

**WAYS & MEANS COMMITTEE**  
**May 11, 2022**

**Committee Members Present:** D. Fanton, P. Curran, K. Demick, S. Havey, J. Ricci, D. Root, P. Stockin  
(Absent: B. Harris, J. Burdick)

**Others Present:** G. Barnes, B. Budinger, A. Carrow, A. Cyr, G. Hanchett, K. Hooker, T. Linn, R. Lynch,  
B. Riehle, J. Rumpfelt, R. Whitney

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Vice-Chairman  
Dwight Fanton.

**Pledge of Allegiance to the Flag:** The Pledge of Allegiance was led by Committee Vice-Chairman  
Dwight Fanton.

**Approval of Minutes**

A motion was made by Legislator Root, seconded by Legislator Curran, and carried to approve  
the April 20, 2022, Ways and Means Committee meeting minutes.

A motion was made by Legislator Havey, seconded by Legislator Ricci, and carried to approve  
the April 27, 2022, Ways and Means Committee meeting minutes.

**Approval of Audit**

Committee members reviewed the May 11, 2022, audit of claims in the amount of \$3,108,193.88  
(including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Ricci, and  
carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM COMMITTEES

**Human Services**

**Resolution to Accept and Appropriate Additional COVID-19 Vaccine Response (C#C3916GG)  
Grant Funding**

The Department of Health requested a resolution to accept and appropriate additional grant  
funding (COVID-19 Vaccine Response Contract #C36916GG) from NYS Department of Health to be  
used for COVID-19 vaccine implementation expenses retroactive to January 1, 2021, and is available  
through June 30, 2024. The majority of the grant funds will be used to procure and operate a mobile  
vaccination vehicle allowing the County the ability to better provide COVID-19 vaccinations in remote and  
rural locations. Additionally, the funds will be used to purchase vaccination supplies, assist with  
integrating COVID-19 and vaccination data into the medical records system, and with education and  
outreach. The expenditures have been approved by the State, and the vehicle purchase has been  
approved at the Federal level.

Revenues:		
A2029.3089.COVID	State Aid – COVID-19	\$176,663
Appropriations:		
A2029.204	Motor Vehicles	\$ 87,000
A2029.206	Health Equipment	\$ 400
A2029.404	Maintenance Contract – Other	\$ 2,000
A2029.406	Insurance/Bonds	\$ 1,250
A2029.408	General Supplies	\$ 15,000
A2029.409	Fees	\$ 45,313
A2029.422	Gasoline/Oil	\$ 5,700

A2029.462	Health Contracts	\$ 20,000
		Total: \$176,663

The request was approved on a motion made by Legislator Root, seconded by Legislator Havey, and carried. **Prepare Resolution**

### **Resolution to Accept and Appropriate Federal Funds for KN95 Masks, Advertising, and Media Outreach**

The Department of Health requested a resolution to accept and appropriate federal monies released by the NYS Department of Health, through the Health Research Institute. These funds, which were previously restricted, are associated with the State's "Mask or Vaccine" mandate and are designed to assist Allegany County in providing masks to residents and to increase public awareness. The purchase of KN95 masks, billboard advertising, and media outreach has been approved by the State.

Revenues:		
A2026.4489.ELCID	Federal Aid – CVD19 Epid & Lab Capacity for Infectious Disease	\$200,000
Appropriations:		
A2026.408	General Supplies	\$180,000
A2026.424	Legal Advertising	\$ 10,000
A2026.462	Health Contracts	<u>\$ 10,000</u>
		Total: \$200,000

The request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Resolution to Accept and Appropriate Performance Initiative Funds for the General Fund**

The Department of Health requested a resolution to accept and appropriate Performance Incentive Initiative monies for the General Fund for the 2022 Budget. The incentive was awarded to Allegany County Department of Health (NYSDOH) based on the County promoting the practice of Expedited Partner Therapy (EPT) for Chlamydia Trachomatis and Neisseria Gonorrhoea. The funds will be used to offset the cost of renovating and updating the Health Department clinic space.

