

**WAYS & MEANS COMMITTEE**  
**April 13, 2022**

**Committee Members Present:** D. Fanton, J. Burdick, P. Curran, K. Demick, S. Havey, J. Ricci, D. Root, P. Stockin, (Absent: B. Harris)

**Others Present:** G. Barnes, B. Budinger, A. Carrow, A. Cyr, G. Hanchett, D. Healy, K. Hooker, C. Knapp, T. Linn, J. Ricketts-Swales, B. Riehle, T. Ross, J. Rumpfelt

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Vice-Chairman Dwight Fanton.

**Approval of Minutes**

A motion was made by Legislator Root, seconded by Legislator Curran, and carried to approve the March 18, 2022, Ways and Means Committee meeting minutes.

A motion was made by Legislator Burdick, seconded by Legislator Havey, and carried to approve the March 23, 2022, Ways and Means Committee meeting minutes.

**Approval of Audit**

Committee members reviewed the April 13, 2022, audit of claims in the amount of \$4,147,310.14 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Ricci, and carried to forward the audit to the full Board for approval of payment.

**Request to Fill Senior Network Technician**

Director of Information Technology Keith Hooker requested authorization to fill one full-time Senior Network Technician (AFSCME Bargaining Unit, Grade: 19, Step: Base to 5 in the Information Technology Department. This is a promotion from Network Technician. The Senior Network Technician will be able to handle projects independently due to his knowledge gained from the current position. This promotion will enable the ability to give higher projects to the Senior Network Technician with less supervision, and still get the best results possible. This advancement maintains a highly skilled Information Technology Department, and encourages growth by the individual, and by the department as a whole. The annual salary of this position is estimated to be \$55,312.17, with benefits estimated to be \$24,138.23. This position is funded with 100 percent County funds. The request was approved on a motion made by Legislator Demick, seconded by Legislator Havey, and carried. **Notify Human Resources**

REFERRALS FROM COMMITTEES

**Public Works**

**Resolution for Contingency Funds to Pave the Jail Parking Lot**

The Department of Public Works requested a resolution approving contingency funds to pave the Jail parking lot. This project is recommended by the Superintendent, and has County Administrator approval. Contingency funds should be transferred as follows:

From: A1990.429 Contingency	\$80,000
To: A3152.412 Public Safety Bldgs & Grounds-Repairs to Real Prop.	\$80,000

FISCAL IMPACT: \$80,000

The request was approved on a motion made by Legislator Demick, seconded by Legislator Curran, and carried. **Prepare Resolution**

Additionally, The Department of Public Works requested permission to award the overlay project for the Jail parking lot to Spallina Materials as they were the low bidder. It should be noted that the amount requested is higher than the bid to account for asphalt price adjustments realized since the bids were received. Legislator Burdick asked if the request should be resubmitted to reflect the price adjustments. County Attorney Allison Carrow stated that it is legal to present an amount higher than the bid for any price changes that may occur for these situations. The request was approved on a motion made by Legislator Demick, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Request to Hire Seasonal Employees**

The Department of Public Works requested permission to hire seasonal employees for the summer. Seasonal employees are critical and play a vital part of the Department's operation. Seasonal employees are County Residents that are either college bound, or current college students looking for summer employment, and provide literally "extra hands" to supplement our decreasing full time work force. The 2022 Minimum Wage is \$13.20.

#### 2022 SUMMER HELP BUDGETED AS FOLLOWS

14 X 40 HOURS X RATE PER HOUR		\$7,392
Maximum 14 weeks worked		
	# Employed	BUDGET
A1620 BUILDINGS AND GROUNDS	1	\$6,468
D5110 COUNTY ROAD	14	\$103,488
A8160 SOLID WASTE	2	\$14,784
D5020 ENGINEERING	2	\$14,784
TOTAL OF 19 SEASONAL	19	\$139,524

Committee Vice-Chairman Fanton commented that the hiring of these seasonal employees benefit the County by providing work for our young people to help them with college, that these kids are good to work with and they have never had any problems with them. Committee Chairman Fanton followed up by stating that it is a good deal all the way around. The request was approved on a motion made by Legislator Demick, seconded by Legislator Curran, and carried. **Notify Human Resources**

### **Request to Fill Heavy Equipment Mechanic**

The Department of Public Works requested permission to fill one full time Heavy Equipment Mechanic (AFSCME Bargaining Unit, Grade:14) and any resulting backfills in the Department of Public Works. This position is responsible for the maintenance and repair of heavy equipment and vehicles. The annual salary of this position is estimated to be between \$39,673.09 and \$48,398.06, with benefits estimated to be between \$17,313.34 and \$21,120.91. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Demick, seconded by Legislator Root, and carried. **Notify Human Resources**

### **Resolution to Create and Budget New Capital Project Account for CR 26 BR 08-07 BIN 3330740**

The Department of Public Works requested a resolution to create and budget a new capital project account, H5980.200 Belfast, CR 26 BR 08-07 BIN 3330740, and to approve a Federal Aid Local Project Agreement with the New York State Department of Transportation for the County Route 26 Bridge Replacement Project, BIN 3330740, PIN 6755.56, D040494, located in the Town and Village of Belfast, for the term of April 1, 2022, through December 31, 2027, and to authorize the Chairman of the Board of Legislators to execute the Federal Aid Local Project Agreement. This resolution will fund 20 percent

of the non-federal share of the cost of the Design Work and Right of Way Incidentals. The local share will be appropriated from General Fund Contingency A 1990.429, for the first phase of the bridge project.

**BUDGET TRANSFER REQUEST:**

FROM: Contingency	A 1990.429	(\$271,000)
TO: Interfund Transfer to H	A 9560.904	\$271,000
FROM: Interfund Transfer to H	A 9560.904	(\$271,000)
TO: Interfund Transfer from A	H 5980.5031.00 *	\$271,000

**BUDGET ADJUSTMENT REQUEST:**

**EXPENSE/APPROPRIATION:**

H5980.200* Belfast, CR 26 BR 08-07 BIN 3330740	\$1,355,000
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**REVENUE:**

H5980.4097.00* Federal Aid – 80%	\$1,084,000
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H5980.5031.00* County Share – 20%	\$271,000
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The request was approved on a motion made by Legislator Demick, seconded by Legislator Havey, and carried. **Prepare Resolution**

**Request for Budget Adjustment for Soil Borings for CR 26 BR 08-07 BIN 3330740**

The Department of Public Works is requesting a budget adjustment for funds to cover the cost of soil borings for bridge 08-07 on CR 26 in Belfast that were done prior to the State and Local Agreement with NYS Department of Transportation for bridge replacement. These costs will be a County cost; and therefore, the project needs this additional funding allocated from contingency to cover this local cost for the project..

**BUDGET TRANSFER REQUEST:**

FROM: Contingency	A 1990.429	(\$ 18,000)
TO: Interfund Transfer to H	A 9560.904	\$ 18,000
FROM: Interfund Transfer to H	A 9560.904	(\$ 18,000)
TO: Interfund Transfer from A	H 5980.5031.00 *	\$ 18,000

**BUDGET ADJUSTMENT REQUEST:**

**EXPENSE/APPROPRIATION:**

H5980.200* Belfast, CR 26 BR 08-07 BIN 3330740	\$ 18,000
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**REVENUE:**

H5980.5031.00* County Share – 100%	\$ 18,000
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The request was approved on a motion made by Legislator Demick, seconded by Legislator Burdick, and carried. **Prepare Resolution**

