

WAYS & MEANS COMMITTEE
July 13, 2022

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Brooke Harris.

Roll Call: B. Harris, D. Fanton, J. Burdick, P. Curran, K. Demick, S. Havey, J. Ricci, P. Stockin (Absent: D. Root)

Other Attendees: G. Barnes, T. Boyde, A. Carrow, G. Cooper, A. Cyr, K. Francisco, C. Knapp, T. Linn, J. Ricketts-Swales, B. Riehle, T. Ross, J. Rumfelt, D. Scholes, R. Starks

Approval of Audit

Committee members reviewed the July 13, 2022, audit of claims in the amount of \$5,834,853.05 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

Resolution to Accept and Appropriate Accelerated Transit Capital (ATC) Grant Funding

County Administrator Carissa Knapp requested a resolution to accept and appropriate grant monies that have been “banked” with NYSDOT as part of the Accelerated Transit Capital (ATC) Grant Funding Program. This is part of the DOT Section 5311 Capital Contracts. The details of the ATC (Accelerated Transit Capital) Agreements “banked” funds are as follows:

SFY 18/19	PIN# XXXX.XX.XXX	C# XXXXXX	\$ 53,457
SFY 19/20	PIN# XXXX.XX.XXX	C# XXXXXX	\$ 52,171
SFY 20/21	PIN# XXXX.XX.XXX	C# XXXXXX	\$ 52,882
SFY 21/22	PIN# XXXX.XX.XXX	C# XXXXXX	\$ 52,775

The projects include the procurement and installation of bus shelters and bus route/stop signage. NYSDOT will be involved in the process to determine sign specifications. As soon as the application is submitted to spend these allocations, NYSDOT will issue the contract numbers and the PIN numbers associated with each project. The above are requested to be budgeted as follows:

Capital Fund (H fund) H 5630 - \$ 211,285

Appropriations

H 5630.211	Bus Transportation	Capital Projects –Other	\$ 53,457
H 5630.212	Bus Transportation	Capital Projects –Other	\$ 52,171
H 5630.213	Bus Transportation	Capital Projects –Other	\$ 52,882
H 5630.214	Bus Transportation	Capital Projects –Other	\$ 52,775
Total Appropriations			\$ 211,285

Revenues

H 5630.3589.ATC	St Aid – Accelerated Transit Capital	\$ 211,285
Total Revenues		\$ 211,285

County Treasurer Terri Ross explained that this MOE consists of several years of ATC funding that has been sitting at the DOT. Ms. Ross stated that they have been working with Gwendolyn Cooper with Ardent Solutions, Inc. to create a streamlined process for utilizing banked funds at the DOT. Ms. Ross explained that they used current balances with the DOT, and are requesting a budget adjustment to transfer all banked funds from the 4-years listed to the Capital Fund. Ms. Ross stated that permission from the DOT will still be required in order to spend these funds, but they will not have to come back to the Legislature to ask for a budget adjustment for every little purchase. Committee Chair Harris asked what the typical uses are for this funding. Ms. Cooper stated that this funding is typically used for capital projects that have a lifespan of at least 10-years or more. Ms. Cooper explained that they are planning

to use it for things like bus shelters, bus shelter signs, and that they are working with DOT to place bus stop signs throughout the County. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Havey, and carried. **Prepare Resolution**

REFERRALS FROM COMMITTEES

Public Works

Resolution for Budget Adjustment and Transfer to Cover Additional Addendums

The Department of Public Works requested a resolution for a budget adjustment and transfer to cover additional addendums to the HUNT Engineering contract, that were previously approved by the Committee of Jurisdiction on June 1, 2022. These will come before the Board for final resolution for the purpose of plans/studies on the DPW Friendship Shop.

Budget Transfer Request:

FROM : Contingency	A 1990.429	(\$ 25,000)
TO: Interfund Transfer to H	A 9560.904	\$ 25,000
FROM: Interfund Transfer to H	A 9560.904	(\$ 25,000)
TO: Interfund Transfer from A	H 5132.5031.00	\$ 25,000

Budget Adjustment Request:

Capital Project – DPW Main Shop Friendship	H 5132.200	\$ 25,000
Capital Project – Interfund Transfer from A	H 5132.5031.00	\$ 25,000

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Prepare Resolution**

Resolution for Budget Adjustment and Transfer of Contingency for Fuel and Utilities

The Department of Public Works is requesting a resolution for a budget adjustment/transfer to move funds from contingency for fuel and utility needs due to increases in gas and utility costs through the end of the year as follows:

FROM : Contingency	A 1990.430	(\$ 254,000)
TO: Elections Building & Grounds		
Natural Gas	A 1451.428	\$ 4,000
Solid Waste		
Gasoline/Oil	A 8160.422	\$ 50,000
County Road		
Gasoline/Oil	D 5110.422	\$ 200,000

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Prepare Resolution**

Request to Fill Maintenance Supervisor

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Maintenance Supervisor (PEF Bargaining Unit, Grade: 8, Step: 8) in the Department of Public Works. The annual salary is estimated to be \$63,113.64, with benefits estimated to be \$27,542.79. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried.

Notify Human Resources

Request to Fill Heavy Motor Equipment Operator II

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Heavy Motor Equipment Operator II (AFSCME Bargaining Unit, Grade: 14, Step: Base to 7) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$39,673.09 and \$48,398.06, with benefits estimated to be between \$17,313.34 and \$21,120.91. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried.

Notify Human Resources

Request to Fill Motor Equipment Operator I

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Motor Equipment Operator I (AFSCME Bargaining Unit, Grade: 11, Step: Base to 7) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$36,161.42 and \$44,255.12, with benefits estimated to be between \$15,780.84 and \$19,312.93. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried.