Revenues:		
A4010.3450.00	State Aid – Public Health – Other	\$22,000
Appropriations:		
A4010.410	Maintenance in Lieu of Rent	\$22,000

The request was approved on a motion made by Legislator Root, seconded by Legislator Demick, and carried. **Prepare Resolution**

### **Budget Transfer Request**

The Department of Health requested a budget transfer of \$1,500 from A4035.461 Health Contracts to A4010.461 Health Contracts to correct an over budget scenario that was created when establishing appropriations for the newly created Medical Consultant position. The request was approved on a motion made by Legislator Root, seconded by Legislator Havey, and carried. **Prepare Resolution**

**Request to Fill Director of Temporary Assistance in the Department of Social Services**

Social Services Commissioner Edna Kayes requested permission to fill the Director of Temporary Assistance position (PEF Bargaining Unit, Grade 9, Step: Base to 11) and any resulting backfills in the Department of Social Services. This position is responsible for the administration of all Temporary Assistance programs including Public Assistance, Medicaid, Food Stamps, HEAP, and Fraud. The annual salary is estimated to be between \$53,103 and \$73,507, with benefits estimated between \$23,174 and \$32,078. The State provides 10 percent funding for the position, while 52 percent is paid for by Federal funds. The request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Request to Fill Account Clerk Typist in the Department of Social Services**

Social Services Commissioner Edna Kayes requested permission to fill an Account Clerk Typist position, (AFSCME Bargaining Unit, Grade:7, Step: Base to 7) and any resulting backfills in the Department of Social Services. This position is responsible for maintaining daily financial reports and processing authorized Temporary Assistance, HEAP and Services payments as well as other duties. The annual salary is estimated to be between \$32,625, and \$38,195, with benefits estimated to be between \$14,238, and \$16,668. The State provides 10 percent funding for the position, while 52 percent is paid for by Federal funds. The request was approved on a motion made by Legislator Root, seconded by Legislator Havey, and carried. **Notify Human Resources**

**Request to Fill Employment Specialist in the Department of Social Services**

Social Services Commissioner Edna Kayes requested permission to fill an Employment Specialist position (AFSCME Bargaining Unit, Grade12, Step: Base to 7) and any resulting backfills in the Department of Social Services. This position is responsible for verifying employability of Jobtrak clients, and assigning duties based on abilities and any medical restrictions. The annual salary is estimated to be between \$37,355 and \$45,061, with benefits estimated between \$16,302 and \$19,665. The State provides 10 percent funding for the position, while 60 percent is paid for by Federal funds. The request was approved on a motion made by Legislator Root, seconded by Legislator Demick, and carried. **Notify Human Resources**

**Resolution to Accept and Appropriate Administration for Community Living-ARP Act, Adult Protective Services Grant**

The Department of Social Services requested a resolution to accept and appropriate \$13,156 in Federal funds through Administration for Community Living-American Rescue Plan Act, Adult Protective Services Grant as referenced in 22-OCFS-LCM-04. This allocation will assist in responding to the need for emergency short-term housing, community outreach, WRAP Around services and to improve processes.

Revenues:		
A6010.4610.ARP	Federal Aid – DSS American Rescue Funds ARPA	\$13,156
Appropriations:		
A6010.201	Technology, computer, scanner	\$ 5,025
A6010.407	Homeless bags	\$ 1,650
A6010.409	WRAP around services, outreach	\$ 6,481
		Total: \$13,156

The request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Resolution to Accept National Children Alliance (NCA) DTVF Grant**

Social Services Commissioner Edna Kayes requested a resolution to accept National Children Alliance (NCA) DTVF grant money in the amount of \$34,254. Ms. Kayes also requested that the 2022 Budget be adjusted to account for an increase in the original amount of the grant that was accepted and appropriated (Resolution No. 60-22). This grant will be used at the Child Advocacy Center for training and for the purchase of computer equipment.

To accept and appropriate the grant funds:

Revenues:		
A6202.4689.CAC	Federal Aid – Other DSS – CAC	\$34,254
Appropriations:		
A6202.201	Equipment	\$22,373
A6202.402	Mileage Expense	\$ 377
A6202.405	Conference Expense	\$ 774
A6202.409	Fees Expense	\$ 750
A6202.421	Training Expense	\$ 9,980
Total:		\$34,254

To remove what was budgeted in 2022:

Revenues:		
A6202.3689.CAC	State Aid – Other DSS CAC	(\$11,210)
Appropriations:		
A6202.421	Training	(\$11,210)

The request was approved on a motion made by Legislator Root, seconded by Legislator Havey, and carried. **Prepare Resolution**

**Planning and Economic Development****Request to Fill Summer Youth Employment and Training Counselor in the Employment and Training Department**

Employment and Training Director Reita Lynch requested to fill one Summer Youth Employment and Training Counselor in the Employment and Training Department. This position is necessary for the counseling, coordination of services, documentation, and monitoring of approximately 65 youth at approximately 35 worksites throughout the County. These duties require a great deal of time for our Senior Counselor and Job Developer, taking time away from their already assigned year-round job duties. The oversight of the youth and the worksite communication would not be as thorough as it would be with these duties being totally assigned to this Summer Youth Counselor. This position is funded by the TANF allocation that is received for summer youth employment. If the TANF funding is not received, this position will not be filled. This temporary employment of an Allegany County resident will provide hands on experience in the Human Services field. Regular onsite monitoring of the program ensures compliance with regulations and promotes open communication with the workers and employers. The hourly pay rate is \$16, with an estimated annual salary of \$6,720, with benefits estimated to be \$1,660. This position is funded with 100 percent Federal funds, and \$8,380 has been included in the 2022 Budget for these positions. The request was approved on a motion made by Legislator Root, seconded by Legislator Demick, and carried. **Notify Human Resources**

**Request to Fill Part-Time Temporary Office Aide in the Planning Office**

Planning Director Kier Dirlam requested permission to fill one part-time temporary Office Aide in the Planning Office. This position is a paid summer intern position for a college student in a program relevant to the Office of Planning. Generally, they are given a project that the current staff do not have time to work on, or they bring skills outside those by the staff such as architectural drawing. They also assist staff with projects. The hourly rate for this position will be \$13.20, with an estimated annual salary of \$6,300. This position is included in the 2022 Budget. No outside funding is available. The request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Public Safety****Request to Fill Full-Time 3<sup>rd</sup> Assistant District Attorney in the District Attorney's Office**

The Allegany County District Attorney's Office requested permission to fill one full time 3rd Assistant District Attorney (Section IV bargaining unit) in the District Attorney's Office, pending approval to create the position at the Board meeting this afternoon. The Salary and Cost of Benefits is to be determined. The 3rd Assistant District Attorney will be assigned several Town and Village courts and be responsible for prosecution of all cases, including felonies through final resolution. Additionally, this position will have an emphasis on compliance with discovery obligations that create a tremendous time and resource burden on the District Attorney's Office, which cannot be adequately addressed with the current staff. There is no funding available from external sources. However, while this is a new position, it is replacing an already existing part-time vacant position which is budgeted at \$70,000. The salary for the new position will be \$85,000. This position will be funded with 100 percent County funds. The request was approved on a motion made by Legislator Havey, seconded by Legislator Demick, and carried. **Notify Human Resources**

**Resolution to Apply for the Homeland Security and Emergency Services LEMPG FY 2022 Grant**

Emergency Management & Fire Director Jeffrey Luckey requested permission to apply for the Homeland Security and Emergency Services LEMPG FY 2022 grant in the amount of approximately \$22,869 for the period of October 1, 2021, through September 30, 2024. The request was approved on a motion made by Legislator Havey, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Resolution to Apply for the Homeland Security and Emergency Services HSGP2022 Grant**

Emergency Management & Fire Director Jeffrey Luckey requested permission to apply for the Homeland Security and Emergency Services HSGP2022 grant in the amount of approximately \$59,750 for the period September 1, 2022, through August 31, 2025. These funds, if awarded, will be used to support regional preparedness for the County. A minimum of 25 percent must be earmarked for the four national priority areas (cyber security, soft targets/crowded places, intelligence and information sharing, and emerging threats) required by the Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). The request was approved on a motion made by Legislator Havey, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Resolution to Apply for the NYS Department of Homeland Security and Emergency Services 2022 Statewide Interoperable Communications Targeted Grant**

Sheriff Rick Whitney requested permission to apply for the NYS Department of Homeland Security and Emergency Services 2022 Statewide Interoperable Communications Targeted Grant. Total funding available is \$62,427,798, to be shared by eligible participants. The grant's objective is to close gaps in the interoperability infrastructure, regional communications deficiencies, and

implementation of national interoperability channels. The County will use the funds to purchase interoperable communications equipment as well as make improvements to the tower sites. The request was approved on a motion made by Legislator Havey, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Resolution to Establish New Rate of Pay for Part-Time Deputy Sheriff Officers**

Sheriff Rick Whitney requested a resolution to establish a new rate of pay for part-time Deputy Sheriff Officers. The current base rate is following the Allegany County Deputy Sheriff's Association; Council 82 Deputy Sheriff pay scale. The current compensation rate of \$17 per hour was established by Resolution No. 288-16. The change in the hourly rate will allow the Sheriff's Office to more effectively recruit part-time Sheriff Deputy Officers enhancing their ability to meet operational needs. The request was approved on a motion made by Legislator Havey, seconded by Legislator Demick, and carried. **Prepare Resolution**

### **Good of the Order**

Majority Leader Steven Havey announced that a caucus would begin at 1:30 p.m. in the Legislative Chambers.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:18 p.m. following a motion by Legislator Root, seconded by Legislator Curran, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary  
Allegany County Board of Legislators