Health Family Planning Program and New York State Department of Health General Public Health Works/Article 6.

Legislator Healy asked Interim County Administrator John Margeson if he has reviewed the positions, and if they are necessary. Mr. Margeson stated he reviewed them and they are necessary. Legislator Graves noted this particular position is 100 percent funded by other sources. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Accept and Re-Appropriate Federal BIP Grant

Ms. Gasdik requested a resolution to re-appropriate funding from the 2015 Budget. The Federal Balancing Incentive Program (BIP) Grants runs from April 1, 2014, to December 31, 2016. The total grant is for \$223,711. They have spent \$97,624 of the grant as of December 31, 2015, leaving \$126,087 remaining. She has budgeted \$113,000 in BIP funding for 2016. The difference between \$126,087 and \$113,000 is \$13,087. The Office for the Aging needs to re-appropriate the \$13,087. They will use the funding to cover salaries for existing Office for the

Aging Staff through 2016, replace older computers, and buy iPads for staff members who go out on home visits. They will use the iPads for assessments.

Appropriations		
A6790.101	OFA Balancing Incentive Program – Reg. Pay	\$ 7,000
A6790.201	OFA Balancing Incentive Program – Office Equipment	\$ 3,600
A6790.401	OFA Balancing Incentive Program – Postage	\$ 550
A6790.802	OFA Balancing Incentive Program – Retirement	\$ 1,120
A6790.803	OFA Balancing Incentive Program – F.I.C.A.	\$ 535
A6790.804	OFA Balancing Incentive Program – Worker’s Comp	\$ 140
A6790.805	OFA Balancing Incentive Program – Disability	\$ 142
	Total:	\$13,087

Revenue:

A6790.4772.6790	Fed Aid -OFA Balancing Incentive Program	\$13,087
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The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request Permission to Fill Nutrition Services Coordinator

Ms. Gasdik requested permission to fill a Nutrition Services Coordinator (PEF, Grade 6, Step Base) position. This position is responsible for the planning and direction of the nutrition program for the elderly (Meals on Wheels) in Allegany County. New York State Office for the Aging (NYSOFA) regulations require that nutrition counseling, and administration of the meals program be done by a nutrition professional, defined as a Registered Dietician (RD), a Registered Dietician – Eligible (RDE), NYS Certified Dietician-Nutritionist (DCN), or a Dietetic Technician – Registered (DTR). This position will enable seniors to continue to receive a healthy, nutritious meal delivered to their home five-days a week or at a Luncheon Center. This position is a result of a retirement. The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Fill Senior Caseworker Position

Ms. Grant requested permission to fill a Senior Caseworker (AFSCME, Grade 17, Step minimum – Step 7) position. This vacancy is the result of a retreat to former position. This position is in the Services Unit and is responsible for ensuring the health, welfare, and safety of children. This position is 36 percent Federal funds, and 14 percent State funding. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request to Fill Caseworker Position

Ms. Grant requested permission to fill a Caseworker (AFSCME, Grade 16, Step minimum) position. This vacancy is the result of a resignation. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children. This position is 36 percent Federal funds, and 14 percent State funding. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Request to Fill Social Welfare Examiner Position

Ms. Grant requested permission to fill a Social Welfare Examiner (AFSCME, Grade 11, Step minimum - Step 3) position. This vacancy is the result of a termination. This position is in

the Temporary Assistance Unit, and is responsible for interviewing clients, determining eligibility, and authorizing the appropriate benefits. This position is 50 percent Federal funds, and 6 percent State funding. The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Services**

Public Safety

Budget Transfer

Sheriff Whitney requested the following budget transfer in the amount of \$1,000:

From:		
A3112.403	E-911 Dispatch – Maint.Cont. Office Machine	\$1,000
To:		
A3020.428	Public Safety Communication – Natural Gas/Propane	\$1,000

Sheriff Whitney stated they put in two bigger propane tanks at a couple of the towers. So, they are paying more in propane this year. The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept Amendment to ICE Inmate Housing Contract

Sheriff Whitney said this memorandum of understanding was originally approved by Board Resolution No. 235-15. The recreational equipment was ordered in November 2015; however, it was not received until February 2016. The computers were not purchased in 2015. The Sheriff requested a resolution to amend the U.S. Immigration and Customs Enforcement (ICE) Inmate Housing Contract to allow for ICE to reimburse the County for purchasing computers and recreational equipment to be used by ICE and other inmates housed in the Allegany County Jail. The total amount of expenditures is \$28,700. ICE would reimburse the total amount upon being invoiced.

Appropriations:		
A3150.201	Jail – Office Equipment – (Computers)	\$ 3,141
A3150.210	Jail – Equipment Other – (Recreational Equipment)	<u>\$25,559</u>
	Total:	\$28,700
Revenue:		
A3150.4389.00	Federal Aid – Other	\$28,700

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Works

Request Permission to Hire Summer Help

Superintendent Guy James requested permission to fill 19 Seasonal Laborers (Non-union, \$9.25/hour) positions for a total amount of \$98,420. These positions are part-time and temporary. Seasonal employees are critical and a vital part of the Department's operation. These employees are County residents that are either college bound or are already college students. They provide "extra hands" to supplement their decreasing full-time work force. They routinely perform the menial tasks, allowing their full-time employees to perform other duties. The 2016 Summer Help Budget is as follows:

A summer employee works 14 weeks, 40 hours a week, at \$9.25 an hour at a total cost of \$5,180.

		Employee(s)	Budget
A1620	Building and Grounds	3	\$15,540
A3152	Jail Buildings and Grounds	1	\$ 5,180
D5110	County Road	10	\$51,800
DM5130	Road Machinery	1	\$ 5,180
A8160	Solid Waste	2	\$10,360
D5020	Engineering	<u>2</u>	<u>\$10,360</u>
	Total:	19	\$98,420

The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Notify Human Resources**

Approve Award Recommendation: Solid Waste RFP

Superintendent Guy James stated they had three bidders: Casella Waste Disposal, Steuben County Department of Public Works, and Waste Management. Mr. James reviewed the bids with the Committee. Mr. James requested permission to award the contract to all three bidders. He noted by awarding the contract to all three bidders, they would be able to select the best option for each hauling scenario. It also allows them to lock-in rates for the next four years. Municipal partners will also be able to select what is the best option for them because they can “piggyback” off from the prices. Legislator LaForge requested permission to abstain from voting. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. The request to award the contract to all three bidders was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried (Abstain: K. LaForge). **Prepare Resolution**

Accept and Approve Recommendation to Purchase Van instead of Sedan for Sheriff's Office

Interim County Administrator John Margeson distributed the vehicle and equipment requests that were distributed last fall. Six vehicles were approved at \$151,250, and they are in the 2016 Budget. Mr. Margeson stated he had a conversation with Sheriff Rick Whitney. The Sheriff requests a resolution to purchase an 11-passenger van instead of a sedan. The van will replace the van they use for local transports. Sheriff Whitney said the price for a van is \$29,500, but the total cost will be \$36,750 because that will include the aftermarket equipment. A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve Mr. Margeson's recommendations and authorize the purchase of said vehicles totaling \$156,000 from the Vehicle Replacement Capital Fund (H5997.2). **Prepare Resolution**

Good of the Order

Legislator Pullen commented on all of the requests to fill positions. He noted the State share of funding for positions has decreased. For example, the Senior Caseworker position is 14 percent State funded, and 50 percent County funded. Legislator Graves added these are State mandated positions. Legislator Pullen stated it is interesting that the State says they are balancing the State Budget, and they want the County to do the same. Legislator Pullen stated the State is balancing the budget on our backs. Legislator Pullen stated the County has to deal with the two percent tax cap while the State is pushing their expenses on the County.

Legislator Healy thanked Legislator Pullen for his comments. He stated one of the reasons he asked Interim County Administrator John Margeson about filling the positions is to remind everyone that there is a process for approving positions. Legislator Healy wanted to remind the general public there is a process, and it is being followed. The Interim County Administrator has reviewed the positions, and identified the funding. Legislator Healy thanked Interim County Administrator John Margeson.

Legislator Healy announced their will be a caucus at 1:30 p.m.

County Treasurer Terri Ross stated the annual tax sale seminar for bidders is at 6:00 p.m. tonight. She noted the auction is on March 30, 2016.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

March 28, 2016
NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Root, C. Crandall (Absent: D. Pullen)

Others Present: H. Budinger, J. Budinger, D. Decker, K. Dirlam, L. Gridley, R. Hollis, J. Hopkins, C. Knapp, J. Margeson, T. Miner, B. Riehle, T. Ross, P. Rossi, D. Scholes, R. Scott, R. Sobeck-Lynch, N. Ungermann

Media Present: No media present.

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

Secretary to the Clerk of the Board Rebecca Scott noted there was a correction to the meeting minutes. The tax sale is April 30, 2016. It is incorrectly listed as March 30, 2016, in the minutes. A motion was made by Legislator Curran, seconded by Legislator Graves, and carried to approve the Ways & Means Committee minutes of March 14, 2016, as corrected.

A motion was made by Legislator Root, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of March 16, 2016.

Approval of Audit

Committee members reviewed the March 28, 2016, audit of claims in the amount of \$4,033,926.25 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Planning and Economic Development

Accept and Appropriate Disability Employment Initiative Funding

Employment and Training Director Reita Sobeck-Lynch requested a resolution to increase budget appropriations for the acceptance of the Disability Employment Initiative (DEI) funding in the amount of \$7,306. Allegany Employment and Training Center received \$7,306 of the \$19,288. The difference was given to Cattaraugus County One-Stop.

Appropriations		
CD16400.201	Adm Equipment	\$7,306
Revenue		
CD16400.4701.00	Adm Federal Aid	\$7,306

The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

Old Business

County Attorney Tom Miner discussed Resolution 82-16. Mr. Miner explained this is a resolution that would expand the vehicle use policy for the Sheriff's Office. The expanded policy was approved at the Ways and Means Committee meeting on March 16, 2016, and it does not need to go to the full Board. He stated they will need to withdraw the resolution at today's Board meeting.

Good of the Order

Legislator Healy announced their will be a caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:03 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
April 20, 2016
AMENDED AND APPROVED

Committee Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, J. Hopkins, G. James, R. Lynch, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Scholes

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the April 11, 2016, Ways & Means Committee minutes.

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter attorney/client session at 3:08 p.m. Immediately following discussion at 3:33 p.m., a motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to end the attorney/client session and return to the regular meeting.

Municipal Tax Sale Bid

Committee members reviewed a request from the Village of Belmont to purchase a .05 acre lot at 7 Schuyler Street in Belmont (Tax Map ID #172.13-2-75) for \$1 plus current year's tax and recording costs. The Village plans to use the lot for additional parking. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried.

Prepare Resolution

Demolition of Structures on Tax Sale Properties

Committee members reviewed documents from the State Department of State relative to the condemnation of County-owned tax sale properties located at 135 Howard Street (Tax Map ID #238.11-1-54), 213 East State Street (Tax Map ID #239-9-1-32), and 249 East State Street (Tax Map ID #239.9-1-31), all in the Village of Wellsville. The Code Compliance Specialist indicated that all violations noted in the Inspection Report should be remedied by April 30. Interim County Administrator John Margeson responded to the order and requested a 180-day extension on the "order to remedy" to allow the County sufficient time to address the issues. A motion was made by Legislator Graves, seconded by Legislator Root, and carried to pull the noted properties from the tax sale auction. A motion was then made by Legislator Fanton, seconded by Legislator Graves, and carried to issue requests for bids for demolition which would include tearing the structures down, filling the basement, seeding the lawn, removing any debris, etc. County Treasurer Terri Ross noted that the last time something like this was done, the expense was financed from proceeds of the tax sale/tax sale redemption fees. Committee members agreed that an asbestos survey should be done prior to issuing an RFP for demolition so that the contractors will be able to better estimate cleanup costs. Legislator Mike Healy asked County Administrator Margeson and County Attorney Miner to confirm that they are in favor of moving forward in this manner, and they indicated that they were. **Refer to County Administrator and County Attorney**

Request for State to Reimburse Increase in District Attorney Salary

Committee members reviewed a draft resolution calling on New York State to fully reimburse counties for the increases in the District Attorney's salary that the State recently imposed. A request was made by Legislator Healy, seconded by Legislator Root, and carried to sponsor the resolution, and to include a statement that all future State-imposed increases will also be financed by the State. **Prepare Resolution (to come off the floor at April 25 Board meeting)**

Dedication of State Route 275 in Richburg

Ways & Means Committee Chairman Jessup acknowledged receipt of a request to dedicate State Route 275 from Bolivar to Friendship in honor of Duane C. Scott. Mr. Scott was serving with Bravo Co., 2nd BN, 35th Infantry Regiment, operating in Pleiku Province when he gave his life for a fellow soldier. Board Clerk Riehle will electronically forward copies of the request to all Legislators, and the matter will be considered at a future committee meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:42 p.m. following a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
April 20, 2016
AMENDED AND APPROVED

Committee Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, J. Hopkins, G. James, R. Lynch, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Scholes

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the April 11, 2016, Ways & Means Committee minutes.

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter attorney/client session at 3:08 p.m. Immediately following discussion at 3:33 p.m., a motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to end the attorney/client session and return to the regular meeting.

Municipal Tax Sale Bid

Committee members reviewed a request from the Village of Belmont to purchase a .05 acre lot at 7 Schuyler Street in Belmont (Tax Map ID #172.13-2-75) for \$1 plus current year's tax and recording costs. The Village plans to use the lot for additional parking. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried.

Prepare Resolution

Demolition of Structures on Tax Sale Properties

Committee members reviewed documents from the State Department of State relative to the condemnation of County-owned tax sale properties located at 135 Howard Street (Tax Map ID #238.11-1-54), 213 East State Street (Tax Map ID #239-9-1-32), and 249 East State Street (Tax Map ID #239.9-1-31), all in the Village of Wellsville. The Code Compliance Specialist indicated that all violations noted in the Inspection Report should be remedied by April 30. Interim County Administrator John Margeson responded to the order and requested a 180-day extension on the "order to remedy" to allow the County sufficient time to address the issues. A motion was made by Legislator Graves, seconded by Legislator Root, and carried to pull the noted properties from the tax sale auction. A motion was then made by Legislator Fanton, seconded by Legislator Graves, and carried to issue requests for bids for demolition which would include tearing the structures down, filling the basement, seeding the lawn, removing any debris, etc. County Treasurer Terri Ross noted that the last time something like this was done, the expense was financed from proceeds of the tax sale/tax sale redemption fees. Committee members agreed that an asbestos survey should be done prior to issuing an RFP for demolition so that the contractors will be able to better estimate cleanup costs. Legislator Mike Healy asked County Administrator Margeson and County Attorney Miner to confirm that they are in favor of moving forward in this manner, and they indicated that they were. **Refer to County Administrator and County Attorney**

Request for State to Reimburse Increase in District Attorney Salary

Committee members reviewed a draft resolution calling on New York State to fully reimburse counties for the increases in the District Attorney's salary that the State recently imposed. A request was made by Legislator Healy, seconded by Legislator Root, and carried to sponsor the resolution, and to include a statement that all future State-imposed increases will also be financed by the State. ***Prepare Resolution (to come off the floor at April 25 Board meeting)***

Dedication of State Route 275 in Richburg

Ways & Means Committee Chairman Jessup acknowledged receipt of a request to dedicate State Route 275 from Bolivar to Friendship in honor of Duane C. Scott. Mr. Scott was serving with Bravo Co., 2nd BN, 35th Infantry Regiment, operating in Pleiku Province when he gave his life for a fellow soldier. Board Clerk Riehle will electronically forward copies of the request to all Legislators, and the matter will be considered at a future committee meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:42 p.m. following a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

April 25, 2016

NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: P. Curran)

Others Present: J. Budinger, D. Decker, M. Dorrett, L. Gridley, R. Hollis, J. Hopkins, G. James, C. Knapp, B. Locke, J. Margeson, T. Miner, B. Riehle, T. Ross, N. Ungermann

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

At the request of Bill Locke, a motion was made by Legislator Healy, seconded by Legislator Fanton, and carried to amend the April 20, 2016, Ways & Means Committee minutes to reflect that the request to dedicate a portion of State Route 275 in the Village of Richburg in honor of Duane C. Scott should be changed to say dedicate State Route 275 from Bolivar to Friendship.

Approval of Audit

Committee members reviewed the April 25, 2016, audit of claims in the amount of \$3,061,923.65 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Dedication of State Route 275 in Honor of Duane C. Scott

Ways & Means Chairman Jessup introduced Bill Locke and Mark Dorrett who in addition to requesting the above change in the minutes requested that the committee move forward with their request to dedicate NYS Route 274 from Bolivar to Friendship in honor of Duane C. Scott. Mr. Locke noted the advanced age of Mr. Scott's mother and how much it would mean to the family. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. Legislator Healy stated that it was a great honor to make the motion and a fitting tribute to a great man. **Prepare Resolution**

Committee of the Whole

Chairman Crandall reminded everyone that there will be a Committee of the Whole immediately following the Ways & Means Committee meeting to take care of the SEQR Review associated with the Flow Control Local Law change.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:08 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

May 9, 2016

NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: L. Ballengee, H. Budinger, J. Budinger, D. Decker, M. Gasdik, L. Gridley, S. Grusendorf, R. Hollis, K. Hooker, J. Hopkins, G. James, C. Knapp, R. Lynch, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Whitney

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

The April 25, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2015, through March 31, 2016, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2015, through March 31, 2016, in the administration of the Mortgage Tax Program. The amount of \$25,262.04 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Pullen, seconded by Curran, and carried.