**Public Safety**

**Request to Fill Part-Time Fifth Assistant Public Defender**

Public Defender J. R. Santana Carter requested permission to fill one part-time Fifth Assistant Public Defender (Section IV). This position supports the mandated Indigent Legal Services program, and will work toward reducing attorney's caseload, complying with caseload standards, and allowing the Public Defender more time to work on administrative tasks. The annual salary is estimated to be \$50,000, with benefits estimated to be \$12,900. This position is funded 100 percent with State funds. The request was approved on a motion made by Legislator Havey, seconded by Legislator Root, and carried. **Notify Human Resources**

**Request to Fill Full-Time Corrections Sergeant**

Sheriff Rick Whitney requested permission to fill one full-time Corrections Sergeant (Local Council 82 Bargaining Unit, Grade: 88, Step: Base) and all subsequent vacancies in the Sheriff's Office. This position is required to meet minimum SCOC staffing requirements. The annual salary of this position is estimated to be between \$52,565.17 and \$64,648.48, with benefits estimated to be between \$22,939 and \$28,218.60. This position is funded with 100 percent County funds, and the current amount in the 2022 Budget for this position is \$52,565.17. The request was approved on a motion made by Legislator Havey, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Resolution to Apply for the New York State Department of Homeland Security and Emergency Services 2020 Cyber Security Grant Program**

The Allegany County Sheriff's Office requested a resolution to apply for the New York State Department of Homeland Security and Emergency Services 2020 Cyber Security Grant Program. The Cyber Security Grant Program (CSGP) is designed to aid local jurisdictions in enhancing their ability to identify, protect, detect, respond to, and recover from cyber incidents as well as enhance the cyber security posture of government organizations within New York State's counties and local municipalities. Once the grant expires, the County will be responsible for maintaining the equipment purchased through this grant.

FISCAL IMPACT: Total Grant – Up to \$50,000  
 Exact amount is unknown until the award is announced.  
 Total COUNTY SHARE of grant: \$0.00  
 Grant Fiscal Year: From Date awarded through August 31, 2023

The request was approved on a motion made by Legislator Havey, seconded by Legislator Demick, and carried. **Prepare Resolution**

**Personnel****Resolution to Re-Appropriate Unspent 2021 EVE Grant Funds**

Elections Commissioners Michael McCormick and Brent Reynolds requested a resolution to re-appropriate and re-allocate unspent funds for the Board of Elections – 2021 Early Voting Expansion (EVE) Grant as follows:

The original resolution #223-21 for acceptance of this grant was approved August 23, 2021. This grant runs on fiscal year 4/7/2021 – 1/28/2022, and needs to be re-appropriated to spend down funds in 2022.

Appropriations (\$17,173)	
A 1455.201 – Equipment	\$17,173
Revenues (\$17,173)	
A 1455.3089.EVE NYS BOE Early Voting Expansion (EVE)	
– BOE01-T004403-1110000	\$17,173

FISCAL IMPACT:	Total Grant:	\$17,173
Obligation of County after grant expires: NONE		

The request was approved on a motion made by Legislator Ricci, seconded by Legislator Root and carried. **Prepare Resolution**

**Resolution to Re-Appropriate Unspent 2021 TIER Grant Funds**

Elections Commissioners Michael McCormick and Brent Reynolds requested a resolution to re-appropriate and re-allocate unspent funds for the Board of Elections – 2021 Technology Innovation & Election Resource (TIER) Grant as follows:

The original resolution # 224-21 for acceptance of this grant was approved on August 23, 2021. This grant runs on fiscal year 4/4/2021 – 1/27/2023 and needs to be re-appropriated to spend down funds in 2022.

Appropriations (\$40,621)	
A 1456.201 – Equipment	\$40,621
Revenues (\$40,621)	
A 1456.3089.TIER NYS BOE Tech Inv & Elect Res (TIER)	
– BOE01-T004345-1110000	\$40,621
FISCAL IMPACT:	Total Grant: \$ 40,621
Obligation of County after grant expires: NONE	

The request was approved on a motion made by Legislator Ricci, seconded by Legislator Curran and carried. **Prepare Resolution**

**Human Services****Resolution to Accept and Appropriate Additional Grant Funding by the Public Health Emergency Preparedness (PHEP) Program**

The Health Department requested a resolution to accept and appropriate additional grant funding made available by the Public Health Emergency Preparedness (PHEP) program for the 2022 Budget year. These monies are to be utilized towards the purchase of a desk for the Public Health Technician with responsibilities associated with the PHEP program. This request has been approved by the State for purchase as well.

COVID 19 – Dept. of Health

Revenues \$2,000	
A4189.4489.00 Fed Aid-Other Health	\$2,000
Appropriations \$2,000	
A4189.201 Office Equipment	\$2,000
Federal Award? X      Revenue # A4189.4489.00	\$2,000
Award Fiscal Year – (Contract Period): July 1, 2021 – June 30, 2022	

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Demick and carried. **Prepare Resolution**

**Request to Fill Two Account Clerk Typists**

Social Services Commissioner Edna Kayes requested permission to fill two Account Clerk Typists, (AFSCME Bargaining Unit, Grade:7, Step: Base to 7) and any resulting backfills in the Department of Social Services (CSEU). This position is responsible for waiting on customers at the window, taking payments, building cases, and clerical support work for all aspects of Child Support

Collection. The annual salary is estimated to be between \$32,625 and \$38,195, with benefits estimated to be between \$12,747 and \$14,923. This position is funded with 66 percent Federal funds, and offset by Temporary Assistance for Needy Families (TANF) collections. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Root and carried. **Notify Human Resources**

**Resolution to Apply for the Victims of Crime Act (VOCA) Victim and Witness Assistance Grant**

The Department of Social Services requested authorization to apply for the Victims of Crime Act (VOCA) Victim and Witness Assistance Grant. This grant will allow the CAC to increase its mental health services by recruiting and hiring one additional FTE Mental Health Therapist to provide evidence-based, trauma-focused mental health services addressing the unique needs of children and caregivers accessing CAC services. It will also allow the CAC to maintain and expand the use of its Mobile Unit for individuals who cannot access services in-person, or virtually due to socio-economic issues, cultural barriers, and transportation limitations. The County has no obligations after the grant expires.

FISCAL IMPACT: Total grant: \$90,466  
 Grant Fiscal Year: 2022

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Havey and carried. **Prepare Resolution**

**Resolution to Re-Appropriate the CARES Act Emergency Solutions Grant**

The Department of Social Services requested a resolution to re-appropriate the CARES Act Emergency Solutions Grant (ESG CV) funding not spent in 2020 and 2021. The original resolution for this grant was # 183-20 in 2020 and # 222-21 in 2021. This grant was to begin in April 2020; however, the contract was not approved until March 2021. Due to rental moratorium regulations, some of the grant money from 2020 and 2021 could not be used due to the rental moratorium. The County has no obligations after the grant expires.

Appropriations (\$438,482)

A 2024.472	COVID 19-DSS Cares Act ESG CV - Contractual	\$ 6,604
A 2024.480	COVID 19-DSS Cares Act ESG CV - Contractual	\$ 29,698
A 2024.481	COVID 19-DSS Cares Act ESG CV - Contractual	\$374,979
A 2024.482	COVID 19-DSS Cares Act ESG CV - Contractual	\$ 27,201

Revenue (\$438,482)

A 2024.4610.DSSCV	COVID 19-DSS Fed Aid DSS CARES Act ESGCV	\$ 438,484
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FISCAL IMPACT: Total Grant: \$ 543,861/ for 3 Years  
 Local County Share: 0.00

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Curran and carried. **Prepare Resolution**

**Request to Fill One Part-Time Meals on Wheels Driver**

Office for the Aging Director Anita Mattison requested permission to fill one part-time Meals on Wheels Driver in the Office for the Aging. This position is responsible for delivering meals to homebound senior citizens. Most drivers have their own route, and deliver at the same time each day. Other drivers are used as substitutes, and are trained on two to three different routes. The hourly rate is \$13.25, and the annual salary is estimated to be \$5,512, with benefits estimated to be \$1,361. This position is funded with 20 percent County funds, 38 percent State funds, 18 percent

Federal funds, and 24 percent participant contributions. The amount in the 2022 Budget for this position is \$10,500. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Root and carried. **Notify Human Resources**

### **Request to Fill Two Luncheon Center Managers**

Office for the Aging Director Anita Mattison requested permission to fill two Luncheon Center Managers in the Office for the Aging. This position is responsible for coverage at the Belmont Luncheon Center, call-in availability to cover vacations and sick days for regular Luncheon Center Managers. The hourly rate is \$13.25, and the annual salary is estimated to be \$5,512, with benefits estimated to be \$1,361. This position is funded with 10 percent County funds, and 90 percent Federal funds. The amount in the 2022 Budget for this position is \$13,600. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Demick and carried. **Notify Human Resources**

### **Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Congregate Meal Services**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Congregate meal services during the COVID-19 pandemic, and are expendable through September 30, 2024. This Federally funded grant requires a 10 percent County match which also needs to be appropriated from the 2021 Budget. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

Appropriations (\$46,459)	
A2035.408 General Supplies	\$ 2,000
A2035.409 Fees	\$ 2,000
A2035.422 Gas & Oil	\$ 1,500
A2035.474 Contracts (Caterer/Go & Dine)	\$22,459
A2035.475 Contracts (RD)	\$18,500
Revenues (\$46,459)	
A 2035.4790.CN OFA ARP CMC6	\$41,813
A 6773.1289 Other Gen. Dept Income (Re-appropriated from A15.599.00)	\$ 4,646
FISCAL IMPACT:	Total Grant: \$41,813
	Local County Share: \$ 4,646

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Havey and carried. **Prepare Resolution**

### **Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Caregiver Services**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Caregiver services, including in-home care during the COVID-19 pandemic, and are expendable through September 30, 2024. This Federally funded grant requires a 10 percent County match which also needs to be appropriated from the 2021 Budget. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

Appropriations (\$24,583)	
A2033.416 Telephone	\$ 800
A2033.474 Contracts (Homecare)	\$20,783
A2033.476 Contracts (PERS)	\$ 3,000

Revenues (\$24,583)	
A 2033.4790.FC OFA ARP FCC6	\$22,124
A 6773.1289 Other Gen. Dept Income (Re-appropriated from A15.599.00)	\$ 2,459

FISCAL IMPACT:	Total Grant:	\$22,124
	Local County Share:	\$ 2,459

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Curran and carried. **Prepare Resolution**

**Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Home Delivered Meal Services**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Home Delivered Meal services during the COVID-19 pandemic, and are expendable through September 30, 2022. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

<u>Appropriations(\$16,313)</u>	
A2031.402Mileage	\$1,000
A2031.408 General Supplies	\$ 1,000
A2031.411 Repairs	\$ 1,500
A2031.422 Gas & Oil	\$ 3,000
A2031.423 Food	\$ 3,000
A2031.474 Contracts (Caterer)	\$ 6,813

<u>Revenues (\$16,313)</u>	
A 2031.4790.HD OFA ARP HDC5	\$16,313

FISCAL IMPACT:	Total Grant:	\$16,313
	Local County Share:	\$ 0

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Root and carried. **Prepare Resolution**

**Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Home Delivered Meal Services**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Home Delivered Meal services during the COVID-19 pandemic, and are expendable through September 30, 2024. This Federally funded grant requires a 10 percent County match which also needs to be re-appropriated from the 2021 Budget. The grant period runs from April 1, 2021, through September 30, 2024. The County is under no obligation when the grant expires.

