

WAYS & MEANS COMMITTEE
January 12, 2022

Committee Members Present: B. Harris, D. Fanton, J. Burdick, K. Demick, S. Havey, J. Ricci, D. Root, P. Stockin (Absent: P. Curran)

Others Present: G. Barnes, T. Boyde, B. Budinger, J. Budinger, S. Cicirello, G. Hanchett, D. Healy, K. Hooker, C. Knapp, T. Linn, T. Miner, S. Pullen, J. Ricketts-Swales, B. Riehle, T. Ross, J. Rumfelt, R. Whitney

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Brooke Harris.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Ricci, and carried to approve the December 27, 2021, Ways and Means Committee meeting minutes.

Approval of Audit

Committee members reviewed the January 12, 2022, audit of claims in the amount of \$3,281,963.81 (including prepaid bills). Committee Chairman Brooke Harris asked County Treasurer Terri Ross to give a brief description of what the audit includes. Ms. Ross reviewed the January 12, 2022, audit report and explained the process. Committee Chairman Harris asked who a Legislator should contact with questions. Ms. Ross stated that if they contacted her, she would have the combined report of the entire audit, and that it would be easy for her to find what bills were paid under each section. Ms. Ross stated that any detailed questions could be directed to the particular department for specifics. Committee Chairman Harris stated that sometimes you may see a six figure expense pop up. Ms. Ross stated that yes, the timing of the audits when certain things are paid throughout the year will vary. Ms. Ross explained that the backside of the page contains a running total of the Medicaid weekly shares payment. Legislator Burdick asked about the \$77,000 tax sale redemption line item. Ms. Ross stated that this money was the payment to our attorney for the property searches we sent for review for a tax sale. Committee Chairman Harris asked Ms. Ross if there would be a Budget 101 for the new Legislators. Ms. Ross stated that she is preparing spreadsheets and updates to statistics to present at next week's Budget Committee meeting, and then she will schedule a Budget 101 for a future date to be determined. A motion was made by Legislator Havey, seconded by Legislator Ricci, and carried to forward the audit to the full Board for approval of payment.

Community Development Block Grant (CDBG) Program

County Administrator Carissa Knapp requested a resolution to accept and appropriate the Community Development Block Grant (NYS CDBG-20MH315-21), providing mobile home replacements for eligible Allegany County residents including the elderly, disabled, and Veterans (Resolution No. 246-21). Allegany County will receive \$7,200 for grant administration costs. This program will be implemented by Cattaraugus Community Action Agency. The Budget adjustment requested is as follows:

Budget Adjustment Requested as follows: ** new cost center CB 8672

Appropriations	(\$ 500,000)	
CB 8672.409 Administration Fees		\$ 25,000
CB 8672.492 Contractual – Manufactured Housing		\$ 410,000
CB 8672.493 Contractual – Program Delivery Costs		\$ 65,000
Revenues	(\$ 500,000)	
CB 8672.3989.CDMH St Aid – NYS CDBG Housing Project #20MH315-21		\$ 500,000

Allegany County will receive \$7,200 for grant administration costs.

Total Grant: \$500,000

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Appointment of County Attorney

County Administrator Carissa Knapp requested a resolution to appoint Allison B. Carrow as County Attorney for a term of office commencing January 31, 2022, and expiring December 31, 2025. The annual salary of the County Attorney shall be \$114,000, and a resolution is also requested to amend the Section IV Salary Plan to reflect that salary. Committee Chairman Harris thanked acting County Attorney Thomas Miner for “pinch hitting” for longer than he expected, but that the Board certainly appreciates his efforts. The request was approved on a motion made by Legislator Ricci, seconded by Legislator Havey, and carried. **Prepare Resolution**

Ratification of the AFSCME Contract

County Administrator Carissa Knapp requested a resolution for a Memorandum of Understanding between the County and AFSCME, New York Council 66 – Local 2574 for ratification of this Board by Resolution. It is a five-year agreement covering the period January 1, 2022, through December 31, 2026. Committee Chairman Harris asked for more details of the particulars. Ms. Knapp listed several changes such as: the annual raise will be a 2.5 percent increase for each year for five years, new members after 2023 will pay 25 percent of the premium equivalent for health insurance, the health insurance buyout was raised to incentivize people to look at other programs, changes to the contract language for consistency, and double-time was eliminated for most members going forward. Committee Chairman Harris asked for the number of members. Ms. Knapp stated that it is roughly 200 to 220 members. Ms. Knapp followed up by asking for this to come off the floor today as it is retroactive to January 1, 2022, and that it is still within the first pay period making it convenient for payroll to make that change with the first pay period. The request was approved on a motion made by Legislator Ricci, seconded by Legislator Burdick, and carried. **Prepare Resolution**

REFERRALS FROM COMMITTEES

Public Works

Request to Fill One Full-Time Heavy Motor Equipment Operator I

Superintendent of Public Works Justin Henry requested approval to fill one full-time Heavy Motor Equipment Operator I (Section IV AFSCME), and all subsequent positions including from the outside. The HMEO I is responsible for the maintenance and operation of specialized heavy motor equipment necessary for the County’s Highway Department. The annual salary is estimated to be between \$37,672.11 and \$45,598.79, with benefits estimated to be between \$14,718.49 and \$17,815.45. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Notify Human Resources**

Request for Budget Adjustment

Superintendent of Public Works Justin Henry requested a resolution for a budget adjustment with Supplemental Agreement #2 with NYS DOT for the replacement of Bridge BIN #2255160, Madison Street over WNY & PA Railroad, Village of Wellsville. These funds cover the cost of Construction/Inspection phase funding. The following adjustment shall be made to the 2022 Budget to appropriate the Federal,

State, and Town Aid. The County share has been previously appropriated but will be reduced by \$ 18,432 for this project for a total County share of \$ 92,990. Transfer to be moved to the Equipment Capital.

Budget Adjustment as follows:

Appropriation:

H 5929.200	Wellsville, Madison Street Bridge	\$1,661,315	
H 5197.200	Highway Equipment & Capital Outlays	\$ 18,432	\$ 1,679,747

Revenue:

H 5929.2300.00	Wlsv, Madison St. Bridge-Town Revenue	\$ 13,157	
H 5929.3097.00	Wlsv, Madison St. Bridge-State Revenue	\$ 263,146	
H 5929.4097.00	Wlsv, Madison St. Bridge-Federal Revenue	\$1,403,444	\$ 1,679,747

Journal entry required to move dollars/cash to reduce County share and deposit to Equipment Capital:

H 5929.200	Wellsville, Madison Street Bridge	\$ (18,432)
H 5197.200	Highway Equipment & Capital Outlays	\$ 18,432

Reference resolution #141-18 for original appropriation of design phase funding and resolutions #183-18 and #299-20 for additional County funding.

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Prepare Resolution**

Public Safety

Request to Accept and Appropriate FY2020 Statewide Interoperable Communications Grant

Sheriff Rick Whitney requested a resolution to accept and appropriate the FY2020 Statewide Interoperable Communications Grant as follows:

FY2020 Statewide Interoperable Communications Grant (SICG) \$ 723,865 Contract # unknown

The Allegany County Sheriff's Office is requesting acceptance and the establishment of a capital project for the appropriation of the New York State 2020 Statewide Interoperable Communication Grant (SICG). This grant has been awarded to Allegany County in the amount of \$723,865. These monies shall be used to upgrade the 911 communications system.

TO BE BUDGETED FOR 2022

Appropriation	* H 3033.200	\$ 723,865
Revenue	* H 3033.3097.00 St Aid	\$ 723,865

The request was approved on a motion made by Legislator Havey, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Request to Fill One Full-Time Accountant

Sheriff Rick Whitney requested approval to fill one full-time Accountant (PEF Bargaining Unit, Grade: 7, Step: Base) in the Sheriff's Office due to a resignation. The annual salary is estimated to be \$47,194.42 with benefits estimate to be \$18,438.86. This position is funded with 100 percent County

funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Havey, seconded by Legislator Burdick, and carried. **Notify Human Resources Request to Fill One Full-Time Corrections Officer**

Sheriff Rick Whitney requested to fill one full-time Corrections Officer (Local Council 82 Bargaining Unit, Grade: 55, Step: Base). The annual salary is estimated to be \$46,941.02, with benefits estimated to be \$18,339.86. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Havey, seconded by Legislator Root, and carried. **Notify Human Resources**