Prepare Resolution

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Community Services Director Robert Anderson requested a resolution to accept and appropriate a \$49,850 CHIT (Children's Health Information Technology Start Up Grant). The funds should be appropriated to A4310.210 (Mental Health Administration – Other Equipment) with a like sum placed in Revenue Account A4310.3490.CHIT. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate a \$7,725 CAPP (Comprehensive Adolescent Pregnancy Prevention) Grant from ACCORD. The grant is a six-month extension of the existing grant and covers the period of January through June 2016 for the 2016 Family Planning Program. The \$7,725 should be appropriated to A4035.409 (Family Planning – Fees) with a like sum placed in revenue account A4035.2280.00 (Health Services for Other Governments). The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Mrs. Ballengee requested a resolution to accept and appropriate \$26,974 COLA money for the WIC Program (Women, Infant & Children) for the 2016 Budget year (April 1, 2016 – March 31, 2016). The funds should be appropriated as follows:

A4010.103 (Health Dept. – Premium Pay)	\$ 5,786
A4190.405 (WIC – Conference Expense)	\$ 688
A4190.427 (WIC – Electricity/Solar)	\$ 368
A4190.428 (WIC – Natural Gas)	\$ 132
A4190.802 (WIC – Retirement)	\$ 7,001
A4190.803 (WIC – FICA)	\$ 3,250
A4190.804 (WIC – Worker’s Comp)	\$ 620
A4190.805 (WIC – Disability)	\$ 98
A4190.806 (WIC – Hosp/Med. Ins.)	<u>\$ 9,031</u>
	\$26,974

Revenue Account A4190.4452.00 (Federal Aid – WIC) \$26,974

The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Mrs. Ballengee requested approval to fill an Account Clerk Typist (AFSCME, Grade 7) position that was recently created by Resolution No. 106-16 on April 25. Mrs. Ballengee has not had clerical support for finance since 2009, and it is critical that financial reports, vouchers, claims, etc. are done on time to ensure timely and steady reimbursement. One hundred percent of the salary and part of the fringe will be covered by program grants and/or Article 6 funding. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Mrs. Ballengee also requested approval to fill a MRCO (Medical Records Computer Operator) (AFSCME, Grade 10) position. One of the main responsibilities of this position is to find uninsured or under-insured people that would benefit from cancer screening. The position is funded 100 percent (salary and fringe) with state funds. It provides a source of income for screening providers and allows those without adequate insurance coverage to get cancer screening and help with treatment. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

The Office for the Aging Director Madeleine Gasdik requested approval to fill the Cuba Luncheon Center Manager (Non-Unit) position to manage the Cuba Luncheon Center four days a week from 10 a.m. to 2 p.m. The duties are specific to that site, and the Cuba Senior Luncheon Center would not be able to be staffed and would close without this position. The position is funded 35 percent with local County dollars, 40 percent with Older American Act federal funds, and 25 percent from participant contributions. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

Ms. Gasdik requested approval to fill an Aging Services Specialist (AFSCME, Grade 16) position. This employee is responsible for care coordination and allows the County to operate the EISEP (Expanded in Home Services for the Elderly Program) which allows older adults to stay at home longer and avoid expensive institutionalization. The position is funded 20 percent with local county dollars, 50 percent with state funds, and 30 percent with federal funding. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Ms. Gasdik requested approval to fill a Senior Account Clerk Typist (AFSCME, Grade 10) position. This employee serves as the OFA Office Manager, and is one of only two support positions in the agency. The Senior Account Clerk Typist provides supervision of the Typist and support for the Accountant. The position is responsible for initial logging and tracking of contributions. All positions will be affected if the position is not filled, and it is necessary for the smooth operation of the OFA. The position is funded 25 percent with local county dollars, 23 percent with state funds, 44 percent with federal funds, and 8 percent with other funds. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Ms. Gasdik also requested approval to fill a part-time Typist (Non Unit, Grade 4) position on a temporary basis. This position will be responsible for telephone, office reception, and clerically supports the whole agency. The position is funded 25 percent with local county dollars, 23 percent with state funds, 44 percent with federal funds, and 8 percent with other funds. The request was approved on a motion by Human Services Committee Chairman LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Planning & Economic Development Committee

Employment & Training Director Reita Sobeck-Lynch requested approval to fill a Summer Youth Employment & Training Counselor (Non-Unit). This position is necessary for the counseling, coordination of services, documentation and monitoring of approximately 65 youth at 35 work sites throughout the County. The oversight of the youth and the worksite communication would not be as thorough without this position. The position is 100 percent federally funded by the TANF allocation that is received for summer youth employment. The request was approved on a motion by Planning & Economic Development Committee Chair Root, seconded by Legislator Curran, and carried. **Notify Human Resources**

Public Safety Committee

Probation Director Robert Starks requested approval to fill a Probation Officer Trainee (AFSCME, Grade 16) position due to a sudden retirement. The employee would write reports, prepare Family Court intakes, and supervise probationers. Reports for the Courts may not be completed on time without this position. The position is funded with 100 percent County dollars. The request was approved on a motion by Public Safety Committee Chairman Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

Sheriff Rick Whitney requested approval to fill a Corrections Officer (Sheriff's Union) position due to the resignation of a Deputy Sheriff. The position is needed to fulfill NYS Commission of Correction minimum staffing requirements. The position is funded with 100 percent County dollars. The request was approved on a motion by Public Safety Committee Chairman Curran, seconded by Legislator Root, and carried. **Notify Human Resources**

Sheriff Whitney also requested a resolution to accept and appropriate \$6,825 from ACCORD for the continuation of the ACT II Batterers Program. The \$6,825 should be appropriated to A3117.449 (ACT II Batterers Program – Contractual) with a like sum in Revenue Account A3117.2260.00. The request was approved on a motion by Public Safety Committee Chairman Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Works Committee

Public Works Superintendent Guy James requested a resolution to accept and appropriate \$537,847 due to receipt of the new “Local PAVE-NY” Program in the state fiscal year 2016-17 budget. The \$537,847 should be appropriated to D5112.223 (County Road – CHIPS Paving) with a like sum placed in revenue account D5110.3501.00 (State Aid CHIPS Revenue). The request was approved on a motion by Public Works Committee Chairman Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the May 9, 2016, audit of claims in the amount of \$2,673,046.98 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator LaForge, and carried to forward the audit to the full Board for approval of payment.

Approval of Legislators’ Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of March 2016 as well as a few from previous months. A motion was made by Legislator Pullen, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:17 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

MAY 18, 2016

NOT APPROVED

Committee Members Present: P. Curran, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root (Absent: C. Jessup)

Others Present: D. Decker, S. Decker, J. Hopkins, C. Knapp, J. Margeson, T. Miner, K. Hollis, K. Francisco

Media Present: No media present

Call to Order: The meeting was called to order at 3:02 p.m. by Ways & Means Committee Vice Chairman Dwight Fanton.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of May 9, 2016.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of April 2016. A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the vouchers for payment.

Executive Session

A motion was made by Legislator Root, seconded by Legislator Graves, and carried to enter into executive session to discuss matters leading to the appointment or employment of a particular person at 3:03 p.m. Immediately following discussion at 3:40 p.m., a motion was made by Legislator Graves, seconded by Legislator Curran, and carried to end the executive session and return to the regular meeting.

Appointment of County Administrator

A motion was made by Legislator LaForge, seconded by Legislator Curran, and carried to appoint Timothy T. Boyde as County Administrator at an annual salary of \$95,000, with a term of office commencing June 6, 2016, and expiring December 31, 2018. **Prepare Resolution**

A motion was made by Legislator Curran, seconded by Legislator Root, and carried to allow the County Administrator 4 weeks of vacation, 10 sick days, and 3 personal days per annum.

Notify Human Resources

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:44 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Sarah M. Decker, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

May 23, 2016

NOT APPROVED

Committee Members Present: C. Jessup, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, C. Crandall (Absent: P. Curran, D. Pullen, D. Root)

Others Present: H. Budinger, S. Burt, D. Decker, L. Gridley, K. Hollis, R. Hollis, J. Hopkins, T. Miner, B. Riehle, T. Ross, N. Ungermann

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Audit

Committee members reviewed the May 23, 2016, audit of claims in the amount of \$2,740,191.60 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$3,992.42 from Geico representing the cost to repair our 2016 Dodge Caravan (#1824) assigned to the Office for the Aging Meals-on-Wheels Program. The vehicle was damaged when a private citizen rear-ended our vehicle while it was stopped waiting to turn left. The accident took place on Route 19 in Belmont on May 6, 2016, at 12:10 p.m. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Graves, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter attorney/client session at 1:05 p.m. Immediately following discussion at 1:11 p.m., a motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

Position of Interim County Administrator

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to request the current Interim County Administrator John Margeson to continue on in a training capacity to work with the new County Administrator until the end of June.

Bare Knuckle Boxing Hall of Fame

Legislator Scott Burt indicated that the first bare-knuckle fist fight in over 130 years will take place in Miami, Florida, on June 11. The event will showcase the Bare Knuckle Boxing Hall of Fame in Belfast and will be telecast worldwide and available on Pay-Per-View at www.futureofthegame.tv

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:14 p.m. following a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
June 15, 2016

Not Approved

Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: H. Budinger, S. Grusendorf, D. Decker, C. Healy, L. Hennessy, K. Hooker, J. Hopkins, Tom Miner, R. Lynch, R. Hollis, D. Scholes, J. Norris, B. Riehle, T. Ross, C. Whitwood

Call to Order: Legislator Charles Jessup called the meeting to order at 3:20 p.m.

2016 Tax Sale Results

Treasurer Terri Ross provided the Committee with the Tax Sale results. The report indicated there were 101 parcels, 83 received bids at auction or received a sealed bid afterward. Total of 101 parcels were taken to auction after removing 13 parcels that qualified for the Owner Occupied Re-Acquisition Program. There are 17 parcels that are leftover. A motion was made by Legislator Graves to sell the 83 parcels, seconded by Legislator Healy, and carried. **Prepare Resolution**

Demolition of County Owned Properties in Wellsville

Committee members reviewed bids to demolish three parcels in Wellsville. The recommendation was to consider the bids independently, not as a whole. Estimated demolition costs are \$48,060, not including the air quality, for the demolition of property. A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to accept the bids to demolish the structures as follows:

Parcel located at 135 Howard Street, Wellsville – MJR Partners for \$12,200

Parcel located as 213 E. State Street, Wellsville – Regional Env. Demo for \$21,930

Parcel located at 249 E. State Street, Wellsville – Regional Env. Demo for \$21,930

Prepare Resolution

Public Transportation

Executive Director Carrie Whitwood from Ardent Solutions requested a resolution accepting \$528,199 in NYS DOT Federal Transit Administration (FTA) Grant funding for Mobility Management Services. The grant will allow us to continue receiving Mobility

Management Services from Ardent Solutions, Inc. for public transit services. The grant fiscal year runs from July 1, 2015, through December 31, 2016, and the funds have already been included in our 2016 Budget. This is a renewal of an existing grant. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Interim County Administrator John Margeson requested a resolution accepting \$375,000 in NYS DOT Federal Transit Administration (FTA) Grant funding for the purchase of six buses for public transit services. This is a renewal of an existing grant, and the grant fiscal year runs from July 1, 2015, through December 31, 2016. The funds should be appropriated as follows:

A5630.210 (Bus Transportation – Equipment)	\$375,000
Revenue A5630.3589.BUS (State Aid – Bus Transportation)	\$ 75,000
Revenue A5630.4589.BUS (Federal Aid – Bus Transportation)	\$300,000

The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Ms. Whitwood submitted our operating report from the DOT and the County contribution is zero dollars. The 2017 calendar year will probably be a little different in revenue and expenses.

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Public Health Director Lori Ballengee requested approval to fill a Women, Infants, and Children (WIC) Nutritionist (AFSCME, Grade 15, Base-Step 7) position. This position is required by the NYS Department of Health, and the WIC Program cannot exist without this position. All of the salary and fringe benefit costs associated with this position are covered by grants and/or Article 6 funding. The WIC Program distributes over \$1 million that is used at local grocery and drug stores, and an additional \$15,000 is given out annually to support local farmers at the Farmers' Market. The request was approved on a motion made by Legislator LaForge, seconded by Legislator Root and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill a Nutrition Services Coordinator (PEF, Grade 6, Base-Step 5) position. This position is responsible for the planning and direction of the nutrition program for the elderly (Meals-on-Wheels) and enables our seniors to continue to receive a healthy, nutritious meal delivered to their home five days a week or at a Luncheon Center. The NYS OFA regulations require that nutrition counseling and administration of the program be done by a nutrition professional defined as a Registered Dietician (RD), a Registered

Dietician-Eligible (RDE), NYS Certified Dietitian-Nutritionist (DCN), or a Dietetic Technician-Registered (DTR). It was noted that Ms. Gasdik had previously obtained permission to fill this position; however, she is requesting approval to fill the position at the pay range Base to Step 5, rather than just at the base level. The request was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Social Services Commissioner Vicki Grant requested approval to fill a Caseworker position (AFSCME, Grade 16). This position is in the Services Unit and works with the Adult Protective population. The position is funded 42.54 percent with federal funding, 21.89 percent with state funding, and 36.69 percent with local County funding. The request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Planning and Development Committee

Employment & Training Director Reita Sobeck-Lynch requested a resolution accepting and appropriating \$2,892 in additional TANF Summer Youth funding. The Employment and Training Center budgeted \$143,989 in 2016 and \$146,881 was actually received. The funds should be appropriated as follows:

CD1 6794.101 TANF Staff Regular Pay	\$ 350
CD1 6794.402 TANF Staff Mileage	\$ 250
CD1 6794.408 TANF General Supplies	\$ 42
CD1 6794.806 TANF Hosp/Med Insurance	\$1,500
CD1 6795.101 TANF Part.Regular Pay	\$ 500
CD1 6795.803 TANF Part.FICA	\$ 250

Revenue Account CD1 6794.4701.12 (TANF Federal Aid) \$2,892

This request was approved on a motion made by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Resolution**

Interim County Administrator John Margeson requested a resolution to renew the contract between Allegany and Cattaraugus Counties and the Cattaraugus-Allegany Workforce Investment Board. The contract sets forth the administrative guidelines which describes how the three parties interact with each other for the purpose of securing federal funds, disbursing those funds, and delivering employment and training services to the unemployed and under-employed people in the two county region. The request was approved on a motion by Legislator Root, seconded by Legislator Decker, and carried. **Prepare Resolution**

Planner Kier Dirlam requested approval to fill the position of Planning & Development Specialist (AFSCME, Grade 13) due to a resignation. This position is responsible for administrative and project support duties for the Planning and Development operations.

The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Safety Committee

Sheriff Whitney requested a resolution to accept and appropriate \$17,500 from the 2016 LETPP Grant (LE16-1004-D00) which will be used to purchase equipment for the tactical/ALERT Team. The funds should be appropriated to A3657.210 (Homeland Security-Equipment) with a like sum placed in revenue account A3657.3306.SH16 (Homeland Security State Aid-2016 HS LETPP #T969162).

Legislator Karl Graves made the following prepared statement:

“Contrary to what is apparently rumored, I have no personal animosity or axe to grind against the Sheriff or the Sheriff’s Office. I have many friends there, and a son that works there too. There are many fine people that work for the Sheriff’s Office. I’m also pleased that our Sheriff’s Office is working with Sergeant Kelly, the person in charge of training for the NYS Police, on an Active Shooter policy for this complex.

‘I’m opposed to this resolution because I believe this service is already provided by the New York State Police.

‘Their SORT Team is available in a timely manner. Members are as close as Olean, New York.

‘We have no full time road patrol. The State Police are our First Responders; they are well equipped, highly trained and are our first line of defense in any violent confrontation – outside of the Allegany County Courthouse or if something were to happen at the Public Safety Facility itself. Villages and Towns in Allegany County that have police departments follow their own protocol. I’ve been told a majority of them will request that the State Police respond – not our Sheriff’s Office. Why?

‘Because the State Police have vehicles equipped with rifles and their deployment policy is that they will wait for no one or anything. They will engage the shooter immediately.

‘A “SWAT Team” gets summoned to a crime scene. They don’t just magically appear. It’s made up of a special team of highly trained individuals with assigned tasks. Each one of them must work in concert with the others. They work as a team, and they respond as a team. They are full time and are not dependent on when they can get relieved from a post in the jail or from Dispatch. They are all duly sworn law enforcement personnel.

‘The sponsors of this grant believe that the equipment is going to be used for its intended purpose. Interoperability is not an option. It cannot be used for anything other than the Swat Team.

'This is an overtime generator. I've been unable to get actual numbers, but working with the approximations that the Sheriff has provided, I think, if you added everything up, OT, Legacy Costs, Uniforms, Vehicles, Fuel, etc., we are spending upwards of \$80,000 to \$100,000 or more on this program. None of it is grant funded. All of it is a direct charge on the taxpayers of Allegany County. Approximately 48,000 people footing this bill. Just up the road a stone's throw are 35 or 40 troopers furnished to us by the State of New York and its 22 million taxpayers.

'All I ask for, all I've ever asked for, is that we give the State Police the courtesy of addressing us. I'm not inviting a debate between our personnel and theirs. All I ask is that they be allowed to appear before us and let them explain how they can protect us during these troubled times. I'd like to know what assets they can bring to bear here and in what manner they would or could be deployed.

'I now move that this resolution be tabled until such time as it can be so.'" Legislator Graves' motion did not receive a second.

The request to accept and appropriate the \$17,500 was approved on a motion by Legislator Healy, seconded by Legislator Root, and carried. (Voting No- K. Graves)

Prepare Resolution

Public Works Committee

Public Works Superintendent Guy James requested a resolution transferring \$36,961 from H5939.200 (Burns, BR 11-10, Narrows Road) to H5940.200 (Rushford, BR 23-08, Barber Road) to cover an overage on the Barber Road Bridge Capital Project. In addition, \$22,218 should be appropriated to H5940.2300.00 (Rushford, BR 23-08 Local Town Share) and H5940.200 (Rushford, BR 23-08, Barber Road) to account for the town share of the overage. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves and carried. **Prepare Resolution**

Mr. James requested approval to fill a County Engineer position (PEF, Grade 11) that became vacant due to a resignation. This position requires the applicant to be registered as a New York State Licensed Professional Engineer. The employee will be responsible for bridge design; surveys and engineering layouts; design and drafting of highway maps and plans; supervising field survey crews; coordinating construction projects with state agencies, officials and inspectors, utility companies, etc.; providing technical assistance to town highway superintendents and local officials; as well as other related duties. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Notify Human Resources**

Mr. James also requested a resolution transferring \$3 million from A15.599.00 (A915.0000) (Assigned Unappropriated Fund Balance Solid Waste) to H8174.200 (Landfill Closure Phase 4 Final) to fund the final capping and permanent closure of the

landfill. This request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Resource Management Committee

Youth Bureau Director Linda Edwards requested a resolution to accept and appropriate the 2016 Youth Development Program allocations from the NYS Office of Children and Family Services in the amount of \$52,077. The funds should be appropriated as follows:

Pass Thru Programs from OCFS to agencies	\$20,444
Allegany County Sponsored Programs	\$17,978
Pass Thru Programs from OCFS to Towns/Villages	<u>\$13,655</u>
Totals:	\$52,077

PASS THRU PROGRAMS FROM OCFS:

<u>Program</u>	<u>Appropriation</u>	<u>Revenue</u>	<u>Award</u>
Week of Alternatives/ACA	A7312.488	A7312.3820.85	\$ 3,262
Youth Compeer/AC Mental Health	A7313.488	A7313.3821.07	\$ 3,399

PASS THRU PROGRAMS FROM OCFS: (Continued)

<u>Program</u>	<u>Appropriation</u>	<u>Revenue</u>	<u>Award</u>
SYEP/AC E&T	A7318.486	A7318.3822.02	\$ 4,993
HSE Programs/Travel. Teacher	A7318.487	A7318.3822.03	\$ 2,909
Career Pathways/Literacy West	A7318.489	A7318.3820.50	\$ 1,483
Alleg. Co. Youth Court/ACASA	A7321.483	A7321.3825	<u>\$ 4,398</u>
Pass Thru Programs from OCFS Totals:			\$20,444

ALLEGANY COUNTY SPONSORED PROGRAMS:

<u>Program</u>	<u>Appropriation</u>	<u>Revenue</u>	<u>Award</u>
Rushford Lake Project	A7180.100	A7180.3820.01	\$ 7,448
Office of Children and Family Serv.	A7310.000	A7310.3820.03	\$ 7,052
Gov. for Youth/BOCES	A7312.489	A7312.3820.10	<u>\$ 3,478</u>
Allegany County Sponsored Programs Totals:		<u>(Already Allocated)</u>	\$17,978

PASS THRU PROGRAMS FROM OCFS 100%

<u>Program</u>	<u>Appropriation</u>	<u>Revenue</u>	<u>Award</u>
Alfred (Village)	A7310.485	A7310.3820YTVP	\$ 3,317
Angelica (Village)	A7310.485	A7310.3820YTVP	\$ 479
Belfast (Town)	A7310.485	A7310.3820YTVP	\$ 2,011
Bolivar (Village)	A7310.485	A7310.3820YTVP	\$ 793
Cuba (Village)	A7310.485	A7310.3820YTVP	\$ 1,078
Village/A Sound Beginning	A7310.485	A7310.3820YTVP	\$ 1,435
Hume (Town)	A7310.485	A7310.3820YTVP	\$ 881
Independence (Town)	A7310.485	A7310.3820YTVP	\$ 472

Wellsville (Town)	A7310.485	A7310.3820YTVP	\$ 1,511
Town/Dance Theater Program	A7310.485	A7310.3820YTVP	\$ 1,435
Wirt (Town)	A7310.485	A7310.3820YTVP	<u>\$ 243</u>
Pass Thru Programs from OCFS 100% Totals:			\$13,655

The request was approved on a motion made by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

NEW BUSINESS

Telephone System

At the Facilities and Communications committee the topic of upgrading the telephone system was discussed. Information Technology Director Keith Hooker and County Treasurer Terri Ross will work together to identify some funding sources and bring back some additional information to the next meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:46 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Janet Norris, Secretary to the Clerk of the Board

Ways & Means
June 27, 2016
NOT APPROVED

Committee Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, D. Healy, J. Hopkins, K. LaForge, D. Pullen, C. Crandall

Committee Members Absent: T. O'Grady, D. Root

Others Present: L. Ballengee, T. Boyde, C. Braack, L. Edwards, H. Budinger, J. Budinger, L. Dibble, C. Knapp, T. Miner, J. Norris, B. Riehle, T. Ross, D. Scholes, J. Hopkins, N. Ungermann

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Audit

Committee members reviewed the June 27, 2016, audit of claims in the amount of \$5,022,936. (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of April and May 2016. A motion was made by Legislator LaForge, seconded by Legislator Curran, and carried to approve the payment of the vouchers as presented.

Approval of Tax Bill Corrections

Real Property Tax Director Joseph requested a resolution approving the following tax bill correction providing for charge backs or refunds:

Town of Alfred	Tax Map Number: 151.19-1-53.2
County of Allegany	Charge Back: \$16,938.16 (2016 Alfred Town and County)

This parcel is under a pilot agreement and should have been exempt.

This request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Attorney/Client Session

Legislator Graves made a motion to go into an Attorney/Client session at 1:06 p.m., seconded by Legislator Curran, and carried.

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to come out of Attorney/Client Session at 1:14 p.m.

Demolition of County-Owned Properties

At the June 15, 2016, Ways and Means Committee meeting, action was taken to accept bids from two companies to demolish three parcels in Wellsville. A motion was made by Legislator Fanton, to retract the prior decision to go with two contractors and to move forward with MJR Partners as the low bidder on all three parcels to be demolished at a cost of \$54,300. This motion was seconded by Legislator Graves and carried. **Prepare Resolution**

Good of the Order

Mike Healy asked to caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Janet Norris, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
July 11, 2016

Not Approved

Members Present: C. Jessup, P. Curran, D. Fanton, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: T. Boyde, H. Budinger, J. Budinger, S. Grusendorf, D. Decker, L. Gridley, S. Grusendorf, K. Hollis, R. Hollis, K. Hooker, C. Knapp, J. Hopkins, K. Monroe, B. Riehle, T. Ross, r. Whitney,

Media Present: B. Clark – Olean Times Herald

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The June 15 and 27, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the July 11, 2016, audit of claims in the amount of \$2,892,510.15 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

2016 Tax Sale Bids on Leftover Parcels

Treasurer Terri Ross requested a resolution accepting a sealed bid offer on the following 2016 leftover tax sale properties:

<u>Municipality</u>	<u>Tax Map #</u>	<u>Former Owner</u>	<u>Deed Name</u>	<u>Bid</u>	<u>Back Tax</u>	<u>Difference</u>
Friendship	182.-1-25.2	Federowicz,Julie A.	Hoopes, John & Carrie	\$5	\$1,386.23	(\$1,381.23)
Friendship	182.-1-25.3	Combs,Timothy	Hoopes, John & Carrie	\$5	\$ 665.34	(\$ 660.34)

The request was approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

Secretary to Clerk of the Board

Clerk of the Board Brenda Rigby Riehle requested approval to fill the position of Secretary to Clerk of the Board (Non-Union, Grade 2, Step: Base-Step 9) as the current

secretary has indicated her intention to resign. The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Notify Human Resources**

In God We Trust Sign for Board Room

On April 11, 2016, the Board adopted Resolution No. 99-16, A Resolution Supporting the Display of the National Motto "In God We Trust" in the Legislative Chambers. Two bids were obtained, and all of that information was forwarded to committee members. Committee members will review the bid information and plan to discuss this again at the July 20 meeting when there is more time. Committee members asked if the quote from Signs and Wonders included installation, and Mrs. Riehle indicated that she would check.

Account Clerk Typist in Real Property

Real Property Tax Director Joseph Budinger requested approval to fill an Account Clerk Typist (AFSCME, Grade 7) position temporarily while an employee is out on medical leave. The position is responsible for work overflow during school tax bill prep, printing, and roll preparation. Mr. Budinger indicated the position is needed so that they will be able to complete the tax bill process within the statutory time frame as well as maintain an adequate level of customer service to the public. The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Notify Human Services**

Local Initiatives Support Grant

Legislator Kevin LaForge requested a resolution accepting a \$150,000 grant from the Local Initiatives Support Corporation to use toward land bank start-up costs. The funds should be appropriated to account A8666.492 (Land Bank) with a like sum placed in revenue account A8666.3989.00 (State Aid – Land Bank). The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution to Come Off Floor at July 11 Board Meeting**

REFERRALS FROM OTHER COMMITTEES:

Facilities & Communications Committee

IT Director Keith Hooker requested a resolution to create and fund a capital project for a new centralized telephone/unified communications system provided by Newcastle Communications out of New York. The system is a NEC Univerge 3C VoIP (voice over Internet Protocol) PBX (Private Branch Exchange) with Polycom Gigabit phones. This

project will upgrade our current system with new operating/management software and new telephones. The annual maintenance with the new vendor will also result in a savings for future maintenance contracts. Our current phone system has been in place for over 25 years and with the advancement in technology we are able to save money while getting a better product with higher availability, due to its redundancy features, simple operation and security features. The quote for this project is being held open for us, and Mr. Hooker would like to request the project be completed in 2016. The request includes a \$220,000 transfer from A1990.429 (Contingency) to H1650.200 (Capital Project – Central Telephone System Upgrade). Committee members briefly discussed the funds available in the Contingency account. County Treasurer Terri Ross indicated that we started the year with \$950,000 in the Contingency Fund, and by the time we finance the new telephone system and some expenses for E-911, the Contingency account may be down close to \$300,000. Legislator Dwight Fanton reminded committee members that the County will be saving about \$20,000 annually in reduced maintenance costs. The request was approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution to Come Off Floor at July 11 Board Meeting**

Human Services Committee

Public Health Director Lori Ballengee requested approval to fill a Women, Infants, and Children (WIC) Outreach Specialist (AFSCME, Grade 11, Base-Step 4) position. The position became vacant when the current Outreach Specialist was promoted. The position is essential for marketing and outreach of the WIC Program as well as day-to-day clinic operation. The WIC Program cannot exist without the staff required by the State. The position, salary, and fringe is covered 100 percent by grants and/or Article 6 funding. The WIC Program distributes over \$1 million in checks that are used at local grocery and drug stores, and an additional \$15,000 in checks is given out annually to support local farmers in Farmers' Market checks. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Mrs. Ballengee requested approval to fill a Community Outreach Specialist (Non-Union, Grade 4, Base) position due to a resignation effective August 5. The position is critical to finding those that are either not insured or under-insured to receive cancer screenings. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. The salary and fringe benefit expenses are covered 100 percent by grants. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Mrs. Ballengee requested a resolution accepting and appropriating \$3,122 in COLA money for the Lead Poisoning Prevention Program for the 2016 Budget year. The grant year runs from October 1, 2016, through September 30, 2017. The COLA funds will be utilized to fund time spent by the Director of Patient Services in the Lead Poisoning Prevention Program, to purchase Lead Care II test kit supplies, and to pay for office

supply purchases including toner cartridges. The funds should be appropriated as follows:

A4010.101 (Health Dept. – Regular Pay)	\$1,721
A4037.407 (Public Health-Lead – Office Supplies)	\$ 401
A4037.408 (Public Health-Lead – General Supplies)	\$1,000

Revenue Account A4037.3437.00 (Public Health-Lead State Aid) \$3,122

The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Mrs. Ballengee requested a resolution accepting and appropriating \$2,472 in COLA money for the Immunization Program for the 2016 Budget Year. The grant year runs from April 1, 2016, through March 31, 2017. The funds will be utilized to fund wages for the Biller which weren't originally covered by the immunization grant, and to purchase two traceable live Wi-Fi data-logging refrigerator/freezer thermometers. The funds should be appropriated as follows:

A4010.101 (Health Dept. – Regular Pay)	\$1,859
A4010.201 (Health Dept. – Office Equipment)	\$ 513
A4056.409 (Immunization Under 24 mo. – Fees)	\$ 100

Revenue Account A4056.3473.00 (Immunizations – State Aid) \$2,472

The request was approved on a motion by Legislator Laforge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Mrs. Ballengee requested a resolution accepting and appropriating \$2,540 in COLA money for the Tobacco Enforcement Program for the 2016 Budget year. The grant year runs from April 1, 2016, through March 31, 2017. The funds will be utilized to purchase additional billboard advertising from LAMAR Advertising for the Adolescent Tobacco Use Prevention Act (ATUPA) and Clean Indoor Air Act (CIAA) Programs. The funds should be appropriated as follows:

A4051.462 (Tobacco Awareness – Health Contracts) \$2,540

Revenue Account A4051.3450.00 (State Aid-Public Health Other) \$2,540

The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Mrs. Ballengee requested a resolution accepting and appropriating \$1,072 in COLA money for the Rabies Program for the 2016 Budget year. The grant year runs from

April 1, 2016, through March 31, 2017. The funds will be utilized to purchase additional rabies vaccine for dogs, cats, and ferrets. The funds should be appropriated as follows:

A4043.408 (Rabies Clinics – General Supplies) \$1,072

Revenue Account A4043.3450.00 (State Aid-Public Health) \$1,072

The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Office for the Aging Director Madeleine Gasdik requested a resolution accepting and appropriating a \$20,000 Balancing Incentive Program (BIP) Caregivers Grant. This is part of the federal BIP/NY Connects Expansion and Enhancement Program Grant. The Office for the Aging will use the funding to pay for OFA staff training for caregiver issues, provide training to other agencies in the County, and for people caring for loved ones. The OFA will also provide a limited amount of assistive equipment such as wheelchairs, ramps, or grab bars. Respite care will also be provided. The funds should be appropriated as follows:

A 6790.101 (OFA BIP - Regular Pay)	\$ 6,666
A 6790.210 (OFA BIP – Equipment-Other)	\$ 2,000
A 6790.401 (OFA BIP – Postage)	\$ 300
A 6790.402 (OFA BIP – Mileage)	\$ 810
A 6790.405 (OFA BIP – Conference)	\$ 2,640
A 6790.408 (OFA BIP - General Supplies)	\$ 1,000
A 6790.409 (OFA BIP – Fees)	\$ 2,650
A 6790.416 (OFA BIP – Telephone)	\$ 324
A 6790.419 (OFA BIP – Printing)	\$ 300
A 6790.474 (OFA BIP - Home Care)	\$ 2,000
A 6790.802 (OFA BIP – Retirement)	\$ 667
A 6790.803 (OFA BIP - F.I.C.A.)	\$ 510
A 6790.804 (OFA BIP - Workers' Comp)	\$ 133

Revenue Account #A6790.4772.00 (OFA Bip – Federal Aid) \$20,000

The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Ms. Gasdik also requested a resolution amending the existing agreement between Allegany County and WillCare dated January 1, 2016, to increase the cost of home care as follows:

	<u>2016 Rate</u>	<u>2017 Rate</u>
PCA I (Housekeeping/Chore Personnel)	\$19.50/hr.	\$20.00/hr.
PCA II Home Care Personnel)	\$19.50/hr.	\$21.00/hr.

And to add RN Supervisory Visit of Aides

N/A

\$98.00/visit

The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Social Services Commissioner Vicki Grant requested approval to fill a Senior Clerk (AFSCME, Grade 7) position on a temporary basis to cover a medical leave. The position is in the Accounting Unit and is responsible for verifying third party health insurance as well as recovery of revenue in regards to uninsured medical. The position is funded 50 percent with federal dollars, 30 percent with state dollars, and 20 percent with local County dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Ms. Grant requested approval to fill a Social Welfare Examiner (AFSCME, Grade 11) position due to a termination during the probation period. The position is in the Temporary Assistance Unit and is responsible for determining eligibility and authorizing the appropriate payments. The position is funded 50 with federal dollars, 6 percent with state dollars, and 44 percent with local County dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Ms. Grant also requested approval to fill an Account Clerk Typist (AFSCME, Grade 7) position that has been open for a while. Ms. Grant believes the employee should be able to do some work that will allow higher-level staff to work on other things. The position is funded 52 percent with federal dollars, 10 percent with state dollars, and 38 percent with local County dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves and carried. **Notify Human Resources**

Public Safety Committee

Probation Director Robert Starks requested a resolution authorizing him to apply for a "Rural Community of Practice" NYS Division of Criminal Justice (DCJS) Grant. This grant is intended for rural counties to be used toward juvenile justice. It is directed toward cross-county teams, thus Allegany County won't be able to apply for it by ourselves. We would join with other local rural counties to apply for the grant. The amount of the grant award and length of the grant has yet to be determined; however there is no cost to the County to apply and no matching funds are required. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Sheriff Rick Whitney and Lieutenant Shawn Grusendorf requested funds to finance the cost of an ID card printer for the County Courthouse and Office Complex. The quote obtained is \$3,711.91. (It is the opinion of the Sheriff's Office that these funds not be taken from the Sheriff's Office budget as this was not budgeted, and the equipment benefits all County departments located in the County Complex. It was noted that the

first printer was paid for out of the bond. County Administrator/Budget Officer Boyde noted that we are already starting to deplete the contingency fund. County Treasurer Terri Ross suggested that the cost could be taken out of the Sheriff's Budget, and if they run into trouble, it can be fixed with the year-end resolution if necessary. A motion was made by by Legislator Curran, seconded by Legislator Healy, and carried authorizing the purchase and directing the Sheriff to finance the cost of the printer out of his Budget.

Sheriff Whitney requested a resolution accepting and appropriating \$4,550 from the ACCORD Corporation for the continuation of the Act II Batterers Program. This grant is a renewal of an existing grant-funded program. The \$4,550 should be appropriated to A3117.449 (Act II Batterers Program – Contractual) with a like sum placed in revenue account A3117.2260.00 (Act II Batterers Program – Public Safety Services of other Governments). The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Sheriff Whitney requested approval to fill a part-time E-911 Dispatcher (Non-Union, Grade 13) position that became vacant when a part-time Dispatcher accepted a full-time Dispatcher position. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff Whitney also requested approval to fill a E-911 Dispatcher (AFSCME, Grade 13) position due to a resignation. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Works Committee

Public Works Superintendent Guy James requested approval to fill a Groundswoker (AFSCME, Grade 9) position. The position is responsible for the daily upkeep of County grounds such as mowing, snow removal, etc. The request was approved on a motion by Legislator Fanton, Seconded by Legislator Graves, and carried. **Notify Human Resources**

Mr. James also requested a resolution transferring \$20,000 from DM5130.210 (Road Machinery – Equipment) to H1641.200 (Fuel Tank Upgrade). The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to enter into attorney/client session at 1:25 p.m. Immediately following discussion at 1:35 p.m., a motion was made by Legislator Graves, seconded by Legislator Root, and carried to end the attorney/client session and return to the regular meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:35 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
July 20, 2016

Not Approved

Members Present: C. Jessup, P. Curran, D. Fanton, K. LaForge, T. O’Grady, D. Pullen, D. Root, and C. Crandall (Absent: K. Graves, M. Healy)

Others Present: T. Boyde, H. Budinger, J. Budinger, S. Burt, R. Christman, K. Hollis, R. Hollis, C. Knapp, J. Hopkins, J. Nelson, B. Riehle

Media Present: B. Clark – Olean Times Herald

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 3:20 p.m.

Approval of Minutes

The July 11, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried.

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$3,502.08 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost, less a \$500 deductible, to repair an Office for the Aging 2012 Dodge Caravan (VIN: #2C4RDGBG9CR296872) that was damaged when the vehicle struck a utility pole after delivering Meals-on-Wheels on June 21, 2016. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

In God We Trust Sign

Committee members reviewed the quotes that were distributed at the July 11 Ways & Means Committee meeting for an “In God We Trust” sign that was authorized to be posted in the Board Room on April 11, 2016, when the Board adopted Resolution No. 99-16. Following a brief discussion, a motion was made by Legislator O’Grady, seconded by Legislator Fanton, and carried authorizing Clerk of the Board Brenda Rigby Riehle to purchase a sign that would coordinate with the seal on the front of the dais at an amount not to exceed \$300.

Legislator Burt noted that he received a few phone calls relative to the separation of church and state, and he wondered if any others had received any calls. Committee members indicated that they had not.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of June 2016 as well as some from previous months. A motion was made by Legislator Root, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Approval of Audit

Committee members reviewed the July 21, 2016, audit of claims in the amount of \$3,103,613.51 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Personnel Committee

County Clerk Robert Christman requested approval to fill a Deputy Clerk II (Non-Union, Grade 7) position due to a retirement. The Deputy II Clerk is responsible for managing the receipting, indexing, storage, and retrieval of documents, including legal records pertaining to ownership of real property and all court records, except criminal records for Supreme Court and County Court. The Deputy II is also responsible for managing the collection of revenue for these services, which are provided to several levels of government (Courts, Towns, County, State, and Federal). All typical managerial responsibilities to include payroll, equipment maintenance, procurement, and personnel affairs. The position is funded by the fees generated in the County Clerk's Office. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Curran, and carried. **Notify Human Resources**

Mr. Christman also requested approval to fill a Senior Recording Clerk (AFSCME, Grade 10) position. The County Clerk has five Senior Recording Clerks. They are frontline employees who interact with the general public, lawyers, and abstractors. The position of Senior Recording Clerk (SRC) requires a high level of training and proficiency, and it is critical that a trained SRC is always available to assist and complete the legally required civil filing and real property transactions. The position is funded by the fees generated in the County Clerk's Office. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Planning & Economic Development Committee

Employment & Training Director Reita Sobek-Lynch requested a resolution to accept and appropriate \$28,235 which represents Employment & Training's portion of a \$46,792

Noncustodial Parent (NCP) Grant. The remaining amount is Social Services' portion of the grant. The money will allow the Employment & Training Center, with the collaboration of Social Services and Probation, to help 25 Noncustodial Parents to receive financial assistance they would not otherwise receive. Child support is a critical source of income for custodial families and assists them to become and remain self-sufficient. We have a population of NCPs who struggle to meet their child support obligations and with help in accessing training, job skills, parenting skills and job seeking skills, we may be able to help address the barrier in meeting their child support obligations, thus potentially having all less dependent on government funding. The funds should be appropriated as follows:

CD1 6403.101 (DSS Regular Pay)	\$ 5,380
CD1 6403.477 (NCP Contractual)	\$19,528
CD1 6403.802 (DSS Retirement)	\$ 900
CD1 6403.803 (DSS FICA)	\$ 400
CD1 6403.804 (DSS W/C)	\$ 75
CD1 6403.805 (DSS Hops/Med)	\$ 1,952

Revenue Account #CD16403.2801.NCP	\$28,235
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The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Resource Management Committee

Youth Bureau Director Linda Edwards requested a resolution approving the 2016 Resource Allocation Plan agreement with the Office of Children and Family Services in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan. The request was approved on a motion by Legislator Fanton, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Cornell Cooperative Extension Executive Director Laura Hunsberger requested an appropriation supplement of \$49,000 at the Resource Management Committee meeting this afternoon. Ms. Hunsberger indicated that the \$49,000 was included in their 2016 Budget request, but due to the recent creation of the single-county Association (having split from Cattaraugus on October 1, 2015), it was recommended that CCE-AC return to the Legislature mid-year. The funding will cover salaries of existing staff in the program areas of 4-H, agriculture, horticulture, and finance. Ways & Means Committee Chairman Jessup indicated that they would like to wait and revisit the request at the August Ways & Means Committee meeting to give the County Administrator and County Treasurer an opportunity to look at funding options and scenarios. **Refer to County Administrator and County Treasurer**

Clerk of the Board Transfer to Finance New Seal

Mrs. Riehle requested a resolution transferring \$250 from A1040.419 (Clerk of the Board – Printing) to A1040.201 (Clerk of the Board – Equipment) to finance the cost of a cast iron seal. Mrs. Riehle indicated that they currently have a die that seals on the left-hand side of the paper, but the die that seals on the right-hand side of the page is made of plastic and it no longer works well and needs to be replaced. The request was

approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried.

Prepare Resolution

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m. following a motion by Legislator Root, seconded by Legislator LaForge, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
August 8, 2016

Not Approved

Members Present: C. Jessup, D. Fanton, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, and C. Crandall (Absent: P. Curran)

Others Present: T. Boyde, H. Budinger, D. Decker, L. Edwards, M. Evans, L. Gridley, K. Hollis, R. Hollis, J. Hopkins, R. Lynch, T. Miner, K. Monroe, B. Riehle, T. Ross, N. Ungermann, R. Whitney

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The July 20, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Root, seconded by Legislator Graves, and carried.

Approval of Audit

Committee members reviewed the August 8, 2016, audit of claims in the amount of \$4,181,129.48 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Agreement with Village of Belmont – Operation of Allegany County Water District
!

Committee members reviewed an Agreement for Services wherein the Village of Belmont would perform the following services for the County with respect to the operation of Allegany County District 1:

1. Read water meters, including the meter at the County Jail, on a quarterly basis and bill County District customers at a usage rate established by the County.
2. Maintain an inventory of repair/replacement parts and/or equipment necessary for the County District.
3. Serve as the liaison between the County and users for addressing customer's problems and concerns.

4. Oversee the correct installation of meters, back-flow devices, and lateral lines from the County's main to residences or businesses.
5. Conduct all testing and prepare and file on behalf of the County all reports that may be required by either the County or New York State Departments of Health.
6. Perform repairs to the County System. The parties specifically agree that the County shall be responsible for and shall provide all heavy equipment and operators necessary to uncover the area and line, valve, or other appliance in need of repair. With respect to this County responsibility, the parties further specifically agree that the Village shall not be responsible for the cost of any damage to County equipment or any repairs to County equipment which results from the County's obligation to uncover the area in need of repair. The cost of any parts that must be replaced or that require a repair that cannot be done by the Village shall be borne by the County.

The County agrees to pay \$11,500 per year for the above services. The term of the agreement commences on August 1, 2016, and terminates on July 31, 2019. A motion was made by Legislator Fanton, seconded by Legislator LaForge, and carried to approve the agreement. **Prepare Resolution to Come Off the Floor at August 8 Meeting**

Extend Temporary Position of Fourth Assistant County Attorney/Adjust Salaries

County Attorney Tom Miner requested a resolution extending the temporary position of Fourth Assistant County Attorney to September 17, 2016. When the position was created by Resolution No. 290-15 on December 28, 2015, the resolution indicated that the position would be abolished no later than September 6, 2016. The position of Fourth Assistant County Attorney was created in anticipation of the First Assistant County Attorney retiring by September 6, 2016, and to provide an opportunity for an attorney to become proficient in handling various legal matters. Since that time, the First Assistant County Attorney indicated that she plans to retire by September 17, rather than September 6.

In addition, Attorney Miner requested the following salary adjustments for the Assistant County Attorney positions established by Resolution No. 290-15:

First Assistant County Attorney from \$98,293 to \$80,000
Second Assistant County Attorney from \$75,762 to \$75,000
Third Assistant County Attorney from \$74,581 to \$70,000

The effective date is September 17, 2016. The requests were approved at a Personnel Committee meeting earlier in the day. The requests were approved on a motion by Legislator O'Grady, seconded by Legislator Root, and carried. **Prepare Resolution**

Request to Fill Assistant County Attorney Positions

Attorney Miner also presented a request to fill the three Assistant County Attorney positions, and that request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Services**

The request was approved at a Personnel Committee meeting earlier in the day. A motion was made by Legislator O'Grady, seconded by Legislator Root, and carried to extend the position of Fourth Assistant County Attorney from September 6 to September 17, 2016. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Public Health Director Lori Ballengee requested a resolution accepting and appropriating \$7,725 in CAPP (Comprehensive Adolescent Pregnancy Prevention) grant funding from ACCORD. The grant is a six-month extension of the existing grant and covers the period of July through December 2016. The funds should be appropriated as follows:

A4010.201 Health Dept. – Office Equipment	\$6,125
A4010.206 Health Dept. – Health Equipment	\$1,600

Revenue Account A4035.2280.00 Health Services for Other Gov. \$7,725

(The actual revenue account number to be used is still in discussion and will be determined by the County Treasurer.)

The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Mrs. Ballengee also requested approval to fill a Women's, Infants', and Children's (EIC) Nutritionist (AFSCME, Grade 15, Base - Step 7) position. The position is required by the NYS Department of Health, and the WIC Program cannot exist without this staff person. One hundred percent (100%) of the salary and fringe are covered by program grants and/or Article 6 funding. The WIC Program distributes over \$1 million in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. The request was

approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Social Services Commissioner Vicki Grant requested a resolution accepting and appropriating a \$46,792 NYS Office of Temporary and Disability Assistance Grant for provision of supportive employment services to eligible noncustodial parents. The funds should be appropriated as follows:

A6010.101 (Social Services Admin. – Personnel)	\$10,612
A6010.402 (Social Services Admin. – Mileage)	\$ 720
A6010.407 (Social Services Admin. - Office Supplies)	\$ 500
A6010.476 (Social Services Admin. – Contractual)	\$33,235
A6010.482 (Social Services Admin. – Contractual)	\$ 6,925

Revenue A6010.4610.00 (Federal Aid – DSS Admin.)	\$46,792
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The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Planning & Economic Development Committee

Employment & Training Director Reita Sobeck-Lynch requested a resolution authorizing the following budget adjustments as they are spending less funds in the WIOA Dislocated Worker and more in WIOA Adult:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
CD16406.474 Dislocated Worker Vocational Training	CD16401.402 Adult Part. Supportive Services	\$ 3,000
CD16406.474 Dislocated Worker Vocational Training	CD16402.806 Adult Hosp/Med Ins	5,000
CD16406.474 Dislocated Worker Vocational Training	CD16410.806 Youth Hosp/Med Ins	2,000
CD16406.474 Dislocated Worker Vocational Training	CD16411.802 Youth Part. Retirement	1,500
CD16406.802 Dislocated Worker Retirement	CD16402.802 Adult Retirement	4,500
CD16406.803 Dislocated Worker FICA	CD16402.803 Adult FICA	2,000
CD16406.804 Dislocated Worker Workers Comp	CD16402.804 Adult Workers Comp	500
CD16406.806 Dislocated Worker Hosp/Med Ins	CD16402.806 Adult Hosp/Med Ins	<u>5,000</u>
		\$23,500

The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Safety Committee

Emergency Management & Fire Director Jeff Luckey requested a resolution accepting and appropriating \$52,500 from the FY2016 Homeland Security Grant Contract #C969160. The \$46,500 provides additional support for regional preparedness in Allegany County by building upon communication systems among multiple law enforcement agencies, fire and emergency management services within and outside Allegany County by adding repeaters for portable radios. The \$5,000 will provide additional personal protective equipment (PPE), and \$1,000 maintains the PDA connectivity for the Emergency Manager's cell phone. The request was

approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried.

Prepare Resolution

Sheriff Rick Whitney requested a resolution accepting Motorola Solutions' proposal for the replacement of Dispatch Consoles. Lieutenant Grusendorf noted that the consoles will be purchased off of state bid for \$819,995.04. The expense will be paid through the NYS Statewide Interoperable Communications Grant – Round 3. Lieutenant Grusendorf indicated that the price is lower than what they originally anticipated. This matter has been approved by both the Facilities & Communications and Public Safety Committees. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried.

Prepare Resolution

Sheriff Whitney requested a resolution accepting and appropriating \$1,853 in user fees and \$4,550 from ACCORD for the continuation of the Act II Batterers Program. The funds totaling \$6,403 should be appropriated to A3117.449 (Act II Batterers Program – Contractual) and revenue account A3117.2260.00 (Act II Batterers Program – Public Safety Services for other Gov.)The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Sheriff Whitney also requested a resolution amending Section (1) of Resolution No. 95-16 to read:

Resolved: A lease of land between Dean R. & Kirsten L. Salyer and the County of Allegany for a .961 acre +/- parcel in the Town of Angelica on Bailor Hill Road for the sum of Eight Thousand Five Hundred Dollars (\$8,500) is hereby approved.

This matter has been approved by both the Facilities & Communications and Public Safety Committees. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:09 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
August 17, 2016

Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, and C. Crandall

Others Present: L. Ballengee, T. Boyde, H. Budinger, D. Decker, K. Hollis, R. Hollis, J. Hopkins, L. Hunsberger, G. James, C. Knapp, T. Miner, B. Riehle, T. Ross, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 3:40 p.m.

Approval of Minutes

The August 8, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Bid on Leftover Tax Sale Property

Committee members reviewed a bid from the Bolivar-Richburg Educational Foundation to purchase a parcel located at 560 South Main Street in Bolivar (Tax Map #272.8-1-18) for \$25 plus \$183 in recording fees. They requested that all current taxes be waived.

Legislator O'Grady asked if we would be making the school district whole as far as the taxes go. County Treasurer Terri Ross stated that we have already made them whole, and that the Bolivar-Richburg Foundation would be responsible for any new tax bills that come out. Legislator Fanton asked about the structures on the property, and Ms. Ross indicated that they plan to tear the structure down to enhance the area. The Foundation is not exempt yet, but they will be. Eventually the parcels do go back on the tax rolls.

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to allow Legislator Kevin LaForge to abstain from voting. A motion was then made by Legislator Graves, seconded by Legislator Curran, and carried to accept the bid from the Bolivar-Richburg Educational Foundation to purchase the parcel at 560 South Main Street in Bolivar.

Prepare Resolution

Tax Payment Enhancement

County Treasurer Terri Ross and Real Property Tax Director Joe Budinger presented information from Systems Development Group, Inc., out of Utica regarding a SDG IMO – TCS Tax Collection Module. The system would enable taxpayers and County officials to gain 24 X 7 access to a “one stop shop” for parcel data currently available separately from the Treasurer and Real Property Tax Departments. This proposal would tie our tax collection system with our Image Mate Online (IMO) web portal for the retrieval and display of

comprehensive Allegany County real property information. It blends the two software programs that we have together. The system allows for the payment of taxes online, and the system updates instantaneously allowing for “real time” information availability. It shows “live” information at all levels. The system ties together what we currently have and will improve taxpayer access and services while improving County operational efficiencies. The cost is \$3,000 per year for five years. County Administrator Tim Boyde confirmed that he is in favor of securing the program. A motion was made by Legislator Healy, seconded by Legislator Root, and carried to enter into an agreement with Systems Development Group, Inc. for the purchase of the SDG IMO – TCS Tax Collection Module for \$3,000 per year for five years.

Prepare Resolution

REFERRALS FROM OTHER COMMITTEES

Planning & Economic Development Committee

Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution authorizing the Planning and Economic Development Committee to act as Tourist Promotion Agency and to apply for State Funds Up to \$238,625 for tourism promotion purposes. It was noted that we usually receive around \$60,000. Legislator O’Grady expressed concern about the large dollar amount being requested and wondered if we would be required to match this amount if it was granted. County Treasurer Ross stated that we only budgeted \$60,000 so any amount in excess of that would require further committee and Board approval. Ways & Means Committee Chairman Charles Jessup stated that a formula is used, and we typically receive a percentage of what we request. Planning & Economic Development Committee Chair Root stated that the funding is done on a regional basis, and if we asked for less, it would hurt the whole region. The request for resolution was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried.

Prepare Resolution

County Administrator Tim Boyde requested a resolution approving a contract between the County and the Allegany County Federation of Snowmobilers whereby the County acts as sponsor for applications for snowmobile trail development and maintenance assistance grants through the New York State Office of Parks, Recreation, and Historic Preservation. It is anticipated that our 2016-2017 funding will be approved for \$125,000. Allegany County will operate as a pass-through to the Federation of Snowmobilers. Sufficient funding was appropriated in the 2016 Budget to A7185.483 with a like sum credited to Revenue account A7185.3089.00. No budget adjustments are necessary at this time. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried.

Prepare Resolution

Public Works Committee

The Public Works Committee referred a request to sell a .6 +/- acre right-of-way (former highway parcel 25, Map 25, L. 293, P. 242) that the County procured for the State that

includes two state highways in the Town of Belfast along State Route 19 and State Route 305 for \$1,000 plus expenses. County Attorney Thomas Miner stated that the purchaser is balking at paying for a survey, and if the buyer doesn't finance the survey, the deal may not go through. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

The Public Works Committee referred a request to replace the three remaining boilers and four tanks in the kitchen/laundry areas at the Jail. Deputy Public Works Superintendent Dean Scholes indicated that the cost to replace the three remaining original boilers and four original storage tanks is \$185,000 to \$210,000. Ways & Means Committee Chair Jessup asked where the money would be coming from. County Administrator Boyde stated that they are looking at the Repair Reserve, and there is about \$244,000 in that fund. A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to establish Capital Project accounts with funding not to exceed \$230,000 from the General Fund Repair Reserve. The funds should be appropriated as follows:

From:

A 14.511.00 Appropriate Reserve – General Fund Reserve for Repairs (Reserve account A 882.0000*)	\$ 230,000
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TO

H 1630.200 Capital - Misc Building Repairs (Employment & Training)	\$ 20,000
H 3201.200 Capital - Public Safety Bldg Repairs (Jail – Boiler Replacement Project)	\$ 210,000

It was noted that the use of this account would require a public hearing, and a motion was made by Legislator Healy, seconded by Legislator Fanton, and carried to set the date of a public hearing for September 26 regarding the use of the General Fund Repair Reserve Account. **Prepare Resolutions**

Resource Management Committee

Cornell Cooperative Extension of Allegany County (CCE-AC) is formally requesting an appropriation supplement of \$49,000. This amount was included in their 2016 Budget request, but due to the recent creation of the single-county Association (having split from Cattaraugus on October 1, 2015), it was recommended that CCE-AC return to the legislature mid-year. The funding will cover salaries of existing staff in the program areas of 4-H, agriculture, horticulture and finance. In previous meetings, the Cooperative Extension indicated that they could make an additional \$35,000 work by taking a furlough day every week. A motion was made by Legislator Graves, seconded by Legislator O'Grady, and carried to transfer \$35,000 from A1990.4 (Contingency) to A8751.4 (Cooperative Extension). This would make the Cooperative Extension annual allocation from Allegany County \$278,000 for 2016. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:09 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
August 22, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, D. Pullen, D. Root, and C. Crandall (absent: T. O’Grady)

Others Present: L. Ballengee, T. Boyde, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Audit

Committee members reviewed the August 22, 2016, audit of claims in the amount of \$3,157,597.19 (including prepaid bills). A motion was made by Legislator Healy, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

Acceptance of Mobility Management Funding

County Administrator Timothy Boyde requested authorization for the acceptance of Section 5311 Capital Mobility Management Funding for the Allegany County Public Transportation System for 2015 and 2016 through the New York State Department of Transportation aimed at providing a collaborative transportation system within the County. Authorization to apply for funding was approved by Resolution No. 37-15.

Project Budget	
Total Estimated Project Cost	\$528,199
Federal Share	\$422,559
State Share	\$52,820
Local Share*	\$52,820

The request was approved on a motion made by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$6,593.83 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost, less a \$500 deductible, to repair Public Works’ 2012 Peterbilt Tractor Trailer #9792 that was damaged when a tree fell in the road right as they were driving by on July 14, 2016. The funds should be appropriated to CS1931.429 (Risk

Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

New Business

Legislator Pullen noted that we do not have a map of the County anywhere in the chambers and there are times when things come up that it might be helpful to have one on the wall. After a brief discussion, Legislator Fanton indicated that he would have the Public Works Department provide the chambers with a map for the table.

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:20 p.m. in room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
September 12, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, and C. Crandall

Others Present: T. Boyde, H.B. Budinger, D. Decker, L. Edward, M. Gasdik, L. Gridley, T. Miner, K. Hollis, R. Hollis, G. James, D. Rahr, B. Riehle, T. Ross, N. Ungermann, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The August 22, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried.

Approval of Legislators' Expenses

Committee members reviewed the Legislative expense vouchers for the month of July 2016, as well as a few from previous months. A motion was made by Legislator Pullen, seconded by Legislator Root, and carried to approve the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Community Services Director Dr. Robert Anderson requested a resolution to transfer \$2,400 from A4310.409 (Mental Health Administration) to A4315.464 (Mental Health Reinvestment-Contractual). The transfer of money is due to the MHA employees getting a raise and there wasn't enough money in the account. The request was approved on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Prepare Resolution**

Community Services Director Dr. Robert Anderson requested approval to fill three Children and Family Intensive Care Case Manager (PEF, Grade 7, Step Base) positions. These vacancies are a result of two retirements and one resignation. These positions provide case management services to children and families under the NYS Department of Mental Health. The request was approved on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate the Cost of Living Adjustment (COLA) money for the Cancer Services Program in the amount of \$14,008. The funds should be appropriated as follows:

- | | |
|---------------------------------|----------|
| - #A4071.201 (Office Equipment) | \$ 1,000 |
| - #A4071.401 (Postage) | \$ 6,433 |
| - #A4071.407 (Office Supplies) | \$ 21 |
| - #A4071.408 (General Supplies) | \$ 2,527 |

- #A4071.409 (Fees)	\$ 156
- #A4071.424 (Legal Advertising)	<u>\$ 3,861</u>
- Revenue #A4071.340.100	\$14,008

The request was approved on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate additional unallocated funds from the NYSDOH for the WIC Program in the amount of \$26,050. The funds should be appropriated as follows:

- #A4190.201 (Office Equipment)	\$ 4,000
- #A4190.206 (Health Equipment)	\$ 5,100
- #A4190.401 (Postage)	\$ 2,000
- #A4190.403 (Maint. Cont. Off. Mach.)	\$ 200
- #A4190.406 (Insurance)	\$ 100
- #A4190.407 (Office Supplies)	\$ 1,000
- #A4190.408 (General Supplies)	\$ 6,500
- #A4190.409 (Fees)	\$ 2,500
- #A4190.414 (Rentals: Real Property)	\$ 2,350
- #A4190.419 (Printing)	\$ 800
- #A4190.424 (Advertising)	\$ 1,000
- #A4190.427 (Electricity)	<u>\$ 500</u>
- Revenue #A4190.445.200	\$26,050

The request was approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

Office for the Aging Director Madeleine Gasdik requested a resolution to amend the existing agreement between the County of Allegany and KVR Services, LLC to increase the price per meal for our Meals-on-Wheels Program by 25 cents for the year of 2017 from \$4.15 per meal to \$4.40 per meal. This increase has been included in the proposed 2017 Budget. The request was approved on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution**

Office for the Aging Director Madeleine Gasdik requested approval to fill one Community Services Worker (AFSCME, Grade 11, Step Base) position. This position is responsible for updating and maintaining a comprehensive resource listing of LTSS (Long Term Services and Support) programs and providers and will provide outreach on these services. This position completes the initial intake to collect necessary information to determine programmatic eligibility and the needs of the individual and/or caregiver. This position is crucial in operating the NY Connects Program. The funding for this position is 100 percent State and Federal. The request was approved on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill one part-time Substitute Luncheon Center Manager (non-union) position. This position will only be needed if the regular Center Manager is off. Funding for this position is 33 percent County, 40

percent Older America Act Federal Funds and 27 percent Contributions. The request was approved on a motion by Legislator Pullen, seconded by Legislator Graves, and carried.

Notify Human Resources

Public Works Committee

Public Works Superintendent Guy James requested a resolution transferring funds in the amount of \$23,000 from D5110.422 (Maintenance Roads & Bridges) to D3310.465 (County Road Traffic Control) to cover additional Striping of Centerline and Edgeline miles done on County Road. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Safety Committee

STOP-DWI Coordinator Linda Edwards requested a resolution to apply for the NYS STOP-DWI Foundation Crackdown Grant for the federal fiscal year October 1, 2016, – September 30, 2017, in the amount of \$9,999. This grant will provide additional enforcement money to local police departments to expand their DWI specific enforcement efforts. The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Sheriff Rick Whitney requested approval to promote two Correction Officers to Deputy Sheriff, and fill all subsequent positions that will become vacant. The Deputy positions became vacant do to the resignation of a Deputy Sheriff (John Valentine) and the retirement of a Deputy Sheriff (Clark Brown). The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

Sheriff Rick Whitney requested approval to promote one part-time Correction Officer to full-time (Council 82 Local 3989, Step 0). This position is a result of the promotion of two Correction Officers to Deputy Sheriff. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff Rick Whitney requested to accept and appropriate \$2,507 from the Red Team Grant SH15-1085-D00. The funds should be appropriated as follows:

A3658.103 (Homeland Security – Premium Pay)	\$1,884
A3658.802 (Homeland Security – Retirement)	\$ 370
A3658.803 (Homeland Security – FICA)	\$ 170
A3658.806 (Homeland Security – Hosp. /Med. Ins.)	<u>\$ 83</u>
Revenue #A3658.3306 (REDT)	\$ 2507

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$5,716.53 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$200 deductible to repair a 2015 Ford Explorer (#7478) assigned to the Sheriff's Office. The vehicle was damaged at approximately 14:01 on August 9, 2016, when the vehicle struck a deer. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$21,607.71 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$500 deductible to repair a 2017 Kenworth Tractor Trailer assigned to our Public Works Department. The vehicle was damaged at approximately 12:53 on August 24, 2016, when a private citizen pulled out in front of our vehicle. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the September 12, 2016, audit of claims in the amount of \$4,897,702.15 (including prepaid bills). A motion was made by Legislator Root, seconded by seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
September 21, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (absent: T. O'Grady)

Others Present: T. Boyde, H.B. Budinger, R. Christman, S. Grasendorf, L. Gridley, K. Hollis, R. Hollis, J. Hopkins, R. Lynch, T. Miner, K. Monroe, B. Riehle, T. Ross, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 3:07 p.m.

Approval of Minutes

The August 22, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

The September 12, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Approval of Legislators' Expenses

Committee members reviewed the Legislative expense vouchers for several months. A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to approve the vouchers for payment.

Year-End Resolutions

Clerk of the Board Brenda Rigby Riehle requested the following resolutions for consideration at Board meetings in November and December.

1. A resolution setting the date for the public hearing on the 2017 Tentative Budget for November 10, 2016, at 7 p.m. in the Legislative Board Chambers – ***October 24, 2016***, Board meeting. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. ***Prepare Resolution***
2. A resolution for the re-levy of returned village taxes effective November 1, 2016 - ***November 14, 2016***, Board meeting. This request was approved on a motion made by Legislator Pullen, seconded by Legislator Root, and carried. ***Prepare Resolution***
3. A resolution for the re-levy of returned school taxes effective November 1, 2016 - November ***14, 2016***, Board meeting. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. ***Prepare Resolution***

4. A resolution for the levy of unpaid sewer and water rentals - **November 14, 2016**, Board meeting. This request was approved on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**
5. A resolution for the adoption of the 2017 County Final Budget - **November 28, 2016**, Board meeting. This request was approved on a motion made by Legislator Graves, seconded by Legislator Pullen, and carried. **Prepare Resolution**
6. A resolution levying County taxes – **November 28, 2016**, Board meeting. This request was approved on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**
7. A resolution making appropriations for the conduct of County government for fiscal year 2017 - **November 28, 2016**, Board meeting. This request was approved on a motion made by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**
8. A resolution levying the towns' share of the 2016 Mutual Self Insurance Plan in the amount of \$343,200 - **November 28, 2016**, Board meeting. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**
9. A resolution ordering that the costs of the assessment rolls, field books, and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2017 tax rolls. The total charge back amount will be determined in November – **November 28, 2016**, Board meeting. This request was approved on a motion made by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**
10. A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - **December 12, 2016**, Board meeting. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**
11. A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - **December 12, 2016**, Board meeting. This request was approved on a motion made by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**
12. A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2016 fiscal year – **December 27, 2016**, Board meeting. This request was approved on a motion made by Legislator Graves, seconded by Legislator Pullen, and carried. **Prepare Resolution**

13. A resolution fixing the date of the Organization Meeting for Tuesday, January 3, 2017 - **December 27, 2016**, Board meeting. (Must be before January 8.) This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

14. A resolution suspending the Board Rules affecting proposed resolutions for the Organization Meeting – **December 27, 2016**, Board meeting. This request was approved on a motion made by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

15. A resolution delegating the authority to approve certain real property tax refunds and correction of tax bills and tax rolls up to \$2,500 to the County Administrator. – **December 27, 2016**, Board meeting. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Designation of Alfred Sun

Clerk of the Board Brenda Rigby Riehle has been notified that the ***Cuba Patriot and Free Press***, one of the official newspapers, will not be publishing on October 12, 2016, and is requesting a resolution designating the ***Alfred Sun*** as a substitute official newspaper for the week of October 9-15, 2016. This request was approved on a motion made by Legislator Graves, seconded by Legislator Root, and carried. **Prepare Resolution**

Approval of Tax Bill

Real Property Tax Director Joseph Budinger requested a resolution approving the following tax bill correction providing for a charge back:

TOWN OF WILLING

Tax Map Number: 500.-1-997

Owner of Record: Niagara Mohawk P.C.
Wellsville Central School)

Charge Back: \$3,784.99 (2016-2017)

(A resolution is required for corrections over \$2,500 or those resulting in the complete removal of a parcel.)

Mr. Budinger indicated that the wrong un-equalized assessment amount had been inputted.

The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:17 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
September 26, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: T. Boyde, J. Budinger, S. Burt, R. Christman, D. Decker, L. Gridley, K. Hollis, R. Hollis, G. James, R. Lynch, B. Riehle, T. Ross, N. Ungermann, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:05 p.m.

Approval of PEF Agreement

A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to approve the PEF Agreement. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Personnel Committee

County Clerk Robert Christman requested to fill one full-time Deputy Clerk (Grade 9, Step Base) position. The Deputy Clerk is responsible for managing the receipting, indexing, storage and retrieval of documents, including legal records pertaining to ownership of real property and all court records, except criminal records, for Supreme Court and County Court. The Deputy Clerk is also responsible for managing the collection of revenue for these services, which are provided to several levels of government (Courts, Towns, County, State and Federal). There are also managerial responsibilities to include, payroll, equipment maintenance, procurement, and personnel affairs. This request was approved on a motion made by Legislator O'Grady, seconded by Legislator Graves, and carried. **Notify Human Resources**

Personnel Officer Harold Budinger requested a resolution to approve the addition of three salary grades (12, 13, and 14) to the PEF Salary Plan. This request was approved on a motion made by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Personnel Officer Harold Budinger requested a resolution to approve the change in classification from Grade 11 to 14 in the PEF Salary Plan for the County Engineer position. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Planning & Economic Development

Employment and Training Director Reita Sobeck-Lynch requested a resolution to approve a transfer of funds in the amount of \$2,750. The reason for this transfer is because of an overestimated number of participants in the Summer Youth Employment Program that enrolled in the Retirement System. The funds should be transferred as follows:

From: #CD16795.802 (TANF Participant Retirement) To: #CD16794.408 (TANF General Supplies)

This request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the September 26, 2016, audit of claims in the amount of \$2,955,948.82 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:15 p.m. in room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
October 11, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: T. O'Grady)

Others Present: L. Ballengee, T. Boyde, S. Burt, R. Christman, D. Decker, L. Edwards, K. Francisco, K. Hollis, R. Hollis, J. Hopkins, G. James, L. Kaminski, R. Lynch, B. Riehle, T. Ross, N. Ungermann, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The September 26, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the October 11, 2016, audit of claims in the amount of \$2,645,847.40 (including prepaid bills). A motion was made by Legislator Healy, seconded by seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Accelerated Transportation Capital Grant

Ardent Solutions Mobility Management Planner Larry Kaminski attended the meeting to request a resolution to apply for the Accelerated Transportation Capital Grant. The total amount available to Allegany County is \$113,436, and any eligible projects must have a minimum useful lifespan of ten years. Mr. Kaminski stated these funds will be used to enhance the public transportation system with the addition of bus stop signs, shelters, and other convenience amenities. Legislator Hopkins questioned if this was a competitive grant. Mr. Kaminski stated it is not competitive, it is Allegany County's share of the grant and there is no local match required. This request was approved on a motion made by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution (to come off the floor on Monday October 11, 2016)**

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept a check in the amount of \$3,521.50 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$500 deductible to repair a 2013 Ram C/V Tradesman (#5770) assigned to the Office for the Aging Meals-on-Wheels Program that was damaged on August 31, 2016, when a bicyclist pulled out in front of us at approximately 11:50 a.m.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance

Recovery). This request was approved on a motion made by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

2015 Journal Dedication

Clerk of the Board Brenda Rigby Riehle recommended that the 2015 Journal of Proceeding be dedicated in memory of former Legislator Ted Hopkins. This request was approved on a motion made by Legislator Healy, seconded by Legislator Curran, and carried.

REFERRALS FROM OTHER COMMITTEES

HUMAN SERVICES COMMITTEE

Social Services

Social Services Commissioner Vicki Grant requested a resolution for a budget adjustment as follows:

Appropriation Account (increase \$ 95,000)

A 6010.477	DSS Adm – Contractual – Early Intervention	\$95,000
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Revenue Accounts (increase \$ 95,000)

A 6010.3610.00	St Aid - DSS Admin	\$47,500
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A 6010.4610.00	Fed Aid – DSS Admin	\$47,500
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This resolution is requested due to a change in regulations that the Local Department of Social Services will reimburse its Local Early Intervention Program 100 percent of money billed, not the traditional 50 percent Federal reimbursement. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Health Department

Health Department Director Lori Ballengee requested a resolution to accept and appropriate additional monies for the Public Health Emergency Preparedness, Ebola Preparedness, and Response Activities Grant for the 2016 Budget year. The funds should be appropriated as follows:

A4188.201	Ebola – Office Equipment	\$	406.00
A4188.206	Ebola – Health Equipment	\$	1,108.00
A4188.407	Ebola – Office Supplies	\$	7,405.00
A4188.409	Ebola – Fees	\$	<u>1,575.00</u>
Revenue #A4188.4401.00	(Federal Aid Ebola)	\$	10,494.00

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Health Department Director Lori Ballengee requested approval to fill one full-time Early Intervention Services Director (PEF, Grade 5, Step: Base - 6). The Early Intervention Director

is a middle-management position charged with operating the Early Intervention Program and supervising three staff members. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Health Department Director Lori Ballengee requested approval to fill one part-time Early Intervention Services Coordinator (Grade 16, Step: Base). NYS passed a law to comply with Federal regulations. As of September 2010, we are required to have two Early Intervention Service Coordinators in place at least 20 hours/week each, to be in compliance. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Health Department Director Lori Ballengee requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2016 Budget year, 2016 – 17 grant year (April 1, 2016-March 31, 2017). Note, the COLA proceeds will be utilized to purchase Microsoft Surface Pros, Signature Pad for EMR, Duplex Card Scanner for EMR and Lighted Speculum & Wands. The funds should be appropriated as follows:

A4035.206 Family Planning – Equipment	\$10,127.00
Revenue #A4035.3450.00 (State and Public Health Other)	\$10,127.00

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Office for the Aging

Office for the Aging Director Madeleine Gasdik requested approval to fill an Aging Services Specialist (AFSCME, Grade 16, Step: 1). This position is dedicated solely to the NYSDOH five-year Alzheimer's Disease Caregiver Support Initiative and will allow us to meet the deliverables of the above-mentioned grant. The deliverables include family care consultations and care coordination, education and training programs, respite to offer a temporary reprieve to the caregiver and support groups. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill a Bolivar Luncheon Center Manger (non-union). This person manages the Bolivar Luncheon Center three days a week from 10:00 a.m. until 2:00 p.m. The duties are specific to the Bolivar Senior Luncheon Center as our other site managers are working at their own sites. Funding for this position is 36 percent County, 39 percent Older American Act Federal Funds, and 25 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested a resolution to enter into contract with Total Senior Care in Olean, New York, to offer Home Delivered Meals and Congregate Meals to their clients at the following rates which have been included in the 2017 Budget.

- Home Delivered Meals – Total Senior Care will be billed \$7.00/meal
- Congregate Meals – Total Senior Care will be billed \$10.00/meal

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Community Services

Director of Community Services Dr. Robert Anderson requested a resolution to approve an adjustment to the 2016 Budget due to an increase in state funding from New York State OASAS (Office of Alcoholism and Substance Abuse Services). The following increases are requested:

A4220.456 (Substance Abuse)	\$10,494
A4220.457 (Alcohol)	\$ 6,682
A4220.458 (Community Residence)	\$19,055
A4220.460 (Vocational Education)	<u>\$ 911</u>
Total	\$37,142
Revenue: A4220.3486.00	\$37,142

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

PUBLIC SAFETY COMMITTEE

STOP- DWI

STOP DWI Coordinator Linda Edwards requested a resolution to approve the 2017 STOP-DWI Plan. The plan is outlined as follows:

<u>COMPONENT</u>	<u>TOTALS</u>
Enforcement	\$ 25,000.00
Prosecution	\$ 3,000.00
Court Related	\$ 2,000.00
Probation	\$ 3,000.00
Rehabilitation	\$ 1,300.00
Public Information/Education	\$ 5,300.00
Administration	<u>\$ 43,674.00</u>
TOTALS	\$ 83,274.00
REVENUE ESTIMATES FOR THE 2017 PROGRAM YEAR	<u>\$ 75,000.00</u>

This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Probation Department

Probation Director Robert Starks requested a resolution to approve the renewal of the NYS Probation Block Grant. This grant will allow for continued partial funding from the NYS Division of Criminal Justice Services for this Department's Probation services. The funds totaling \$151,101 have already been budgeted. This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Probation Director Robert Starks requested a resolution to approve a transfer of funds in the amount of \$500 from A3140.413 (Rentals) to A3140.402 (Equipment). The Allegany County Probation Department purchased four new computer monitors in 2015, but is just being billed for them resulting in an added cost to the 2016 Equipment budget and this transfer will cover the cost of the monitors. The request was approved on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

PUBLIC WORKS COMMITTEE

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with NYS Department of Transportation for the replacement of Bridge BIN 2329770, Pine Street over Canacadea Creek in the Town and Village of Alfred. These funds cover the cost of design and right-of-way incidentals. The funds should be appropriated to the following accounts which are to be created:

<u>Revenue</u>	<u>Amount</u>
H5948.4097.00 (Federal Aid)	\$352,000
H5948.3097.00 (State Aid)	\$ 88,000
<u>Expense</u>	<u>Amount</u>
H5948.200 Pine St. Bridge, Alfred, BIN 2329770	\$440,000

This project will be funded by 80 percent Federal Funds and 20 percent NYS Funds. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Works Superintendent Guy James is requesting to fill one Road Maintenance Supervisor position (PEF, Grade 5) in District 2 in anticipation of a retirement and all subsequent positions including from the outside. This position is responsible for the supervision and performance of tasks related to construction, maintenance, and repair of highways and roads. Immediate supervision is exercised of a highway crew, including Heavy Motor Equipment Operators and Motor Equipment Operators. This position is in the 2016 and 2017 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources**

Public Works Superintendent Guy James is requesting to fill one County Road General Supervisor (PEF, Grade 9). This request is in anticipation of a retirement and all subsequent positions including from the outside. This position exercises supervisory control over most Highway projects undertaken by the Department of Public Works. The work involves planning, scheduling, coordinating, general oversight and direct supervision of the department's Highway construction and road maintenance projects. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Works Superintendent Guy James is requesting a resolution to transfer funds within and between budgeted Capital Accounts to help finance the cost of repairing the Friendship Shop roof. The transfers should be as follows:

<u>From</u>	<u>Account</u>	<u>Amount</u>
H5197.200	Highway Equipment & Capital Outlays (Truck Lift at Friendship Shop)	\$ 1,370.00
H1621.200	Asbestos Abatement/Building Repairs	\$21,880.95
<u>To</u>	<u>Account</u>	<u>Amount</u>
H5132.200	DPW Main Shop Friendship (Friendship Shop Roof Repair)	\$23,250.95

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to approve a supplemental agreement with NYS Department of Transportation for a Supplemental Right-of-Way Acquisition on the Bridge Replacement, CR43 over Angelica Creek Project. Funding for this project has previously been budgeted in H5935.200. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with NYS Department of Transportation for the replacement of Bridge BIN 3047860, CR16 over Black Creek in the Town of Birdsall. These funds cover the cost of design and right-of-way incidentals. The funds should be appropriated to the following accounts which are to be created:

<u>Revenue:</u>	<u>Amount:</u>
H5949.4097.00 (Federal Aid)	\$560,800
H5949.3097.00 (State Aid)	\$140,200
<u>Expense:</u>	<u>Amount:</u>
H5949.200 (CR16, Birdsall, BIN 3047860)	\$701,000

This project will be funded by 80 percent Federal funds and 20 percent NYS funds. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to increase the 2017 Tipping fee and Construction and Demolition Debris fee for Solid Waste from \$40 per ton to \$50 per ton. The estimated increase in revenue is \$20,000 per year. This revenue is in the proposed 2017 Budget. Legislator LaForge requested permission to abstain from voting which was approved on a motion made by Legislator Graves, seconded by Legislator Root, and carried. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to increase the 2017 fee for the Solid Waste Residential Identification Tag from \$150 per year to \$200 per year with no quarterly pro-rating. This estimated increase in revenue is \$225,000 per year. This revenue is in the proposed 2017 Budget. Legislator LaForge requested permission to abstain from voting which was approved on a motion made by Legislator Graves, seconded by

Legislator Curran, and carried. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to enter into agreement with LaBella Associates, D.P.C., to conduct the environmental monitoring program at the Allegany County Landfill for an annual fee of \$66,100 for one year beginning January 1, 2017, through December 31, 2017, that exercises our option to extend the contract for one additional year with no change in terms. Legislator Decker questioned if this is a competitive bid. Mr. James stated yes and this agreement is \$37,000 - \$38,000 cheaper. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Root, seconded by Legislator Graves, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
October 19, 2016
Not Approved

Members Present: C. Jessup, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

Others Present: T. Boyde, D. Decker, K. Hollis, R. Hollis, G. James, C. Knapp, T. Miner, B. Riehle, T. Ross, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 3:30 p.m.

Approval of Minutes

The October 11, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Approval of Legislators' Expenses

Committee members reviewed the Legislative expense vouchers for the month of October 2016, as well as a few from previous months. A motion was made by Legislator Root, seconded by Legislator Graves, and carried to approve the vouchers for payment.

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to enter into attorney/client session at 3:33 p.m. Immediately following discussion at 4:02 p.m., a motion was made by Legislator Healy, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

County Owned Property

A motion was made by Legislator Root, seconded by Legislator Curran, and carried approving County Treasurer Terri Ross and Public Works Superintendent Guy James to issue a request for proposals for the demolition of County owned properties. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Public Works Committee

Public Works Superintendent Guy James requested a resolution to transfer property in Cuba, New York, at intersection State Route 305 and County Route 7. Mr. James stated back in 2007 when this resolution (Resolution No. 261-07 dated December 24, 2007) was originally requested, final processing by the NYSDOT Main Office never occurred due to a mapping issue. At this time, Mr. James is trying to tie up all loose ends so this property can be transferred to the individual interested in purchasing it. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to authorize the acceptance of the

maintenance jurisdiction from the NYSDOT and to transfer said property to Stewart Freeman for \$1,000 plus expenses. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:06 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
October 24, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: L. Ballengee, T. Boyde, D. Decker, L. Gridley, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, T. Miner, K. Monroe, B. Riehle, T. Ross, M. Washer, R. Whitney

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:11 p.m.

Approval of Audit

Committee members reviewed the October 24, 2016, audit of claims in the amount of \$3,959,598.60 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Public Safety Committee

The Sheriff's Office requested a resolution approving the Memorandum of Agreement with the Allegany County Deputy Sheriffs Association, Council 82, Local 3989 allowing the retention of retired Deputy Sheriff's as part-time Deputy Sheriffs, and the creation of five (5) part-time Deputy Sheriff positions. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

The Sheriff's Office requested a resolution setting the pay rate for part-time Deputy Sheriff's at \$17.00 per/hour. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

The Sheriff's Office requested a resolution to apply for funds allowed under Tier 8 of the SFY 2016-17 Police Protective Equipment Program (PPEP). The maximum amount available to Allegany County is \$25,000, and the funds would be used to purchase or replace patrol rifles, advanced ballistic vests, and advanced ballistic helmets to be used by all county law enforcement agencies. This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
November 14, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: L. Ballengee, T. Boyde, J. Budinger, S. Burt, D. Decker, L. Gridley, S. Grusendorf, K. Hollis, J. Hopkins, T. Miner, K. Monroe, B. Riehle, T. Ross, N. Ungermann, M. Washer, R. Whitney

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The October 19, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

The October 24, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the November 14, 2016, audit of claims in the amount of \$3,391,821.24 (including prepaid bills). Legislator Graves asked for an explanation for the \$21,004.20 spent in Section 6 (Public Works), Line B (Building and Grounds). Public Works Superintendent Guy James stated these funds were allocated for the work on the old Jail. A motion was made by Legislator Pullen, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period April 1, 2016, through September 30, 2016, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Graves, seconded by Fanton, and carried. **Prepare Resolution**

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2016, through September 30, 2016, in the administration of the Mortgage Tax Program. The amount of \$25,384.87 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Graves, seconded by Curran, and carried. **Prepare Resolution**

Acceptance of Insurance Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$235 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on an Office for the Aging 2009 Dodge Caravan that was broken when the vehicle was backed into a garbage dumpster on November 2, 2016, at approximately 2 p.m. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion made by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Journal Proceedings

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept the low bid in the amount of \$989.07 from RPJ Ready Print, Inc. for the printing of the 2015 Journal of Proceedings. This request was approved on a motion made by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Contract**

Attorney/Client Session

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to enter into attorney/client session at 1:06 p.m. Immediately following discussion at 1:12 p.m., a motion was made by Legislator Pullen, seconded by Legislator Curran, and carried to end the attorney/client session and return to the regular meeting.

2016 Sealed Bid on Leftover Tax Property

County Treasurer Terri Ross requested a resolution to accept the following sealed bid offer received on leftover tax sale property #14-748; 183.5-1-1.

Sale #	Municipality	Tax Map #	Former Owner	Deed Name	Bid	Back Tax	Difference
14-748	Town of Friendship	183.5-1-1	County of Allegany	FKA VanAsperan Frutiger Dustless Blasting	\$1.00	\$15,729.59	(\$15,728.59)

*BACK TAXES INCLUDE THE FOLLOWING YEARS: 1997, 1998, 1999, 2001, 2002, 2003, 2012, 2013, 2014 & 2015

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

FACILITIES AND COMMUNICATIONS COMMITTEE

E-911

Lieutenant Shawn Grusendorf requested a resolution to accept and appropriate the 2016-2017 Public Safety Answering Point Sustainment Grant in the amount of \$181,551. The funds should be appropriated as follows:

H3025.200 (Capital Projects – PSAP-911 FY17)	\$181,551
Revenue: H3025.3097.00	\$181,551

These funds will be used to update much needed equipment in the 911 Center. The breakdown is as follows:

Computer/911 Equipment	\$ 76,170
Training Equipment	\$ 13,426
Service Equipment	<u>\$ 91,955</u>
Total:	\$181,551

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

HUMAN SERVICES COMMITTEE

Office for the Aging

Office for the Aging Director Madeleine Gasdik requested approval to fill one full-time Aging Services Specialist (AFSCME, Grade 13, Step: Base). This position is responsible for recruiting, vetting, training, and coordinating the 312 volunteers who help the Office for the Aging offer services. This position also assists with Home Delivered Meals assessments and six month follow-up calls. The annual cost of the position is \$32,827 with benefits estimated at \$15,455. The position is funded 74 percent County, 22 percent State, and 4 percent Federal. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik is requesting approval to fill one part-time Meals-on-Wheels driver (non-union). Each driver has his/her own route and must deliver at the same time each day. The annual cost of the position is \$5,616 with benefits estimated at \$542 (no health insurance). The position is funded 24 percent County, 31 percent State, 15 percent Federal, and 30 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill one part-time Substitute Luncheon Center Manager (non-union). Each center has its own manager, and the substitute only works if the regular Center Manager is off. The hourly rate of the position is \$9 per hour and is funded 36 percent County, 39 percent Federal, and 25 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested a resolution to accept and appropriate revenue received from Federal & State grants. The Office for the Aging budgeted \$234,700 in Federal and State funding for grants in 2016, but will be receiving \$246,092. Ms. Gasdik noted that Managed Long-Term Care (MLTC) funding is also underestimated in the 2016 Budget by \$16,000. The \$27,392 should be appropriated as follows:

Appropriations:

A6772.408 (OFA Nutrition – General Supplies)	\$ 1,444
A6772.474 (OFA Nutrition – Contractor)	<u>\$ 6,000</u>
Total:	\$ 7,444
A6776.401 (OFA Community Services for Elderly – Postage)	\$ 1,000
A6776.402 (OFA Community Services for Elderly – Mileage/Transp)	\$ 1,022
A6776.409 (OFA Community Services for Elderly – Lifeline Fees)	\$ 4,000
A6776.419 (OFA Community Services for Elderly – Printing)	<u>\$ 2,000</u>
Total:	\$ 8,022
A6779.474 (OFA Wellness in Nutrition – Home Delivered Meals Contr.)	<u>\$ 11,926</u>
Total:	\$ 11,926

Revenues:

A6772.1972 (C2-MLTDC – Medicaid)	\$ 6,000
A6772.4772 (Title III-C1 – Medicaid)	\$ 1,444
A6776.3772 (CSE – State)	\$ 8,022
A6779.1972 (WIN-MLTC – Medicaid)	\$ 10,000
A6779.4772 (NSIP – Federal)	\$ 1,926
Total:	\$ 27,392

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Health Department

Public Health Director Lori Ballengee requested a resolution to accept and appropriate Performance Incentive Initiative monies for the General Fund for the 2016 Budget year. This incentive was awarded by the NYS Department of Health for improvement in the areas of Environmental Health electronic E-Form submission, and Gonorrhea treatment and completeness of Syphilis Serology. The funds will be utilized to offset shredding costs in accordance with HIPAA regulations. The funds should be appropriated as follows:

A4010.409 (Health Department – Fees)	\$1,500
Revenue: A4010.3450.00 (Public Health-State Aid)	\$1,500

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2016 Budget year, 2016–17 grant year (April 1, 2016-March 31, 2017). The COLA proceeds will be utilized to fund supply purchases on the Family Planning Program (4035). The funds should be appropriated as follows:

A4035.408 General Supplies	\$3,337
Revenue: A4035.3450.00	\$3,337

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Community Services

Community Services Director Dr. Anderson requested a resolution to accept and appropriate additional funds received due to an increase in State Aid. The funds should be appropriated as follows:

Appropriations:

A4313.456 (Mental Health Contracts – SCAP)	\$ 9,124
A4313.457 (Mental Health Contracts – Fingerlakes)	\$ 1,942
A4313.460 (Mental Health Contracts – ARA)	\$ 80
A4313.459 (Mental Health Contracts – ARA)	\$ 48
A4313.461 (Mental Health Contracts – ARC)	\$ 123
A4313.462 (Mental Health Contracts – ARA)	\$ 2,882
A4313.463 (Mental Health Contracts – ARA)	\$ 923
A4313.464 (Mental Health Contracts – ARA)	\$12,551

A4314.456 (Mental Health CSS – ARA)	\$ 108
A4314.458 (Mental Health CSS – ARA)	\$ 257
A4314.460 (Mental Health CSS – LVA)	\$ 14
A4315.456 (Mental Health Reinvestment – ARA)	\$ 630
A4315.457 (Mental Health Reinvestment – ARC)	\$ 97
A4315.458 (Mental Health Reinvestment – SCAP)	\$ 21
A4315.460 (Mental Health Reinvestment – Accord)	\$ 468
A4315.461 (Mental Health Reinvestment – House Options)	\$ 16
A4315.464 (Mental Health Reinvestment – MHA)	<u>\$ 50</u>
Total:	\$29,334

Revenues:

A4313.3490.1075 (Mental Health Contracts)	\$ 9,124
A4313.3490.146L (Mental Health Contracts)	\$ 2,022
A4313.3490.139J (Mental Health Contracts)	\$ 45
A4313.3490.1400 (Mental Health Contracts)	\$ 3
A4313.3490.1037 (Mental Health Contracts)	\$ 123
A4313.3490.034K (Mental Health Contracts)	\$ 2,837
A4313.3490.570 (Mental Health Contracts)	\$ 45
A4313.3490.037P (Mental Health Contracts)	\$ 923
A4313.3490.039P (Mental Health Contracts)	\$ 5,898
A4313.3490.046A (Mental Health Contracts)	\$ 6,653
A4314.3490.1014 (Mental Health CSS)	\$ 108
A4314.3490.1014 (Mental Health CSS)	\$ 257
A4314.3490.1014 (Mental Health CSS)	\$ 14
A4315.3490.1200 (Mental Health Reinvestment)	\$ 630
A4315.3490.1200 (Mental Health Reinvestment)	\$ 97
A4315.3490.1200 (Mental Health Reinvestment)	\$ 21
A4315.3490.1200 (Mental Health Reinvestment)	\$ 468
A4315.3490.1200 (Mental Health Reinvestment)	\$ 16
A4315.3490.1200 (Mental Health Reinvestment)	<u>\$ 50</u>
Total:	\$29,334

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Community Services Director Dr. Anderson requested a resolution to accept and appropriate additional funds received due to an increase in State Aid. The funds should be appropriated as follows:

Appropriations:

A4220.456 (Narcotic Addiction Control)	\$10,754
A4220.457 (Narcotic Addiction Control)	\$ 682
A4220.458 (Narcotic Addiction Control)	<u>\$12,114</u>
Total:	\$23,550

Revenue:

A4220.3486.00 (Narcotic Addiction Control – Council on Abuse)	\$23,550
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This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

PUBLIC SAFETY COMMITTEE

Sheriff's Office

Sheriff Whitney requested a resolution to accept and appropriate \$4,550 from Accord Corporation for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

A3117.449 (ACT II Batterers Program – Contractual Expenses)	\$4,550
Revenue: A3117.2260.00	\$4,550

This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Sheriff Whitney requested approval to fill four E-911 Dispatch positions (AFSME Council 66 Bargaining Unit, Grade 13, Step: Base). These positions will fill open dispatcher positions in the schedule that are currently being filled by part-time staff when available, and full time staff otherwise which is resulting in considerable overtime being paid. The annual cost of the positions is \$131,331.20 (\$32,832.80 x 4) with benefits estimated at \$61,830.76 (\$15,457.69 x 4). The positions are 100 percent County funded. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff Whitney requested approval to transfer funds from contingency for the four E-911 Dispatcher positions. The annual salary for these four positions is \$131,331.20 and Sheriff Whitney would like them filled before the end of 2016 and asked for two months of salary totaling \$21,889 to be funded from contingency. The \$22,000 should be transferred from A1990.429 (Contingency) to A3112.101 (911 Dispatch). This request was approved on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Sheriff Whitney requested a resolution to accept and appropriate the New York State Division of Criminal Justice Service Narcotics Grant. This grant is filed jointly with the Cattaraugus County Sheriff's Narcotics Unit. The total award for the grant is \$90,000 that will be split equally between Cattaraugus and Allegany County. The Allegany County Narcotics Unit will receive \$45,000. Sheriff Whitney stated they anticipate spending these funds on a Drug K-9, License Plate Reader, Drone, and licensing and training. These items were submitted pre-acceptance of grant and have been approved by NYSDCJS. The funds should be appropriated to A3111.208 (Sheriff Drug Program – Equipment) with a like sum credited to revenue account A3111.3324.DCJS. The equipment breakdown is as follows:

Drug K-9	\$20,000
License Plate Reader	\$20,000
Drone	<u>\$ 5,000</u>
Total:	\$45,000

Legislator Graves stated in the last Public Safety Committee meeting, issues were brought up to look into, such as, the State Troopers K9 being frequently unavailable for us to use, and why local Municipalities have decided to do away with their K9 program. Legislator Graves asked what the findings were on these issues and Public Safety Committee Chairman Phil Curran stated they have not received any information back. Legislator Graves stated without any feedback on these issues he cannot support this resolution. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. (Opposed: K. Graves) **Prepare Resolution**

County Attorney's Office

County Attorney Tom Miner requested a resolution to approve a one-year contract with Attorney Edward Pekarek to serve as the Assigned Counsel Administrator. The contract will be in the amount of \$14,400 and run from November 1, 2016, to October 31, 2017. The contract is necessary as the previous Assigned Counsel Administrator passed away. In addition to approving the contract for a new Assigned Counsel Administrator, County Attorney Tom Miner requested approval to pay Attorney Joseph Miller the sum of \$2,666.66 for handling the work of the Assigned Counsel Administrator on an interim basis during the months of September and October. Attorney Miller undertook this work at the request of County Attorney Tom Miner. The interim period covers the time period from when the late Assigned Counsel Administrator became incapacitated and unable to perform the duties until a new Administrator is appointed. The amount of pay is at the same rate (\$1,333.33 per month), as was paid the now deceased Assigned Counsel Administrator. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried.

Prepare Resolution

PUBLIC WORKS COMMITTEE

Public Works Superintendent Guy James requested approval to fill one full-time Heavy Motor Equipment Operator I (AFSCME, Grade 13) as well as any vacancies which may occur as a result of filling from within, down to and including the filling of entry-level positions from the outside. This employee handles the operation and maintenance of specialized heavy motor equipment for the County's Highway Department. This position may also monitor what is called the blow count during pile driving operations. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:22 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
November 16, 2016
Not Approved

Members Present: D. Fanton, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: P. Curran, C. Jessup)

Others Present: L. Ballengee, T. Boyde, B. Budinger, J. Budinger, S. Burt, K. Hollis, R. Hollis, J. Hopkins, L. Kaminski, J. Kelley, C. Knapp, T. Miner, B. Riehle, T. Ross, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*, Bob Clark, *Olean Times Herald*

Call to Order: Ways & Means Committee Vice-Chairman Dwight Fanton called the meeting to order at 3:28 p.m.

Approval of Legislators' Expenses

Committee members reviewed the Legislative expense vouchers for the month of December 2016 as well as a few from previous months. A motion was made by Legislator O'Grady, seconded by Legislator Root, and carried to approve the vouchers for payment.

Designation of Official Newspapers

Clerk of the Board Brenda Rigby Riehle stated that the Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2017. It was noted that the previous designation by the Democratic Party will remain in effect. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to sponsor a resolution authorizing the following newspaper designations: **Prepare Resolution for January 3, 2017, Organization Meeting**

Concurrent Resolutions of the Legislature:

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Ardent – Park and Ride

Ardent Solutions Mobility Management Planner Larry Kaminski attended the meeting to request a resolution to create and appropriate funding of a capital project for the purpose of constructing a Park and Ride lot in Allegany County at the Crossroads Center. This request was approved on a motion made by Legislator Pullen, seconded by Legislator root, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Mr. Kaminski requested a resolution that funding be appropriated as follows to the capital project number H5998:

<u>Expense:</u>		<u>Amount:</u>
H5998.200	Transportation Park and Ride – Crossroads Center	\$774,900
<u>Revenue:</u>		<u>Amount:</u>
H5998.2300.	IDA Intergovernmental – IDA Contribution (10% match – this represents cash portion of match)	\$ 7,200
H5998.3097.00	State Aid (10% match)	\$ 85,300
H5998.4097.00	Federal Aid (80% of total project estimate)	<u>\$682,400</u>
	Total:	\$774,900

Fiscal Impact: no county dollars

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Mr. Kaminski requested a resolution authorizing the agreement with Kheops to finalize engineering for the Park and Ride construction. This request was approved on a motion made by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Fleet Management – Enterprise

A motion was made by Legislator Root, seconded by Legislator Healy, and carried to move forward with establishing a contractual relationship with Enterprise subject to County Attorney and Board approval. **Refer to County Administrator Tim Boyde**

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to enter into attorney/client session at 3:49 p.m. Immediately following discussion at 4:44 p.m., a motion was made by Legislator Graves, seconded by Legislator Healy, and carried to end the attorney/client session and return to the regular meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:45 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
November 28, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: D. Root)

Others Present: L. Ballengee, T. Boyde, B. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, L. Gridley, K. Hollis, R. Hollis, J. Hopkins, C. Knapp, T. Miner, B. Riehle, T. Ross, D. Scholes, M. Washer, N. Ungermann

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:06 p.m.

Approval of Minutes

The November 14, 2016, and November 16, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Approval of Audit

Committee members reviewed the November 28, 2016, audit of claims in the amount of \$3,306,370.52 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept a check in the amount of \$1,200 and a check in the amount of \$2,785.71 from NYMIR (New York Municipal Insurance Reciprocal) representing a reimbursement for towing fees and supplemental charges associated with repairs to a 2017 Kenworth Tractor Trailer (VIN: #3WKDD40X9HF155042) assigned to our Public Works Department. The vehicle was damaged at approximately 12:53 on August 24, 2016, when a private citizen pulled out in front of our vehicle. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion made by Legislator Pullen, seconded by Legislator Fanton, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Personnel Committee

Personnel Officer Bobby Budinger presented a memorandum summarizing the agreed-upon changes to the New York State Nurses Association (NYSNA) unit's collective bargaining agreement. This list is not all inclusive but rather highlights the significant areas of change, and on November 17, 2016, the union membership ratified the agreement.

The principal items of the parties' agreement are as follows:

1. The following wage increases were agreed to by the parties:
 - a. 1.5% for 2015
 - b. 2% for 2016
 - c. 2% for 2017
 - d. 2% for 2018
 - e. 2.5% for 2019

For any active employee who was employed by the County at the ratification date, the wage increases will include retroactive pay.

2. The following health insurance contributions were agreed upon:

Employees hired prior to December 31, 1992

2017 \$35.00 Single, \$70.00 Family (per month)

2018 \$40.00 Single, \$80.00 Family (per month)

2019 \$45.00 Single, \$90.00 Family (per month)

They currently pay \$25.00 Single, \$50.00 (per month)

Employees hired after December 31, 1992, but prior to the ratification of this agreement

15% single or family

They currently pay 15% but drop to 10% after 10 years of service

Employees hired following the ratification of this agreement

20% single or family

Currently new hires pay 15% that drops to 10% after 10 years of service

3. No continued retiree health insurance coverage option for employees hired after the ratification of the 2008-2014 contract. *They currently have the option to continue with health coverage by paying the full premium amount.*
4. Included in this agreement is language regarding the health insurance “Cadillac Tax.” In the event the health insurance plan becomes subject to the excise or “Cadillac Tax” of the Affordable Care Act, then prior to the year the tax takes effect, the parties will negotiate changes to the health insurance plan to ensure that the plan is no longer subject to the tax. In the event that an agreement is not reached on such changes prior to the date that the tax takes effect, the impact of the tax shall be shared equally by the County and the affected employees.
5. A shift differential will be created for employees who are scheduled to work second or third shift. They shall be eligible to receive an additional \$0.20 differential on their current pay rate. There will be no retroactive payments on shift differential.
6. The length of time it takes temporary employees to earn and receive vacation, sick leave, and holiday pay will change from 30 to 60 days of temporary employment.
7. The union agreed to the County’s interpretation of the Bereavement Leave language which limits the definition of who is a qualifying relative under this section. It limits qualifying relatives to the employee’s direct relatives (blood relatives) as opposed to direct relatives of a spouse. It also limited qualified relatives to first aunts, uncles, cousins, nieces, and nephews. The current language does not clearly define or limit who may be a qualifying relative.

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Planning & Economic Development Committee

Planning Director Kier Dirlam is requesting a resolution to transfer funds within the Development Budget .4 accounts as follows:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT</u>
A6430.402 (Mileage)	A6430.414 (Leases)	\$ 3,454
A6430.402 (Mileage)	A6430.474 (Marketing)	\$ 7,500
A6430.405 (Conference)	A6430.474 (Marketing)	\$ <u>10,000</u>
TOTAL TRANSFER:		\$ 20,954

The transfers are to cover the increased lease agreement between Allegany County and the Industrial Development Agency for the Crossroads Center effective January 1, 2016, marketing and advertising expense, and Allegany County site selection tour expense. This request was approved on a motion made by Legislator Pullen, seconded by Legislator Curran, and carried. **Notify County Treasurer's Office**

Old Business

Committee members discussed bringing two resolutions that were tabled at the last Board meeting off the table at today's Board meeting. The resolutions were Resolution Intro. No. 264-16 - *Approval of Memorandum of Agreement Between Allegany County Deputy Sheriffs' Association, Council 82, Local 3989, and the Allegany County Sheriff's Office*, and Resolution Intro. No. 265-16 - *Creation of Five Part-Time Deputy Sheriffs Within the Sheriff's Office and Establishment of Rate of Pay for Such Positions*.

Good of the Order

Majority Leader Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:24 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
December 12, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: K. LaForge)

Others Present: L. Ballengee, T. Boyde, B. Budinger, R. Christman, D. Decker, L. Gridley, R. Hollis, G. James, C. Knapp, T. Miner, B. Riehle, T. Ross, T. Shaw, M. Washer, N. Ungermann

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:01 p.m.

Approval of Minutes

The November 28, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Approval of Audit

Committee members reviewed the December 12, 2016, audit of claims in the amount of \$3,579,244.32 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

Federal Resolution

Legislator Dwight "Mike" Healy requested a resolution calling upon our United States Representatives to enact Legislation making it a Federal crime, with a mandatory death penalty, for the intentional killing of police officers, peace officers and first responders. Legislator Graves stated he believes this is a good move, and Legislator Jessup thanked Legislator Healy for bringing it before the committee. Legislator Healy responded that too often we hear from the other side, stating they like to sensationalize the news on behalf of those perceived as victims of the police before there is an honest look at what took place, and we need to be supportive of our law enforcement. Legislator Graves added that it is pretty well recognized that there is a war on police and he hopes this legislation, if passed, will wake some people up. Legislator Root stated she supports law enforcement and agrees with Legislator Healy's remarks; however, she cannot support this Resolution as she does not believe in the death penalty. This request was approved on a motion made by Legislator Healy, seconded by Legislator Fanton, and carried. (Opposed: D. Root) **Prepare Resolution**

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$245 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on an Office for the Aging 2016 Dodge Caravan that was broken on or around November 20, 2016, from what appeared to be a stone chip. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Postage Meter Bid

Clerk of the Board Brenda Rigby Riehle requests a resolution approving a 48-month lease/purchase agreement with Pitney Bowes for a SendPro P1500 Series Postage Meter for \$346.66 per month. We will be billed quarterly at \$1,039.98, and the cost of this lease has been included in the

2017 Budget under our Central Service Postage Account (A1673.413). This lease/purchase agreement will replace our current lease with Pitney Bowes that expires on December 31, 2016. The cost of that lease was \$\$338/month or \$1,014/quarter. Ms. Riehle stated she received three bids and Pitney Bowes came in with the lowest rate. This request was approved on a motion made by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Public Health Sanitarian Position

Public Health Director Lori Ballengee requested approval to fill one full-time Public Health Sanitarian position (AFSCME, Grade 20, Step: Base – Step 2). This position is critical to operating our Environmental Health programs. It is a high level position responsible for complex testing, inspections, and investigation. This position is crucial in fulfilling all requirements that mandated programs have to NYS Department of Health. The annual cost of this position is \$42,208 - \$44,548 with benefits estimated at \$19,401 - \$20,973. This position is funded 100 percent by Article 6 Funding; however, fringe benefits are not eligible for the Article 6 Funding and will be at the County's expense. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Cost of Living Adjustment Funds

Public Health Director Lori Ballengee requested a resolution to accept and appropriate cost-of-living adjustment funds from NYSDOH for the WIC Program for the 2016 budget year, 2016-2017 grant year (October 1, 2016 - September 30, 2017).

<u>Appropriations (\$5,900.00)</u>	
A 4190.201 Office Equipment	\$1,496
A 4190.412 Repairs to Rental Property	\$6,439
<u>Revenues (\$5,900.00)</u>	
A 4190.4452.00 Fed Aid – WIC 4482	\$7,935

The equipment being purchased is a sign for the new building as well as two telephones. The repairs to rental property are new flooring and the cost of wiring in the new building. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Aging Services Technician

Office for the Aging Director Madeleine Gasdik requested permission to fill one full-time Aging Services Technician (AFSCME, Grade 13, Step: Base). This position will offer information and assistance, person-centered assistance, and options counseling to seniors and persons of all ages with disabilities, and will assist these individuals and/or their caregivers in public benefits and application assistance. The annual cost of this position is \$32,830 with benefits estimated at \$15,430. This position, including benefits is 100 percent funded by the (BIP) Balancing Incentive Program grant. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Meals-on-Wheels Driver

Office for the Aging Director Madeleine Gasdik requested permission to fill one part-time Meals-on-Wheels Driver (non-union, \$9/hour). This position will have their own delivery route and

without this position, it will become increasingly difficult to get meals to all of their clients in a timely and efficient manner. The annual cost of this position is \$5,616 with benefits estimated at \$542 (no health insurance). Funding for this position is 24 percent County, 31 percent State, 15 percent Federal, and 30 percent participant contributions. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried.

Aging Services Specialist

Office for the Aging Director Madeleine Gasdik requested permission to fill one full-time Aging Services Specialist (AFSCME, Grade 16, Step: 1). This position is responsible for care coordination, and allows us to continue to serve our clients as a Case Manager for our EISEP (Expanded In-Home Services for the Elderly) and III-E programs, as well as offer insurance counseling. The annual cost of this position is \$38,000 with benefits estimated at \$17,890. This position is funded 20 percent County, 50 percent State, and 30 percent Federal. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources**

Nancy T. Rouse Bequest

Office for the Aging Director Madeleine Gasdik requested a resolution to accept and appropriate a bequest from the Estate of Nancy T. Rouse in the amount of \$500. The funds should be appropriated as follows:

Appropriation:
A6773.402 (OFA Supportive Services - Mileage) \$500

Revenue:
A6773.1972.00 (OFA Supportive Services - Charges for OFA Nutrition) \$500

This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

PUBLIC SAFETY COMMITTEE

ACT II Batterers Program

The Sheriff's Office requested a resolution to accept and appropriate \$2,275 from Accord Corporation and \$1,717.75 in user fees for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

Appropriation:
A3117.449 (Act II Batterers Program – Contractual Expenses) \$3,992.75

Revenue:
A.3117.2260.00 (Act II Batterers Program – Public Safety Services for other Govts) \$3,992.75

This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

PUBLIC WORKS COMMITTEE

Bridge Construction Supervisor

Public Works Superintendent Guy James requested approval to fill one full-time Bridge Construction Supervisor (PEF, Grade 7) and all subsequent positions including from the outside. This position will exercise supervisory control over bridge construction as well as maintenance and repair of bridges and related structures. The annual cost of this position is \$40,687.09 – \$56,323.90 with benefits estimated at \$19,155.48 - \$26,517.92. This position is funded 100 percent by the County. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Force Feed Loader

Public Works Superintendent Guy James is requesting a resolution to transfer funds in the amount of \$215,000 remaining in the 2016 County Road Fund to a Capital Project to purchase a Force Feed Loader. This loader was requested in the 2017 Budget and was cut. It will replace a 1981 Athey Loader.

From:		
D5110.408 (County Road General Supplies)		\$120,000
D5110.422 (County Road Fuel)		\$ 95,000
To:		
H5197.200 (Highway Equipment & Capital Outlay Force Feed Loader)		\$215,000

This request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Building Maintenance Mechanic

Public Works Superintendent Guy James requested approval to fill one full-time Building Maintenance Mechanic (AFSCME, Grade 15) and all subsequent positions including from the outside contingent on the creation of the position. This position performs a variety of building maintenance and repair tasks at a skilled nature such as repairs to plumbing, electrical wiring, mechanical equipment and machinery, refrigeration, air conditioning, kitchen equipment, boilers, pumps, compressors and other jobs as needed to meet the goals of the department. The annual cost of this position is \$34,917.06 – \$43,502.73 with benefits estimated at \$16,438.95 - \$20,481.09. This position is funded 100 percent by the County and will not be filled until 2017 when the funds are available. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Old Business

Public Safety Committee Chairman Phil Curran announced a special Public Safety meeting to discuss the purchase of a K9 dog to be held on Tuesday, December 27, 2016, at 11:00 a.m.

New Business

Thomas A. Derx from Angelica, New York, attended the meeting to request that Allegany County Route 20 (Gibson Hill) I-86 overpass, and Allegany County Route 20 (Gibson Hill) to Allegany County Route 48 Intersection into Belmont be named in memory of his father Private First Class Charles J. Derx. PFC Charles J. Derx was a veteran of World War II who served in the European African Middle Easter Theater of Operations. PFC Derx received the Purple Heart, with two oak leaf

clusters, as well as the Bronze Star Medal for meritorious achievement in ground combat. Legislator Hopkins asked how many miles would be renamed in his memory. Mr. Derx stated it would be about six miles. Legislator Healy stated he had the honor of knowing Private First Class Charles H. Derx, adding most men from that era don't speak of their wartime accomplishments, and believes he is worthy of the endeavor and thanked his son for bringing this before the committee. Ways and Means Committee Chairman Charles Jessup indicated that they are in the process of investigating the process and legalities involved in naming a County road, so no official action will be taken at this time.

Good of the Order

Personnel Officer H.B. Budinger awarded County Attorney Tom Miner with a certificate honoring his 25 years of service.

Majority Leader Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:19 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
December 21, 2016
Not Approved

Members Present: D. Fanton, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall (Absent: P. Curran, C. Jessup)

Others Present: L. Ballengee, T. Boyde, B. Budinger, J. Budinger, S. Burt, K. Hollis, R. Hollis, J. Hopkins, L. Kaminski, J. Kelley, C. Knapp, T. Miner, B. Riehle, T. Ross, M. Washer

Media Present: Brian Quinn, *Wellsville Daily Reporter*, Bob Clark, *Olean Times Herald*

Call to Order: Ways & Means Committee Vice-Chairman Dwight Fanton called the meeting to order at 3:28 p.m.

Approval of Legislators' Expenses

Committee members reviewed the Legislative expense vouchers for the month of December 2016 as well as a few from previous months. A motion was made by Legislator O'Grady, seconded by Legislator Root, and carried to approve the vouchers for payment.

Designation of Official Newspapers

Clerk of the Board Brenda Rigby Riehle stated that the Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2017. It was noted that the previous designation by the Democratic Party will remain in effect. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to sponsor a resolution authorizing the following newspaper designations: **Prepare Resolution for January 3, 2017, Organization Meeting**

Concurrent Resolutions of the Legislature:

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Ardent – Park and Ride

Ardent Solutions Mobility Management Planner Larry Kaminski attended the meeting to request a resolution to create and appropriate funding of a capital project for the purpose of constructing a Park and Ride lot in Allegany County at the Crossroads Center. This request was approved on a motion made by Legislator Pullen, seconded by Legislator root, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Mr. Kaminski requested a resolution that funding be appropriated as follows to the capital project number H5998:

<u>Expense:</u>		<u>Amount:</u>
H5998.200	Transportation Park and Ride – Crossroads Center	\$774,900
<u>Revenue:</u>		<u>Amount:</u>
H5998.2300.	IDA Intergovernmental – IDA Contribution (10% match – this represents cash portion of match)	\$ 7,200
H5998.3097.00	State Aid (10% match)	\$ 85,300
H5998.4097.00	Federal Aid (80% of total project estimate)	<u>\$682,400</u>
	Total:	\$774,900

Fiscal Impact: no county dollars

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Mr. Kaminski requested a resolution authorizing the agreement with Kheops to finalize engineering for the Park and Ride construction. This request was approved on a motion made by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution to come off the floor at 12/27/16 Board meeting**

Fleet Management – Enterprise

A motion was made by Legislator Root, seconded by Legislator Healy, and carried to move forward with establishing a contractual relationship with Enterprise subject to County Attorney and Board approval. **Refer to County Administrator Tim Boyde**

Attorney/Client Session

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to enter into attorney/client session at 3:49 p.m. Immediately following discussion at 4:44 p.m., a motion was made by Legislator Graves, seconded by Legislator Healy, and carried to end the attorney/client session and return to the regular meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:45 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators

Ways & Means Committee Minutes
December 27, 2016
Not Approved

Members Present: D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: C. Jessup, T. O'Grady)

Others Present: T. Boyde, B. Budinger, J. Budinger, S. Burt, D. Decker, L. Edwards, L. Gridley, S. Grusendorf, L. Hennessy, K. Hollis, R. Hollis, C. Ivers, J. Hopkins, C. Knapp, S. Mahoney, T. Miner, K. Monroe, B. Riehle, T. Ross, N. Ungermann, M. Washer, R. Whitney

Media Present: John Anderson, *Wellsville Daily Reporter*

Call to Order: Ways & Means Committee Vice-Chairman Dwight Fanton called the meeting to order at 3:28 p.m.

Approval of Minutes

The December 12, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the December 27, 2016, audit of claims in the amount of \$3,133,638.49 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Public Health Director Lori Ballengee requested a resolution to begin the approval process for the contract between the County of Allegany and Christopher Depner, M.D. The amount of the contract will be increased by \$4,000 totaling \$24,000 per year to be paid to Dr. Depner. This contract will begin January 1, 2017, and expire December 31, 2017. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Safety Committee

Part-time Deputy Sheriff Positions

The Sheriff's Office requested approval to fill up to five part-time Deputy Sheriff positions (non-union, \$17/hour). These positions are needed to fill in for full-time Deputies when vacancies occur in the schedule. The amount budgeted is \$550,000 which included all part-time Correction Officer and Deputy positions. These positions are funded 100 percent by the County. This request was approved on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Notify Human Resources**

New York State Division of Criminal Justice Service Narcotics Grant

The Sheriff's Office requested the acceptance and appropriation of the New York State Division of Criminal Justice Service Narcotics Grant. This grant is filed jointly with the Cattaraugus County Sheriff's Narcotics Unit. The total award for the grant is \$90,000 that will be split equally between Cattaraugus and Allegany County. The Allegany County Narcotics Unit will receive \$45,000

and they anticipate spending these funds on a Drug K9, License Plate Reader, Drone, and Licensing and training. These items were submitted pre-acceptance of the grant and have been approved by New York State Division of Criminal Justice Service. The funds will be appropriated to A3111.208 (Sheriff Drug Program – Equipment) with a like sum placed in Revenue #A3111.3324.DCJS. The equipment breakdown is as follows:

Drug K9 - \$20,000
Drone - \$20,000
License Plate Reader - \$5,000

Legislator Root asked if this is truly a grant or a gift to us and if it is in fact a gift, do we still need to act on it by December 31, 2016. Lieutenant Shawn Grusendorf stated it's listed as a grant, but it's not something they applied for, it was offered to them, and while they don't need to act on it by December 31, they prefer to because it's nice to have everything done in the same cycle year. Legislator Root then asked how Cattaraugus County is using their \$45,000. Lieutenant Grusendorf stated he is not aware of how they plan to utilize their funds. Legislator Graves asked if they can modify the content of it and not be forced to buy what's listed. Lieutenant Grusendorf stated they do not have to purchase what is listed on the request, but it is their intentions to if it's approved. Legislator Graves asked if the leftover funds being applied towards overtime was an oversight, because it's not listed anywhere on the request within the appropriation of the funds. Lieutenant Grusendorf stated they didn't originally include the overtime because they weren't 100 percent sure on the cost of the equipment, and didn't want to shortchange themselves by allocating a certain amount towards overtime, and then not be able to cover the cost of the equipment. Legislator Healy stated that he previously was opposed to the acceptance of the funds, because he was under the belief that this would specifically lock in the K9 unit, but looking over the request again, he sees it does not do that; it is just to approve the acceptance of the funds, along with their intentions for using it. Legislator Healy went on to say he doesn't want to deny them the use of \$45,000, so he will change his vote, and hopes they will not use the money for the K9 unit because he believes it is a duplication of service. Legislator Graves added that he would change his vote if he knew for certain it wasn't going to be used to purchase a drug dog, adding that there up to eight dogs available to the County, and one more or less isn't going to make a difference. Legislator Graves went on to say there are better tools to fight this drug war in our County, and he feels they should be working with Heroin and Opioid Ad Hoc Committee Chairman Judy Hopkins to figure out what the best utilization of these funds would be to do that. Sheriff Whitney stated these funds are for law enforcement equipment, they cannot be used for counseling. Legislator Graves stated they are other tools they could look into, and the dog is overkill. Ways and Means Vice-Chairman Fanton stated we have received numerous letters of support from school Superintendents, and while he understands the duplication of service argument, the bottom line is our dog will be available a lot quicker and a lot faster because the dog handler is our employee. Committee Vice-Chairman Fanton went on to say he believes if a Superintendent wasn't in support of it they wouldn't write a letter stating they are. Legislator Graves stated it's easy to ask someone if they want a free service, but if you were to ask the schools if they would be willing to put in some funds towards this and help support it, you'd be receiving a different answer. Legislator Graves went on to say he respects our schools, but anyone who thinks they are receiving a free service is going to support something, and the question should have been looked into more. Legislator Graves then stated there is a State Police owned dog right in Cuba, and if a school wants to set something up, it's easy to do, adding that he understands there are superiors the State Police answer to as well as some red tape to get through, but it's worth going through to save the taxpayers money. Legislator Root stated she echoes Legislator Healy's remarks in not wanting them to lose the money, but feels they should be circling back and working with Legislator Hopkins and her committee to see if there is another use for this money, adding that if they were to then say the dog is the best use, then okay, but they should approach them first and collaborate. Committee Vice-Chairman Fanton asked if the funds will cover the first year of expenses. Lieutenant Grusendorf stated the first year's expenses will be covered. Vice-Chairman Fanton stated, therefore, this money isn't local taxpayers'. Yes, we have a portion that we pay, but the bottom line is we are not taking this

out of our budget and charging our taxpayers specifically for it; it is money that came from the efforts of Senator Cathy Young. Legislator Healy added that having a dog is more PR than anything and there are better ways to utilize the funds, but he will vote for it because all the Memorandum of Explanation states is that we are giving the Sheriff's Office permission to accept the money. Legislator LaForge asked if the dog can go on private property at the invitation of the owner. Lieutenant Grusendorf stated yes it can, and with probable cause it can go on private property without invitation. This request was approved on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. (Opposed: K. Graves) **Prepare Resolution**

Good of the Order

Majority Leader Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:22 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators