

WAYS & MEANS COMMITTEE
March 23, 2022

Committee Members Present: J. Burdick, P. Curran, K. Demick, D. Fanton, S. Havey, B. Harris, J. Ricci, (Absent: K. Demick, P. Stockin)

Others Present: G. Barnes, T. Boyde, B. Budinger, A. Carrow, A. Cyr, K. Dirlam, G. Hanchett, J. Henry, K. Hooker, C. Knapp, T. Linn, B. Riehle, D. Root, T. Ross, J. Rumfelt, D. Scholes

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Brooke Harris.

Approval of Audit

Committee members reviewed the March 23, 2022, audit of claims in the amount of \$6,432,856.90 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Resolution for Agreement with Hunt Engineering

The Department of Public Works requested a resolution approving an agreement between Allegany County and Hunt Engineering, in the amount of \$250,000, for engineering services provided for the purpose of producing the plans/studies to be used in the bidding process for the Department of Public Works' Friendship Shop Project. The Department of Public Works also requested that the Board approve a 2022 Budget adjustment to cover all of the expenses paid to Hunt Engineering associated with the Department of Public Works' Friendship Shop Project to date and as follows:

\$ 165,000 already in capital budget H5132.200 (Res #290-21)
\$ 85,000 will be additional requested from contingency to H5132.200

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Resolution for Budget Adjustments

The Department of Public Works requested a resolution for adjustments to the 2022 Budget. The budget adjustment and transfer were requested to move additional money from contingency to cover the balance of engineering expenses to HUNT Engineering that had been previously approved by the Committee of Jurisdiction, to be approved by the Board for the purpose of plans/studies on the DPW Friendship Shop. This also includes additional monies to fund the boring studies required for the same project. The requested adjustments are as follows:

Budget Adjustment/Transfer Request:

(Budget Adjustment)			
FROM :	Contingency	A 1990.429	(\$ 85,000)
TO:	Interfund Transfer to H	A 9560.904	\$ 85,000
(Journal Transfer)			
FROM:	Interfund Transfer to H	A 9560.904	(\$ 85,000)
TO:	Interfund Transfer from A	H 5132.5031.00	\$ 85,000

Budget Adjustment Request:

Capital Project – DPW Main Shop Friendship	H 5132.200	\$ 85,000
Capital Project – Interfund Transfer from A	H 5132.5031.00	\$ 85,000

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Resolution for Authorization to Apply for Grant

County Administrator Carissa Knapp requested a resolution for authorization to apply for funding through the NYS Office of Parks, Recreation, and Historic Preservation (OPRHP) to maintain the snowmobile trails in Allegany County. The 2022-2023 grant cycle follows the state fiscal year (4/1/2022-3/31/2023) and the anticipated funding amount is \$113,772 (same as current funding award) and has been allocated in the 2022 Budget. In addition, Ms. Knapp requested to extend the existing agreement with the Allegany County Federation of Snowmobilers, Inc. for snowmobile trail maintenance in Allegany County (Resolution #392-21) to follow the grant cycle (4/1/2022-3/31/2023) and for the Chairman to execute the agreement. As a grant requirement, the Allegany County Federation of Snowmobilers, Inc. entered into a Volunteer Stewardship Agreement with the New York State Department of Environmental Conservation, with a term of December 17, 2019, to December 10, 2024. The anticipated grant funding is included in the 2022 Budget as follows:

Revenues (\$113,772)		
A7185.3089.00	AC Snowmobile Association – St Aid	\$113,772
Appropriations (\$113,772)		
A7185.483	NYS OPRHP funding award	\$113,772
Total grant:		\$113,772

The request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Request to Fill Recreation Leader and up to Ten Lifeguards

County Administrator Carissa Knapp requested permission to hire a Recreation Leader and up to ten Lifeguards as seasonal employees to oversee the public beach operations at Rushford Lake for the 2022 swim season. The public beach will open Memorial Day weekend, and will be open to the public on weekends through June 19. Beginning June 25, the beach will be open daily to the public from 11:00 a.m. – 7:00 p.m. This schedule will continue through Labor Day weekend. The beach will close for the season on September 6. Allegany County has a three-year lease agreement with the Rushford Lake Recreation District to oversee the public beach operations at Rushford Lake. The current lease agreement expires on December 31, 2024, (Resolution No. 16-22).

FISCAL IMPACT:

- Funding is included in the 2022 Budget (A7180.101- Beach and Pool - \$39,660)
- Recreation Leader at \$15.75 per hour = \$630 per week
- (Up to 10) Lifeguards at \$13.20 per hour
- The 2022 swim season is approximately 14 weeks in duration.

The request was approved on a motion made by Legislator Curran, seconded by Legislator Havey, and carried. **Notify Human Resources**

Request to Fill Associate Planner

Planning Director Kier Dirlam requested permission to fill one full-time Associate Planner (Non-Unit, Grade:4, Step: Base) in the Planning Department pending Board approval to create the position at the Board meeting this afternoon. The Associate Planner will work with Towns, Villages, and the County

with creating plans for downtown development, hazard mitigation, GIS work, grants, and comprehensive plans. Some partial funding may be available in the future, but no funding has currently been projected. The annual salary of this position is estimated to be \$41,102.52, with benefits estimated to be \$16,058.75. Funding for this position will be 100 percent with County funds, and is included in the 2022 Budget. The request was approved on a motion made by Legislator Root, seconded by Legislator Ricci, and carried. **Notify Human Resources pending Board Approval**

Old Business

Correction of Request to Fill

Personnel Officer Bobby Budinger stated that during the February 2, 2022, Public Works Committee meeting, a request to create and fill the Temporary Maintenance Supervisor was approved at Grade: 7, Step: Base to 11. Mr. Budinger stated that during the March 2, Public Works Committee meeting, a request to fill the Permanent Maintenance Supervisor was approved with Grade: 7, Step: Base. Mr. Budinger explained that both positions should match, and he believed this was simply an oversight, and requested approval to correct both positions to be at Grade: 7, Step: Base to 11. The request to correct was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried.

Executive Session

A motion was made by Legislator Root, seconded by Legislator Havey, and carried to enter into Executive Session at 1:08 p.m. to discuss the proposed acquisition, sale, or lease of real property, and the public discussion of said property would substantially affect the value thereof.

Immediately following discussion, a motion was made by Legislator Fanton, seconded by Legislator Root, and carried to end the Executive Session and return to the regular Ways & Means Committee meeting at 1:25 p.m.

Good of the Order

Majority Leader Steven Havey announced that a caucus would begin at 1:35 p.m. in the Legislative Chambers.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:26 p.m. following a motion by Legislator Burdick, seconded by Legislator Root, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators