

WAYS & MEANS COMMITTEE
October 5, 2022

Call to Order: The meeting was called to order at 3:37 p.m. by Ways & Means Committee Chairman Brooke Harris.

Roll Call: B. Harris, D. Fanton, J. Burdick, S. Havey, J. Ricci, D. Root, P. Stockin, (Absent: P. Curran)

Other Attendees: G. Barnes, T. Boyde, R. Budinger, A. Carrow, R. Christman, S. Cicirello, G. Cooper, A. Cyr, K. Dirlam, G. Hanchett, D. Healy, K. Hooker, C. Jones, C. Knapp, T. Linn, R. Lynch, J. Ricketts-Swales, B. Riehle, T. Ross, J. Rumfelt, D. Scholes, R. Whitney, C. Whitwood, T. Windus

Resolution for Federal Transit Administration (FTA) Grant Application for Rural Area Program (Section 5311)

County Administrator Carissa Knapp requested permission to apply for the 2022-2023 Federal Transit Administration (FTA) Formula Grant for Rural Areas (Section 5311). The FTA Formula Grant funding promotes access to health care, shopping, education, employment, public services, and recreation opportunities and serves to foster economic growth for people in rural areas by maintaining, developing, and improving the use of public transportation systems and facilitating the coordination of program and services. Funding supports capital, mobility management, and operating assistance for public transportation in rural areas. Up to \$50 million is available in Federal 5311 CORE and State matching funds. As required by the funder, Allegany County acknowledges this is a reimbursement program, the County and third-party contracts are responsible for the local funding share, and eligible Federal and State funds will only be reimbursed after the subrecipient purchases the service/product and provides the appropriate reimbursement documentation.

In addition to the 5311 CORE funding, Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) and American Rescue Plan Act (ARPA) funding are available to applicants. \$22 million will be allocated to eligible applicants applying for operating assistance only. This supplemental funding will be provided at 100% federal share, with no local match required.

As required by the funder, we are requesting to publish a public notice of intent to apply for this funding and seeking comments and service coordination from community service providers and the general public. Comments and or requests for more information should be directed to County Administrator Carissa M. Knapp.

Lastly, as required by the funder, we are requesting a resolution authorizing the Chairman of the Board to sign the grant application and take any other steps necessary to advance the project.

Explanation of grant application:

The grant serves the following eligible activities:

- I. Operating assistance
 - A. Service
 1. Must be available to the general public at all times
 2. Must have publicly advertised and posted service hours and fares
 3. Accessible to individuals with Disabilities under ADA
 - B. Purchase of Service Contracts
 1. Contracting of private operator(s)
- II. Capital Projects
 - A. Mobility Management
 - B. Vehicles
 - C. Administration, Maintenance, and Storage Facility
 - D. Fueling Station

Allegany County is submitting a request for grant funds pursuant to Section 5311, Title 49 United States Code, for projects to provide deviated fixed-route public transportation and Mobility Management services for Allegany County for the 2022-2023 fiscal years.

The following chart shows the total federal, state, and local share, and the grant funding request for 2022 and 2023:

	2022	2023	Total Funding 2022-2023	Total Federal Share	Total State Share	Total County and Local Share	% Match	Match provider
Operating Allocation	100,000	180,000	280,000	280,000	STOA	43,337 Est. STOA Match	10%	County Share
Capital: Mobility Management & Appalachian Development	338,122	369,808	707,930	566,344	70,793	70,793	10%	Contract /In-Kind
Capital: Two (2) Replacement Vehicles	0	286,266	286,266	229,013	28,627	28,627	10%	Contract Operator
Capital: Admin, Maintenance, and Storage Facility; Propane Other Equipment	0	15,660,00	15,660,000	12,528,000	1,566,000	1,566,000	10%	Allegany County
COVID Relief for Operating ARPA CRRSAA	384,000	384,000	768,000	768,000	0	0	N/A	NA
Totals	822,122	16,880,074	17,702,196	14,371,357		1,708,757		

Total grant: \$17,702,196
 Total County Share: \$ 1,609,337
 Total Local Share: \$ 99,420 (in-kind & cash)

Major benefits of applying for this grant are:

Public transportation helps everyone (commuters, families, students, senior citizens, persons with disabilities) as they seek to fulfill their personal and career goals, have access to health care, meet their daily needs, and an independent lifestyle. Transportation is the backbone of a strong and prosperous economy. Investments in public transportation generate significant economic benefits by:

- Promoting local business sales and the coordination of services
- Access for residents to essential services (healthcare, employment, banking, groceries).
- Leveraging Allegany County funding to provide more efficient services and lower overall costs
- Long-term planning to implement strategies related to the Lower Emission Act

The request was approved on a motion by Legislator Fanton, seconded by Legislator Demick, and carried. **Prepare Resolution**

REFERRALS

Public Safety

Agreement with Medical Transport Service, Inc.

County Administrator Carissa Knapp and County Attorney Allison Carrow requested that the Board approve a resolution authorizing the Chairman of the Board of Legislators, on behalf of Allegany County, to enter into an Agreement with Medical Transport Service, Inc., (MTS) for supplemental

emergency medical services in accordance with General Municipal Law § 122-b, subject to the review and approval of its terms and conditions by the County Attorney. The term of the Agreement shall be for a period not exceeding six months, commencing on October 5, 2022, and terminating on April 4, 2023. The County shall commit to transfer to MTS a sum not to exceed \$600,000 subject to terms and conditions mutually agreed to by the parties. The request was approved on a motion by Legislator Havey, seconded by Legislator Root, and carried. **Prepare Resolution**

Personnel

Request to Fill Index Clerk in the County Clerk's Office

County Clerk Robert Christman requested to fill one full-time Index Clerk (AFSCME 86 Bargaining Unit, Grade: 6, Step: Base to 7) in the County Clerk's Office. This position fulfills the legal indexing requirements of both civil and real property tasks within the County Clerk's Office. This position is funded with 100 percent County funds generated through the receipt of County Clerk fees and is included in the 2022 Budget. The annual salary is estimated to be between \$31,904 and \$37,346, with annual benefits estimated to be between \$13,923.17 and \$16,297.97. The request was approved on a motion by Legislator Demick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Planning & Economic Development

Request to Fill Senior Employment and Training Counselor in the Employment and Training Department

Employment and Training Director Reita Sobeck-Lynch requested to fill one full-time Senior Employment and Training Counselor (Grade: 17, Step: Base to 7) in the Employment & Training Department. This position is funded with 100 percent County funds and is included in the 2022 Budget. The annual salary of this position is estimated to be between \$43,309 and \$54,376, with annual benefits estimated to be between \$18,900 and \$23,730. The request was approved on a motion by Legislator Root, seconded by Legislator Havey, and carried. **Notify Human Resources**

Resolution for Contract with Pictometry International Corp.

County Administrator Carissa Knapp requested a resolution authorizing the County to enter into a contract with Pictometry International Corp. for three biennial county-wide aerial imagery projects that will include community-level ortho and oblique imagery of the entire County as well as property-level ortho and oblique imagery of the villages and major hamlets. Additionally, the services include software, fifty concurrent user licenses for access to the custom imagery libraries, disaster response flights after emergencies or disasters, training, and two years of maintenance and support. The price for each project (aerial imagery flight) is \$185,985 for a total contract price of \$557,955 for three flights to occur biennially. It is anticipated that the flights will occur in the autumn of 2022, 2024, and 2026. The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Resolution to Create a Capital Project for Pictometry Services

County Administrator Carissa Knapp and County Treasurer Terri Ross requested a resolution to create and appropriate funding for a capital project for the purpose of entering into a contract with Pictometry International Corp for three biennial County-wide aerial imagery projects. They are also requesting that the funding be appropriated from the Federal American Rescue Plan (ARP) funds as follows:

		<u>Amount:</u>
<u>Budget Adjustment: General</u>		
EXPENSE		
A9560.904A*	Interfund Transfer to Capital from General ARP	\$560,000
REVENUE		
A2030.4089.ARP	Fed Aid – COVID-19 American Rescue Funds	\$560,000
<u>Budget Adjustment: Capital</u>		
EXPENSE		
H8097.200*	Capital Project Expense	\$560,000
REVENUE		
H8097.5031.ARP*	Interfund Transfer from General ARP	\$560,000
<u>Journal: General/Capital</u>		
A691.ARP	Def Rev – Fed ARPA Funding 2021	(\$560,000)
A2030.4089.ARP	Fed Aid – COVID-19 American Rescue Funds	\$560,000
A9560.904A*	Interfund Transfer to Capital from Gen ARP	(\$560,000)
H8097.5031.ARP*	Intefund Transfer from General ARP	\$560,000

The request was approved on a motion by Legislator Root, seconded by Legislator Ricci, and carried. **Prepare Resolution**

Old Business

County Treasurer Terri Ross stated that the Allegany County Tax Foreclosed Real Estate Auction has been posted to the Auctions International, Inc. website at www.AlleganyCoAuction.com. Ms. Ross stated that the bidding will start on October 20, and it will end on November 3.

Legislator Barnes asked if there would be a book printed with the available properties for the tax sale. Ms. Ross stated that books are being printed, and her office will let everyone know when they are available. Ms. Ross stated that there will also be an option to bid by telephone.

New Business

County Administrator Carissa Knapp stated that the current Hazard Mitigation Plan needs to be renewed by April 1, 2023. Ms. Knapp explained that there had been some confusion with the previously submitted grant application, and she was advised by DHSES to apply for another grant this spring in case the first grant does not go through. Ms. Knapp stated that she did send another grant application, and they have not received any information for either grant. Ms. Knapp explained that the County will require that funding to move forward with the Hazard Mitigation Plan by April 2023. Ms. Knapp stated that the consequence of not having the Hazard Mitigation Plan is that if there is a Federally declared disaster, the County and its municipalities will not receive any money. Ms. Knapp stated that if we do not receive these grant funds soon, she will be coming to the Ways and Means Committee to ask the Board to spend \$150,000 for consulting services to complete the plan. Ms. Knapp stated that she has reached out to the State Senator to inquire about the status of the grants.

Committee Chairman Harris asked if the grant funds could be used to pay the County back. Ms. Knapp stated that a condition of the grant is that it cannot cover any work done prior to the grant award.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:48 p.m. following a motion by Legislator Burdick, seconded by Legislator Ricci, and carried.

Respectfully submitted,

Tiffany Linn, Confidential Secretary
Allegany County Board of Legislators