Appropriations (\$63,935)	
A2032.201 Equipment	\$ 2,000
A2032.404 Maintenance	\$ 5,000
A2032.409 Fees	\$ 5,000
A2032.411 Repairs	\$ 1,500
A2032.474 Contracts (Caterer)	\$34,477
A2032.475 Contracts (RD)	\$ 9,000

Revenues (\$63,935)	
A 2032.4790.MW OFA ARP HDC6	\$56,977
A 6773.1289.00 Other Gen. Dept Income (Re-appropriated from A15.599.00)	\$ 6,958

FISCAL IMPACT:	Total Grant:	\$56,977
	Local County Share:	\$ 6,958

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Ricci and carried. **Prepare Resolution**

### **Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Evidence Based Programs**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Evidence Based Programs during the COVID-19 pandemic, and are expendable through September 30, 2024. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

Appropriations (\$6,424)	
A2034.402 Mileage	\$ 424
A2034.405 Conference	\$ 500
A2034.408 General Supplies	\$3,000
A2034.409 Fees	\$1,000
A2034.419 Printing	\$1,000
A2034.424 Advertising	\$ 500

Revenues (\$6,424)	
A 2034.4790.DD OFA ARP PHC6	\$6,424

FISCAL IMPACT:	Total Grant:	\$6,424
	Local County Share:	\$ 0

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Demick and carried. **Prepare Resolution**

### **Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-In-Home Contact and Support Services**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support In-Home Contact and Support services during the COVID-19 pandemic, and are expendable through September 30, 2024. This request will be to bring down half of this grant in 2022, and the other half will be allocated in 2023. This Federally funded grant requires a 10 percent County

match which also needs to be appropriated from the 2021 Budget. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

Appropriations (\$39,050)	
A2036.401 Postage	\$ 6,000
A2036.402 Mileage	\$10,000
A2036.408 General Supplies	\$ 5,000
A2036.409 Fees	\$10,000
A2036.416 Telephone	\$ 5,000
A2036.419 Printing	\$ 3,050

Revenues (\$39,050)	
A 2036.4790.BB Fed Aid OFA ARP SSC6	\$35,500
A 6773.1289 Other Gen. Dept Income (Re-appropriated from A15.599.00)	\$ 3,550

FISCAL IMPACT:	Total Grant:	\$35,500
	Local County Share:	\$ 3,550

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Root and carried. **Prepare Resolution**

### **Resolution to Re-Appropriate and Re-Allocate American Rescue Plan Funds-Vaccine Assistance**

The Office for the Aging requested a resolution to re-appropriate and re-allocate American Rescue Plan Funds from 2021 to the 2022 County Budget. These funds were awarded to the Office for the Aging to help support Vaccine Assistance during the COVID-19 pandemic, and are expendable through September 30, 2022. The grant period runs from April 1, 2021, through September 30, 2022. The County is under no obligation when the grant expires.

Appropriations (\$9,417)	
A2038.1 Regular Pay	\$6,075
A2035.803 FICA	\$ 470
A2035.804 Comp	\$ 115
A2038.474 Telephone	\$1,782
A2038.474 Advertising	\$ 975

Revenues (\$9,417)	
A 2038.4790.VA Fed Aid OFA ARP VAC-ADRC	\$9,417

FISCAL IMPACT:	Total Grant:	\$9,417
	Local County Share:	\$ 0

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Havey and carried. **Prepare Resolution**

### **Old Business**

Legislator Healy referred back to the request to fill the Senior Network Technician in the Information Technology Department, and asked for an update with our salary study. County Administrator Carissa Knapp stated that they are nearing the finalization of the salary plan, and anticipate having recommendations in place for the Board along with an actual document that can be considered during the Budget process. Legislator Healy asked if there would be prior conversation, and Ms. Knapp replied, "yes."

**Good of the Order**

Majority Leader Steven Havey announced that a caucus would begin at 1:40 p.m. in the Legislative Chambers.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:28 p.m. following a motion by Legislator Demick, seconded by Legislator Root, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary  
Allegany County Board of Legislators