Notify Human Resources

Request to Fill Motor Equipment Operator

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Motor Equipment Operator (AFSCME Bargaining Unit, Grade: 10, Step: Base to 7) and any resulting backfills in the Department of Public Works. The annual salary is estimated to be between \$35,036.35 and \$42,663.92, with benefits estimated to be between \$15,289.86 and \$18,618.53. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried.

Notify Human Resources

Request to Fill County Superintendent of Public Works

County Administrator Carissa Knapp is requesting permission to fill one full-time County Superintendent of Public Works, Section IV in the Department of Public Works. The County Superintendent of Public Works is required by law and an essential service necessary for the continued operation of County government. The annual salary will be determined at a later time and is funded with 100 percent County funds. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried.

Notify Human Resources

Request to Fill Assistant General Supervisor

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Assistant General Supervisor (PEF Bargaining Unit, Grade: 7) and any resulting backfills in the Department of Public Works pending approval to create the position at the Board meeting this afternoon. The annual salary is estimated to be between \$47,183.76 and \$65,313.24, with benefits

estimated to be between \$20,590.99 and \$28,505.69. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Notify Human Resources Pending Approval to Create the Position at the Board Meeting**

Request to Fill Junior Accountant

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Junior Accountant (AFSCME Bargaining Unit, Grade: 11, Step: Base) and any resulting backfills in the Department of Public Works pending approval to create the position at the Board meeting this afternoon. The annual salary is estimated to be between \$36,106.61 and \$43,884.75, with benefits estimated to be between \$15,756.92 and \$19,151.30. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources Pending Approval to Create the Position at the Board Meeting**

Request to Fill Junior Engineer

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Junior Engineer (PEF Bargaining Unit, Grade: 10, Step: Base) and any resulting backfills in the Department of Public Works pending approval to create the position at the Board meeting this afternoon. The annual salary is estimated to be between \$56,337.74 and \$77,984.63, with benefits estimated to be between \$24,585.79 and \$34,032.49. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Demick, and carried. **Notify Human Resources Pending Approval to Create the Position at the Board Meeting**

Request to Fill Senior Account Clerk Typist

Department of Public Works Acting Superintendent Dean Scholes is requesting permission to fill one full-time Senior Account Clerk Typist (AFSCME Bargaining Unit, Grade: 10, Step: Base) and any resulting backfills in the Department of Public Works pending approval to create the position at the Board meeting this afternoon. The annual salary is estimated to be between \$34,977.85 and \$42,084.22, with benefits estimate to be between \$15,756.92 and \$19,151.30. This position is funded with 100 percent County funds and is included in the 2022 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Burdick, and carried. **Notify Human Resources Pending Approval to Create the Position at the Board Meeting**

Public Safety

Request to Fill Investigator

Allegany County District Attorney Keith Slep is requesting to fill one Part-Time Investigator (Section IV) in the District Attorney's Office. The annual salary is estimated to be \$15,000, with benefits estimated to be \$3,705. The request was approved on a motion made by Legislator Havey, seconded by Legislator Demick, and carried. **Notify Human Resources**

Resolution Approving Contract with Axon Enterprise, Inc.

Probation Director Robert Starks is requesting a resolution approving a contract between Axon Enterprise, Inc. of 17800 N. 85th Street, Scottsdale, AZ 85255, and the Allegany County Probation Department to purchase two new tasers and related products. Although we will receive the tasers in August, the cost of purchasing these products will be spread out over a five-year period. Axon has notified this Department that they will no longer provide technical support for our current tasers. This

contract shall be from August 1, 2022, to August 31, 2026. The Allegany County Probation Department shall pay Axon Enterprise, Inc. a sum not to exceed \$4,874.10 and appropriations will be to Account #A314.208. The funds are included in the 2022 Budget. The request was approved on a motion made by Legislator Havey, seconded by Legislator Curran, and carried. **Prepare Resolution**

Request to Fill Two Correction Officers

Sheriff Rick Whitney is requesting to fill two full-time Corrections Officers (Local Council 82, Grade: 55, Step: Base) in the Sheriff's Office. The annual salary for each position is estimated to be \$47,879.72, with benefits estimated to be \$20,894.71. This position is funded with 100 percent County funds, and \$137,548.86 is included in the 2022 Budget. The request was approved on a motion made by Legislator Havey, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Human Services

Request to Fill Two Social Welfare Examiners

Social Services Commissioner Edna Kayes is requesting permission to fill two full-time Social Welfare Examiners (AFSCME Bargaining Unit, Grade: 11, Step: Base to 7) and any resulting backfills in the Department of Social Services. The annual salary is estimated to be between \$36,107 and \$43,885, with benefits estimated to be between \$15,757 and \$19,151. This position is funded with 38 percent County funds, 10 percent State funds, and 52 percent Federal funds. This position is included in the 2022 Budget. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Curran, and carried. **Notify Human Resources**

Resolution to Accept and Appropriate Additional Funding

Community Services Director Robert Anderson is requesting a resolution to accept and appropriate an additional \$65,899 of increased funding from the State Office of Addiction Services and Supports (OASIS) for the 2022 fiscal year. The 2022 Budget adjustment requested is as follows:

A 4220 – Council – Alcohol and Substance Abuse

Revenue: \$ 65,899		
A 4220.3486.00	State Aid – Substance Abuse	\$ 65,899
Expenses: \$ 65,899		
A 4220.457	Council on Alcohol Substance Abuse Contract	\$ 65,899
	Total increase in grant:	\$ 65,899

The request was approved on a motion made by Legislator Burdick, seconded by Legislator Havey, and carried. **Prepare Resolution**

Good of the Order

Majority Leader Steven Havey announced that a caucus would begin at 1:15 p.m. in the Legislative Chambers.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:11 p.m. following a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators