



ACLBC Board of Directors CODE OF ETHICS and CONFLICT OF INTEREST DISCLOSURE FORM

I, _____, have read and understand the

Code of Ethics and Conflict of Interest Policy and I will conduct myself so as to avoid any conflicts, potential conflicts, and appearance of conflicts relating to my position as member of the ALLEGANY COUNTY LAND BANK CORPORATION (“the Land Bank”).

I, and the members of my family, as defined on page three (3), have or anticipate having the affiliations or interests and/or have taken part or anticipate taking part in transactions as described below. (Check “None” where applicable). If additional space is needed, use and attach a separate sheet of paper.

Outside Employment or Service: None

I would like to identify the following outside employment or provision of outside services (i.e. board member of another organization), current or planned, which may pose a conflict of interest, as defined below and in the Conflict of Interest Policy:

Outside Interests, Financial and Other: None

I would like to identify the following interests or positions which I or my family, directly or indirectly, holds in any outside concern from which the agency secures, or will secure goods or services, or that provides services competitive with the Land Bank:

Gifts, Gratuities, Services and Entertainment: None

I would like to identify the following gifts, gratuities, services or entertainment which have a cumulative market value of \$75 or more in one fiscal year or an individual market value of \$15 or more that I or my family have accepted that might be reasonably regarded as influencing or having the potential of influencing my judgment or actions concerning business of the Land Bank:

Family or Business Relationship Conflicts: None

I would like to identify the following family or business relationships that I have with board members, officers, key employees and/or any other employee the Land Bank:

Other: None

I would like to identify the following activities in which I or my family are engaged that might be regarded as constituting a conflict of interest:

To the best of my knowledge, I certify that the above information is true. I further agree to promptly file another Disclosure Statement regarding any situation that may develop. I understand that failure to provide accurate information or to update the Disclosure Statement should changes occur may result in disciplinary action, up to and including termination of board membership

PRINT NAME

SIGNATURE

DATE

Definitions

Employee: Includes full and part-time staff.

Family Member, Family Relationship: Natural, half or step relatives of employees and their spouses including spouses, parents, grandparents, great grandparents, aunts and uncles, brothers and sisters, children (whether natural or adopted), grandchildren, great grandchildren, as well as the spouses of brothers, sisters, children, grandchildren, and great grandchildren.

Business Relationship: Includes outside employment, provision of services, services in competition with the Land Bank, and/or interest in businesses from which the agency may secure or will secure goods or services, but, excludes attorney/client, doctor/patient, priest/clergy and penitent/communicant relationships.

Conflict of Interest: Arises when an employee, or member, may benefit financially from a decision s/he could make in such capacity, including indirect benefits such as to family members or businesses with which the person is closely associated. A conflict may also arise when an employee, or member, uses information not available to the public that was obtained as a result of employment with the agency (i.e. selling or divulging agency records, etc. to outside parties). Additionally, a conflict of interest may arise when an employee's, or member's, affiliation with another organization (i.e. board member) may impinge on that employee's availability or ability to conduct his/her job responsibilities and duties.