

WAYS & MEANS COMMITTEE
June 15, 2022

Committee Members Present: B. Harris, D. Fanton, J. Burdick, P. Curran, K. Demick, S. Havey, J. Ricci, D. Root, P. Stockin

Others Present: G. Barnes, T. Boyde, A. Carrow, A. Cyr, K. Dirlam, G. Hanchett, D. Healy, K. Hooker, C. Knapp, T. Linn, J. Ricketts-Swales, B. Riehle, T. Ross, J. Rumfelt

Call to Order: The meeting was called to order at 2:57 p.m. by Ways & Means Committee Chairman Brooke Harris.

Resolution for Enhanced Federal Medicaid Assistance Percentage (eFMAP) Reconciliations

Committee Chairman Harris requested a resolution calling on the Governor to complete the Enhanced Federal Medicaid Assistance Percentage reconciliations that are five years overdue, and immediately release the Federal funds owed to Allegany County. The request was approved on a motion made by Legislator Havey, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Request for Budget Adjustment/Transfer

Director of Information Technology Keith Hooker requested a resolution for an adjustment to the 2022 Budget. The adjustment is required to transfer funds needed to continue upgrading the County security system as follows:

Budget Adjustment

FROM : Contingency	A 1990.430	(\$ 175,000)
TO: Building Safety Upgrades Capital Projects	H 1631.200	\$ 175,000

Legislator Burdick asked for a little more information. Mr. Hooker explained that this request is asking to transfer funds in order to continue upgrades to the security systems for the doors and cameras within the County Building. Committee Chairman Harris asked if this was an unexpected expense. Mr. Hooker stated that he was asked to obtain quotes. County Treasurer Terri Ross explained that this is an ongoing project that began a couple of years ago, and this is the next step to enhancing the security system. Ms. Ross stated that a substantial amount of money had been placed in contingency in anticipation of these types of projects. Committee Chairman Harris asked for a current status in contingency. Ms. Ross stated that the balance started with \$1.85 million and prior to this request, they had used just under \$500,000. Legislator Root asked if this could be funded with CARES or ARP money. Ms. Ross stated that she prefers that they use what was budgeted in contingency before making a decision with the ARP funds. The request was approved on a motion made by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request to Fill 1st Assistant County Attorney

County Attorney Allison Carrow requested permission to fill one full-time First Assistant County Attorney in the County Attorney's Office. The First Assistant County Attorney will act in the absence of the County Attorney, assist with oversight and supervision of support staff and other Assistant County Attorneys, and provide representation of the legal needs of all County Departments. The continuous volume of work received by the County Attorney's Office, in addition to the backlog of work accumulated over the past two years, requires the attention of multiple full-time Assistant County Attorneys. The estimated annual salary for this position will be between \$85,000 and \$90,000, with benefits estimated between \$37,094 and \$39,276. This position will be funded with 100 percent County funds. Legislator Healy asked if the 3rd Assistant Attorney position would be eliminated. County Administrator Carissa

Knapp explained that prior to Ms. Carrow, positions had been split off to DSS. Ms. Knapp stated that Ms. Carrow is filling the 1st and 2nd Assistant Attorney positions and leaving the 3rd Assistant Attorney position open. Committee Chairman Harris asked if DSS had been granted permission to fill their vacant Attorney position. Ms. Knapp stated that she thought they had been granted permission last summer, but they do not have intentions of filling the position at this time. Committee Chairman Harris asked if the permission to fill could be rescinded. Ms. Knapp stated that the position is needed. Legislator Burdick asked if Ms. Carrow had identified people to fill the positions. Ms. Carrow stated that she does not have anyone yet, but would like to actively start the process. Committee Chairman Harris asked if the salary range was acceptable. Ms. Knapp stated that it is acceptable, but the final salary would have to come back for resolution. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Notify Human Resources**

Request to Fill 2nd Assistant County Attorney

County Attorney Allison Carrow requested permission to fill one full-time Second Assistant County Attorney in the County Attorney's Office. The primary duties of the Second Assistant County Attorney are the presentment of juvenile delinquent petitions and providing representation of the legal needs of all County Departments. The continuous volume of work received by the County Attorney's Office, in addition to the backlog of work accumulated over the past two years, requires the attention of multiple full-time Assistant County Attorneys. The estimated annual salary for this position will be between \$80,000 and \$85,000, with benefits estimated between \$34,912 and \$37,094. This position will be funded with 100 percent County funds. The request was approved on a motion made by Legislator Demick, seconded by Legislator Ricci, and carried. **Notify Human Resources**

Request for Budget Adjustment/Transfer

County Attorney Allison Carrow requested a resolution for an adjustment to the 2022 Budget. This budget adjustment/transfer is requested to move funds to cover the salaries, until the end of the year, for two attorney positions in the County Attorney's Office. The funds were placed in contingency when we prepared the Budget for 2022 and will just require a budget adjustment to transfer the funds to the County Attorney's budget as follows:

Budget Adjustment

FROM : Contingency	A 1990.431	(\$ 90,000)
TO: County Attorney Regular Pay	A 1420.101	\$ 90,000

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Havey, and carried. **Prepare Resolution**

Designate Newspapers

Clerk of the Board Brenda Rigby Riehle had been notified that the *Cuba Patriot and Free Press*, one of the official newspapers, will not be publishing on August 10, 2022, and October 12, 2022. Ms. Rigby Riehle requested a resolution designating the *Alfred Sun* and *The Spectator* as the official newspapers for the week of August 7-13, 2022, and October 9-15, 2022.

Clerk of the Board Brenda Rigby Riehle has also been notified that the *Alfred Sun*, one of the official newspapers, will not be publishing on July 28 and August 4, 2022. Mrs. Rigby Riehle also requested a resolution designating the *Cuba Patriot and Free Press* and *The Spectator* as the official newspapers for the weeks of July 24-30, 2022, and July 31-August 6, 2022. The request was approved on a motion made by Legislator Ricci, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:13 p.m. following a motion by Legislator Havey, seconded by Legislator Curran, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators