



Board of Legislators
County Office Building, Room 201
7 Court Street
Belmont, New York 14813
Phone: 585-268-9222

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WAYS & MEANS COMMITTEE AGENDA
September 28, 2022
1:00 p.m.

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Audit**
4. **County Attorney Allison Carrow**
 - Amendment of Paragraph 7 of Resolution No. 322-21, Approving the Section IV Salary Plan for 2022, Setting the Annual Salary of Assistant County Attorney (1)
5. **Referrals from Committees**
6. **Old Business**
7. **New Business**
8. **Good of the Order**
9. **Adjournment**

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: September 26, 2022

The County Attorney's Office requests a resolution to amend paragraph number 7 of Resolution No. 322-21, which approved the Section IV Salary Plan for 2022, to set the annual salary of Assistant County Attorney (1) to \$85,700.

FISCAL IMPACT:

For further information regarding this matter, contact:

Allison B. Carrow
County Attorney

(585) 268-9410



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Phone: 585-268-9222

Ways & Means Committee
September 28, 2022
Referrals from Other Committees

Public Safety

1. Probation Director Scott Grantier is requesting a resolution to fill one full-time Senior Probation Officer (AFSCME bargaining unit, Grade: 20, Step: Base to 7) and any resulting backfills in the Probation Department pending approval to create the position at the Board meeting this afternoon. The annual salary of this position is funded with 89 percent County funds, 11 percent State funds, and is estimated to be between \$48,278.05 and \$62,033.97. The annual benefits are funded with 100 percent County funds, and is estimated to be between \$21,068.54 and \$27,071.62.

Resource Management

1. Legislator Brooke Harris, in accordance with the Allegany County Comprehensive Plan, is requesting a resolution committing American Rescue Plan Act (ARPA) funding to improve access to County Forest Lands. The proposed improvements include:
 - Gravel public parking areas
 - Signage and informational kiosks
 - Protective barriers to access roads
 - Picnic areas/pavilions.

These improvements are intended to:

- Improve access to county-owned public lands,
- Increase outdoor recreational opportunities,
- Expand awareness of the WNY Wilds brand, and
- Encourage future trail development

The lots to be improved upon include C. Horner Lot, Dixon Lot, Engle Lots, Helmer/Neetz Lots, Metz/Griffin Lots, and Travis Lot. In total, these properties encompass 1,272 acres, and reside within or border six townships (Allen, Almond, Angelica, Birdsall, Grove, and West Almond).

The estimated expenses are \$321,000 to be drawn from existing APRA funds. The construction portion of the proposal could be substantially reduced if we use stock gravel and do not charge for labor and equipment.

Creating and Filling Positions Form

Date: August 25, 2022

Committee of Jurisdiction: Public Safety

Position to be Created: Sr. Probation Officer

Department: Probation

Will any positions be eliminated?-No

If yes, which position(s):

This position is an:

Existing position? Newly Created Position? _____ Created by Resolution #: _____

This position will be:

Full Time? Part Time? _____ Permanent? Temporary? _____

This position will be: Non Union? _____ Union? covered by AFSCME bargaining unit _____

Grade: 20 Step: 1-7 Hourly Pay Rate: \$26.5264-\$34.0846

Annual salary of position: \$48,278.05-\$62,033.97 Cost of benefits for position: \$21,068.54-\$27,071.62

Does position support a mandated program/grant? YES Name of program: Alternatives to Incarceration

Source of funding for position: 89% County 11% State _____% Federal _____% Other

Source of funding for benefits: 100% County _____% State _____% Federal _____% Other

Amount in this year's budget for this position: \$

~~Rationale justifying the need to fill this position at this time. Please include in your rationale where applicable:~~

1. The specific duties that cannot be accomplished by another employee. **This additional Sr. Probation Officer position will be assigned to conduct the work of the Department's Alternative to Incarceration Programs (Community service and Pre-trial). The skill set required for a Probation Officer in the ATI programs is higher thus, the need to make it a Sr. Probation Officer position. It is specialized work outside that of what a regular Probation Officer does. This position needs to be able to work with Allegany County criminal court judges and service providers to enable principals to be successful on pre-trial supervision and in completing their community service obligations.**
2. The goals your organization will not be able to accomplish as a result of filling this position. **The work can be completed by a Probation Officer. However, the intricacies of coordinating for a principal's release from jail and the complexities of the principals being incarcerated places an extra burden on the employee, so therefore, a higher title position should be granted.**
3. The funding available to fill the position from external sources. **The Department will receive \$5,835.00 in ATI State Aid for the 2022-23 ATI fiscal year and \$1,000.00 from Bail Bond Forfeitures.**

4. The benefit to the County generated by this specific position. The County and the Probation Department will benefit from being able to place an officer with more experience in this ATI position. This will provide a smoother transition when the current employee leaves this position.

I also request to be able to fill future vacancies created by this proposed promotion.

Department Head Signature: Robert P. Starks

Date: 8/29/22

County Administrator's Authorization C. M. King

Date: 8/29/2022

Personnel Officer Authorization: Robert H. King

Date: 8/29/22

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(Clerk's use only)

In accordance with the Allegany County Comprehensive Plan, a resolution is requested committing American Rescue Plan Act (ARPA) funding to improve access to County Forest Lands. The proposed improvements include:

- Gravel public parking areas
- Signage and informational kiosks
- Protective barriers to access roads
- Picnic areas/pavilions.

These improvements are intended to:

1. Improve access to county-owned public lands,
2. Increase outdoor recreational opportunities,
3. Expand awareness of the WNY Wilds brand, and
4. Encourage future trail development

The lots to be improved upon include C. Horner Lot, Dixon Lot, Engle Lots, Helmer/Neetz Lots, Metz/Griffin Lots, and Travis Lot. In total, these properties encompass 1,272 acres, and reside within or border six townships (Allen, Almond, Angelica, Birdsall, Grove, and West Almond).

FISCAL IMPACT:

\$321,000 – All expenses to be drawn from existing APRA funds.

Submitted by:

Brooke Harris
Allegany County Legislature

Allegany County Board of Legislators
County Office Building
7 Court Street, Room 201
Belmont, New York 14813

Dear Members of the Board,

Friends Improving Allegany County Trails, Inc. (IMPACT) would like to take this opportunity to express its strong support of the proposed use of American Rescue Plan Act (ARPA) funds towards accessibility improvements on County Forest Lands. It is our understanding that this proposal includes:

- Parking areas for public vehicle access
- Improved signage
- Barriers to prevent unauthorized motor vehicle access
- Informational kiosks
- Picnic shelters/pavilions

IMPACT believes that these small and relatively inexpensive improvements would greatly improve accessibility and public awareness of these valuable outdoor resources. Further, we believe that these improvements would serve to encourage future development including trail construction and maintenance, campsite development, and other outdoor recreation opportunities. These long-term goals match well to both the County's commitment to expanded outdoor recreation and IMPACT's objective to "coordinate the improvement, development and maintenance of high-quality, year-round, multi-use trails, and to educate the public about trails and their location in New York State."

Thank you for your consideration. IMPACT looks forward to future collaborations in fulfilling our shared goal of expanding Allegany County's offerings in outdoor recreation.

Sincerely,



Glenn Gebhard, President
IMPACT: Friends Improving Allegany County Trails, Inc.
2444 State Route 244, Belmont, NY 14813
607-382-9770
Website: impactfriendsgroup.org
Facebook/Instagram: [impactfriendsgroup](https://www.facebook.com/impactfriendsgroup)

Parking Area at County Forests - Project Estimate

Category	Estimated Quantity	Estimated Cost per Unit	Estimated Subtotal	Notes
Parking Area Construction				
Materials				
- Bank Run Gravel	1,200	\$9.50	\$11,400.00	Could be free if we use creek gravel
- Driveway gate	LS	\$2,500.00	\$2,500.00	
Labor	1.0	\$8,500.00	\$8,500.00	
Equipment (\$6,500/wk)	1.0	\$6,500.00	\$6,500.00	
On-Site Detour Costs Total			\$28,900.00	
Drainage				
Materials				
- 24" SICPP	60	\$27.50	\$1,650.00	
	0	\$0.00	\$0.00	
- Misc. Materials	LS	\$0.00	\$0.00	
Labor	0.1	\$8,500.00	\$850.00	
Equipment (\$5,500/wk)	0.1	\$5,500.00	\$550.00	
Abutments Costs Total			\$3,050.00	
Signage and Kiosks				
Materials				
- Welcome Sign	1	\$1,000.00	\$1,000.00	Per Kier
- Kiosk	1	\$4,000.00	\$4,000.00	Per Kier
- Misc. Materials	LS	\$600.00	\$600.00	Directional Signage
Labor	0.1	\$8,500.00	\$425.00	
Equipment (\$5,500/wk)	0.1	\$5,500.00	\$275.00	
Approach/Road Work Costs Total			\$6,300.00	Use for Budget
ESTIMATED CONSTRUCTION TOTAL			\$53,250.00	\$53,500
ESTIMATED DIRECT MATERIALS			\$18,900.00	\$19,000
ESTIMATED STOCK MATERIALS			\$1,650.00	\$1,750
ESTIMATED COST OF LABOR			\$18,275.00	\$18,000
ESTIMATED COST OF EQUIPMENT RENTAL			\$13,825.00	\$14,750
NOTE: If we use stock gravel and don't charge labor and equipment =				\$9,750.00