Human Services

Request to Re-Allocate Funds

Community Services Director Robert Anderson requested a resolution to reallocate the 2020 Community Services Mental Health funding as follows:

Funds have been reallocated by the State Office of Mental Health (OMF) from the 2020 fiscal year. These monies were not allocated or spent in 2020, and OMH has now authorized \$76,802 as additional funding for Allegany County. They have approved the expenses as listed below, and would like the amounts accepted and budgeted in the 2022 Budget as follows:

Revenue: \$ 76,802

A 4310.3490.101A	State Aid – Mental Health LA Adult	\$ 2,480
A 4310.3490.1014	State Aid – Mental Health CSS	\$ 11,982
A 4310.3490.1200	State Aid – Mental Health Comm Reinv	\$ 26,962
A 4312.3490.570K	State Aid – Mental Health Kids Health Homes	\$ 23,736
A 4316.3490.1570	State Aid – Mental Health Home Adult	\$ 11,642

Expenses: (per the state allocation budget) \$ 76,802

A 4310.204	Mental Health Adm - Motor Vehicle	\$ 41,424
A 4312.204	Mental Health Youth ICM - Motor Vehicle	\$ 23,736
A 4316.204	Mental Health Home Adult - Motor Vehicle	\$ 5,855
A 4316.201	Mental Health Home Adult – Office Equip (printers)	\$ 1,980
A 4316.413	Mental Health Home Adult – Rental, Pers Property	\$ 3,807

Total grant: \$ 76,802

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Havey, and carried. **Prepare Resolution**

Request to Fill One Full-Time Caseworker

Social Services Commissioner Edna Kayes requested approval to fill one full-time Caseworker (AFSCME Bargaining Unit, Grade: 16, Step: Base to 7), and any resulting backfills. This position is responsible for ensuring the safety, health, and welfare of children, families, and adults. The annual salary is estimated to be between \$41,309 and \$51,537, with benefits estimated to be between \$16,140 and \$20,136. This position is funded with 35.57 percent County funds, 21.89 percent State funds, and 42.54 percent Federal funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request to Accept and Appropriate Safe Harbour Funding

Social Services Commissioner Edna Kayes requested a resolution to accept and appropriate the New York State Safe Harbour funding of \$43,350. This grant was originally awarded to the County Division for Youth, but as a result of a state decision, it is transitioning from the Youth Bureau to the Department of Social Services for the 2022 Fiscal Year. The budget adjustment is requested as follows:

Revenue:

A 7328.3089.00 State Aid - Safe Harbour C-Sec Grant DFY/DSS \$ 43,350

Expenses: (per the state allocation budget)

A 7328.402	Mileage (staff travel to attend trainings)	\$ 1,000
A 7328.407	General Supplies (program materials)	\$ 1,000
A 7328.421	Education (staff training and development)	\$ 3,000
A 7328.474	Contractual (public awareness campaign)	\$ 15,389
A 7328.475	Contractual (Ardent Contract for payroll services)	\$ 19,961
A 7328.476	Contractual (wrap around funds/client assistance)	\$ 3,000

Total grant: \$ 43,350

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Root, and carried. **Prepare Resoluion**

New Business

Majority Leader Steven Havey announced that a caucus would begin at 1:25 p.m. in the Legislative Chambers.

Good of the Order

County Treasurer Terri Ross stated that the final rule was placed for the ARPA money. Ms. Ross stated that the new rule released the restriction with revenue replacement. Ms. Ross stated that she sent the letter to the Towns and Villages and will send a copy to the Legislators so they will have the details of what the new rule entails. Ms. Ross stated that the most significant change was to the guidance for the lost revenue provision. Ms. Ross stated that if the recipient were to use the lost revenue provision, the options would require the recipient to calculate the lost revenue or simply select the standard allowance of \$10 million. Legislator Burdick asked if Towns and Villages would be required to prove the lost revenue amount before choosing the standard allowance. Ms. Ross stated that most Towns and Villages did not suffer the COVID-19 losses that others had and that is why the final rule has this adjustment. Legislator Burdick thanked Ms. Ross for sending this information to all of the Towns and Villages.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Ricci, seconded by Legislator Havey, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators